

Dover Township Sewer Authority
2480 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Vacant
Member: Robert Stone
Member: Bob Boyer
Attorney: Christian Miller

Minutes: 9/27/17

Attending Were: D. Smith, J. Matthews, B. Boyer, J Miller, (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), S. Stefanowicz (Twp. Liaison), P. Gross (Engineer), C. Hamme (Sewer Crew Chief) and M. Fleming (Public Works Director).

Minutes:

J. Miller made a motion to approve the August minutes. The motion was seconded by J. Matthews and unanimously approved.

Financial Report:

No Report

Engineer's Report:

P. Gross provided an Engineer's Report for end of August/September which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- Requisition 17 (ACNB to TD Bank) in the amount of \$58,099.00 for payment from ACNB's construction account to TD Bank as trustee for the Authority (17th draw from the Construction Account to TD Bank).
- Shaffer 1 in the amount of \$24,000.00 to the Shaffers for right-of-way consideration (this is the 63rd draw on the 2016 bond fund)
- DT-17 in the amount of \$18,185.50 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 64th draw on the 2016 bond fund)
- DT-Palomino 17 in the amount of \$451.50 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 65th draw on the 2016 bond fund)
- DT-Joint 18 in the amount of \$6,226.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 66th draw on the 2016 bond fund)
- DT-NOB-15 in the amount of \$9,236.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 67th draw on the 2016 bond fund)

J. Matthews made a motion to approve the above requisitions for payment. The motion was seconded by J. Miller and unanimously approved.

P. Gross report that he has permit approval from DEP for the Palomino project. He hopes to have the project start in March of 2018.

P. Gross stated, that on the North of the Borough Project, further discussion will be required to determine the location of the pump station.

P. Gross reported that the Miscellaneous Improvement Project is not completed as of today's meeting. He has sent letters to the contractor with a reminder of the completion date and the liquidated damages. The contractor has two concrete vaults to install and the garage doors are not installed. Paul reported that some change orders are known (and work completed) but have not been submitted for approval.

Public Works Report:

M. Fleming reported on the Shaffer easement agreement, which paid the Shaffers \$24,000 for the easement. Mike requested that the Authority approve the easement (which had already been approved and signed by the Township). J. Matthews made a motion to approve the easement as presented. The motion was seconded by J. Miller and unanimously approved.

Treasurer's Report:

No report, except J. Matthews stated that roughly \$2,200 remained in an M&T Bank account, with the money being the balance of a grant fund. J. Matthews was not sure what the Authority could do with the money (it was not gaining interest, just sitting there). C. Miller stated he had looked in the question in the past, but never heard back from his contacts with the grant. He will try to contact them again.

Plant Operator's Report:

S. Simon discussed the August Report, which is filed with these minutes and incorporated herein by reference. The average flow for August was 3.699 MGD. The Treatment Plant did not have any effluent discharge violations for the month of August.

Sewer Chief Report:

The sewer chief report was provided for August and is incorporated herein by reference. C. Hamme reported that EK Service has completed their project.

New Business:

Dean Smith welcomed Bob Boyer as the new member of the Dover Township Sewer Authority.

Adjournment.

D. Smith adjourned the meeting at 7:50 P.M.

Next Meeting Date:

10/25/17 at 7:00PM

Respectfully submitted,

J. Miller Acting Secretary