

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Kevin Hake
Member: Michael Husson
Attorney: James Holtzer

Minutes: 12/15/10

Attending Were: D. Smith, J. Matthews, J. Miller (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) C. Farley (DT), J. Holtzer (Attorney), P. Gross (BH), Deb and Brad Rinehart -Pro Electric, Joe Grohal (BH)

Minutes:

J. Miller motioned and J. Matthews seconded a motion to approve the 11/17/10 meeting minutes. The motion carried with three ayes.

Engineer's Report:

P. Gross reported OX Ditch 1&2 are nearly complete. The wet start up on 12/14 went well. A gear box on one of the ditches is not functioning and will need to be repaired or replaced. Office renovations continue. Frey-Lutz has substantially completed their work. Simon has relocated her office to Buchart Horn's construction trailer until the renovations are complete. Next Board meeting may be held in the Administration Building.

Treasurer's Report:

J. Matthews submitted the following invoices for reimbursement:
To Galway Bay DT-08-18-General \$40,319.02, with a remaining balance of \$1,442,011.65.
To Pro Electric DT-08-16-Electrical \$80,524.77, with a remaining balance of \$213,079.94.
To Frey-Lutz DT-08-12-Mechanical \$27,559.50 with a remaining balance of \$23,265.93.
To Buchart Horn DT-08-35-Engineering \$20,547.97 with a remaining balance of \$85,884.46.
J. Mathews motioned and J. Miller seconded to approve the above invoices. The motion carried with three ayes.

J. Matthews motioned and J. Miller seconded to approve Change Order #7 to Galway Bay in the amount of \$7,241.43 to relocate an ox ditch stairway, upgrade a clarifier breaker and perform miscellaneous improvements in the Administration Building including masonry work, relocating a kitchenette wall, painting doors and leveling a floor. The motion carried with three ayes.

J. Matthews motioned and J. Miller seconded to approve Change Order #2 to Frey-Lutz in the amount of \$4021.82 to relocate an eye wash ventilation pipe and provide overcurrent protection for all VAV's in the operation building. The motion carried with three ayes.

J. Miller motioned and J. Matthews seconded to approve Change Order #9 to Pro Electric in the amount of \$51,347.00 to reestablish control wiring to the chemical building due to elimination of duct bank AC and to relocate the telephone/cable duct bank to the operations building. The motion carried with three ayes.

P. Gross (BH) and Joe Grohal (BH) and Deb and Brad Rinehart (Pro Electric) presented their sides of a disagreement regarding the cost of wiring of Clarifier #7. The work has been completed. Pro Electric is asking approximately \$15,000 and Buchart Horn is approving

approximately \$3,000. Since this is a matter of litigation between the two parties and on advice of Attorney Holtzer the public discussion was terminated and the subject will be discussed in executive session.

P. Gross reported that Synagro was again the low bidder and will be awarded the contract for biosolids disposal.

J. Matthews submitted for review the Requisitions Report and Treasurer's report dated 11/30/10.

P. Gross stated Buchart Horn will correct the mathematical errors showing on the report.

Plant Operator's Report:

The average daily flow for November was approximately 3.3 MGD.

New Business:

S. Simon suggested that for 2011 the Authority meetings continue on the 4th Wednesday of each month except for November and December which will change to the 16th and 21st respectively. J. Matthews motioned and J. Miller seconded and the motion passed with three ayes.

There being no further business the meeting was adjourned. D. Smith will arrange a date for the Executive Session.

Next Meeting Date:

1/26/2011 at 7:00 PM

Respectfully submitted,
John Matthews
Secretary