

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Kevin Hake
Member: Michael Husson
Attorney: James Holtzer

Minutes: 11/17/10

Attending Were: K. Hake, J. Matthews, J. Miller, M. Husson (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) C. Farley (DT), J. Holtzer (Attorney), P. Gross (BH), Deb Rinehart -Pro Electric,

Minutes:

J. Matthews motioned and M. Husson seconded a motion to approve the 10/27/10 meeting minutes, the motion carried with four ayes.

Engineer's Report:

P. Gross reported contractors continue equipment installation on OX Ditch 1&2, Office renovations continues, HVAC in the office areas to be substantially complete by mid December. New lab area is ready to be moved into, new conference room to be complete by mid December Electrical work continues on the duct bank and wiring of equipment. Startup of the clarifier and RAZ pumps is in process. Dry start up for the ox ditches is scheduled for 12/7/10 and wet startup on 12/14/10. Pro Electric did not finish the equipment wiring by Mid November as they stated in the last two meetings, new completion date for wiring will be mid December.

Simon has relocated her office to Buchart Horn's construction trailer until the renovations are complete.

Treasurer's Report:

J. Matthews submitted the following invoices for reimbursement:

To Galway Bay DT-08-17-General \$79,189.36, with a remaining balance of \$1,470,834.28

To Pro Electric DT-08-15-Electrical \$105,072.14, with a remaining balance of \$293,604.71

J. Mathews motioned and M. Husson seconded to approve invoices DT-08-17-General, & DT-08-15-Electrical, the motion carried with four ayes.

J. Mathews motioned and K. Hake seconded to approve Change Order #8 to Pro Electric in the amount of \$1,381.05 to provide a 60 amp breaker for RTU-1, Move 1" conduit lighting for OX Ditch 1 & 2, Contingent item #2 – the addition of 2 data outlets, the motion carried with four ayes.

J. Miller motioned and M. Husson seconded to approve Change Order #6 to Galway Bay in the amount of \$1,738.11 to extend roof drain to daylight at operations building, the motion carried with four ayes.

J. Matthews submitted for review the Requisitions Report and Treasurer's report dated 11/17/10. M. Husson motioned and K. Hake seconded to approve the Requisitions Report and Treasurer's report dated 11/17/10, the motion carried with four ayes.

Plant Operator's Report:

The average daily flow for September was 2.18 MGD and for October it was 3.756 MGD.

S. Simon handed the monthly operations & maintenance report for September & October 2010.

New Business:

No new business for this meeting.

Meeting was adjourned to Executive Session

Next Meeting Date:

12/17/10 at 7:00 PM

Respectfully submitted,
Kevin Hake Secretary