

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller  
**Treasurer:** John Matthews

**Secretary:** Kevin Hake  
**Member:** Michael Husson  
**Attorney:** James Holtzer

**Minutes: 11/16/11**

**Attending Were:** J. Matthews, K. Hake, J. Miller, M. Husson, Dean Smith (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP), C. Farley (DT) J. Holtzer (Attorney), P. Gross (BH). J. Sylvanus

**Minutes:**

J. Miller motioned and J. Mathews seconded a motion to approve the 10/26/11 meeting minutes, the motion passed with 5 ayes.

**Engineer's Report:**

P. Gross state the contractor's are finishing punch list work on the upgrade project and working on closeout documents. P. Gross that he is has received insurance and bonding documents for the gate replacement contractor; once this is reviewed a notice to proceed will be issued. P. Gross stated that project will start in late spring due to the long lead time of the gates.

**Treasurer's Report:**

No Invoices for the month of November

J. Mathews hand out the treasurer's report dated 11/16/11

J. Mathews motioned and M. Husson seconded to approve change order #14 to Galway Bay in the amount of \$11,238.11 for the following work core drill 4 8" holes to allow samples to be taken from the clarifiers, and for the assistance of flood clean up and repairs to washed out areas, The motion carried with five ayes.

**Plant Operator's Report:**

S. Simon handed out the Monthly Operations & Maintenance Report for October 2011

**New Business:**

J. Mathews motioned and J. Miller seconded to name MPL as our new solicitor for the Dover Township Sewer Authority starting on January 1, 2012, the motion carried with 5 ayes.

Being no further business the meeting was adjourned.

**Next Meeting Date:**  
**12/21/11 at 7:00 PM**

Respectfully submitted,  
Kevin Hake  
Secretary