

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller  
**Treasurer:** John Matthews

**Secretary:** James Theisen  
**Member:** Robert Stone  
**Attorney:** Christian Miller

**Minutes: 10/26/16**

**Attending Were:** J. Matthews, J. Theisen, R. Stone, J. Miller (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director)

**Opening/Minutes:**

R. Stone made a motion to approve the September minutes. The motion was seconded by J. Matthews and unanimously approved.

**Financial Report:**

No Report

**Engineer's Report:**

P. Gross provided an Engineer's Report which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following new requisitions were submitted by Buchart Horn for payment:

- Requisition 5 (ACNB to TD Bank) in the amount of \$27,236.75 for payment from ACNB's construction account to TD Bank as trustee for the Authority (5<sup>th</sup> draw from the Construction Account to TD Bank).
- DT-7 in the amount of \$8,778.00 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 7<sup>th</sup> draw on the 2015 bond fund)
- DT-Headworks 1 in the amount of \$4,804.00 to Buchart Horn for engineering fees for the Headworks project (this is the 16<sup>th</sup> draw on the 2016 bond fund)
- DT-Palomino 7 in the amount of \$5,880.00 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 17<sup>th</sup> draw on the 2016 bond fund)
- DT-Joint 7 in the amount of \$5,772.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 18<sup>th</sup> draw on the 2016 bond fund)
- DT-NOB-4 in the amount of \$10,780.75 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 19<sup>th</sup> draw on the 2016 bond fund)

R. Stone made a motion to approve the above requisitions for payment. The motion was seconded by J. Theisen and unanimously approved.

P. Gross shared that Phase I warranty repairs of the relining projects are still in motion however, moving at a slow pace. The repairs have been done in the Canal Rd area. M. Fleming and P. Gross shared that the remaining monies are being held to pay for the televising of the ROW area to see if there are any additional repairs needed.

P. Gross discussed the Palomino interceptor project in general. M. Fleming shared the latest numbers with the letters to homeowners in regards to the temporary construction easements. There were 14 letters sent, and 7 have approved the easement, while 7 have not.

J. Miller made a motion to allow counsel to offer \$200 to McDaniels (owner of a tract which an easement is needed) for the construction easement. If the offer is not accepted, eminent domain will be filed when seen necessary by counsel, as with the remaining properties which have not yet agreed to the easements. The motion was seconded by J. Theisen and unanimously approved.

P. Gross also generally updated the Authority on the progress of the north of the borough study, and the joint interceptor replacement with no major changes. P. Gross reported no current problems.

**Treasurer's Report:**

J. Matthews reported that all the Authorities accounts are correct and up to date.

**Plant Operator's Report:**

S. Simon discussed the September Report, which is filed with these minutes and incorporated herein by reference. The average flow for September was 2.125 MGD with a max of 3.5 MGD. There were no discharge violations for September for the 13<sup>th</sup> month in a row. S. Simon shared that she is working on selling nutrient credits and that the window to do so is limited. S. Simon also presented the bio-solids report.

**Sewer Chief Report:**

The sewer chief report was provided for September and is incorporated herein by reference. M. Fleming shared the details of the report in C. Hamme's absence.

**Public Works Report:**

M. Fleming shared his information during the engineers report and is noted in that report.

**New Business:**

S. Simon shared that D. Smith inspected the construction of the screening machine and would like to schedule a visit to a neighboring township to see their unit working.

**Executive Session:**

None.

The meeting adjourned at 7:50 PM.

**Next Meeting Date:**

**11/16/2016 at 7:00PM**

Respectfully submitted,

J. Theisen, Secretary