

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller  
**Treasurer:** John Matthews

**Secretary:** James Theisen  
**Member:** Robert Stone  
**Attorney:** Christian Miller

**Minutes: 9/28/16**

**Attending Were:** D. Smith, J. Matthews, J. Theisen, R. Stone, J. Miller (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director) and Chris Hamme (Sewer Crew Chief).

**Opening/Minutes:**

J. Miller made a motion to approve the August minutes with an amendment changing the DT-5 requisition dollar amount from \$9,279.00 (incorrect) to \$9,297.00 (correct). The motion was seconded by J. Matthews and unanimously approved.

**Financial Report:**

No Report

**Engineer's Report:**

P. Gross provided an Engineer's Report which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following new requisitions were submitted by Buchart Horn for payment:

- Requisition 4 (ACNB to TD Bank) in the amount of \$15,629.25 for payment from ACNB's construction account to TD Bank as trustee for the Authority (4<sup>th</sup> draw from the Construction Account to TD Bank).
- DT-6 in the amount of \$7,436.50 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 6<sup>th</sup> draw on the 2015 bond fund)
- DT-Palomino 6 in the amount of \$3,395.50 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 13<sup>th</sup> draw on the 2016 bond fund)
- DT-Joint 6 in the amount of \$3,340.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 14<sup>th</sup> draw on the 2016 bond fund)
- DT-NOB-3 in the amount of \$8,893.75 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 15<sup>th</sup> draw on the 2016 bond fund)

R. Stone made a motion to approve the above requisitions for payment. The motion was seconded by J. Miller and unanimously approved.

P. Gross shared that Phase I of the relining projects is complete. Warranty work was done and televised by another contractor. The videos are in hand and will be viewed by C. Hamme (Sewer Chief) and P. Gross (Engineer). Additional televising may be done if necessary.

P. Gross shared an October time frame for work to begin on the projects outside the dewatering building and that the start of construction on the dewatering building looks to be out to January 2017 at the earliest.

P. Gross also generally updated the Authority on the progress of the relining projects, misc. improvements contract, palomino interceptor replacements, north of the borough study, and the joint interceptor replacement with no major changes. P. Gross reported no current problems. P. Gross updated the Authority on the warranty repairs for the relining project.

**Treasurer's Report:**

J. Matthews reported that all the Authorities accounts are correct and up to date.

**Plant Operator's Report:**

S. Simon discussed the August Report, which is filed with these minutes and incorporated herein by reference. The average flow for August was 2.30 MGD. There were no discharge violations for August for the 12<sup>th</sup> month in a row. S. Simon shared that the open house, which was on Sept. 27 brought in 22 guests. R.Stone was present at the open house and shared that he felt it was a great event.

**Sewer Chief Report:**

The sewer chief report was provided for August and is incorporated herein by reference. M. Fleming shared the details of the report in C. Hamme's discussed his report in detail. C. Hamme shared that pricing is being acquired on new lining projects and explained further some of the installation processes and product types used line the pipes.

**Public Works Report:**

M. Fleming shared that the latest lining project is considered phase 3 and M. Flemming and C. Hamme are in the process of determining what phase 4 should consist of.

**New Business:**

S. Simon presented and discussed a letter written to DEP summarizing the discussion and the information that was presented to the Township, and on which the Township and its certified operators will rely in reviewing and complying with the final issued NPDES permit. S. Simon also discussed nutrient credits and that the Sewer Plant is finally in a position to sell some of theirs.

**Executive Session:**

None.

The meeting adjourned at 8:00 PM.

**Next Meeting Date:**

**10/26/2016 at 7:00PM**

Respectfully submitted,

J. Theisen, Secretary