

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** Bruce Bowers  
**Treasurer:** John Matthews

**Secretary:** Kevin Hake  
**Member:** John Miller  
**Attorney:** James Holtzer

**Minutes: 8/25/10**

**Attending Were:** K. Hake, J. Matthews, D. Smith (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) J. Holtzer (Attorney) C. Farley (PWD) M. Husson (DTBS) P. Gross (BH) Brad Rinehart, Deb Rinehart -Pro Electric, L. Gordon Walker, The PFM Group.

**Minutes:**

J. Matthews motioned and J. Miller seconded a motion to approve the 7/28/10 meeting minutes, the motion carried with three ayes.

J. Matthews motioned and K. Hake seconded a motion to, name John Miller as temporary Chairman for the 8/25/10 meeting, the motion carried with three ayes.

**Engineer's Report:**

P. Gross reported contractors continue to form and pour concrete for Ox Ditches and Clarifiers. Excavation work continues for Ox ditches 3& 4 Office renovations continue. Electrical work and mechanical work continues. Simon has relocated her office to Buchart Horn's construction until the renovations are complete.

Buchart Horn has assured the Sewer Authority that a through review of the change orders will made with a view toward probable reimbursement partial or complete to the Sewer Authority for payments currently being made by the Sewer Authority particularly, but not limited to, electrical construction which could amount to "hundreds of thousands of dollars"

***Financial Advisors Report***

Mr. Walker was here to discuss the possibility of a line of credit to ensure funds are available to cover any cost over runs due to the construction project. Mr. Walker handed out a summary of bank loan proposals and discussed the all proposal. Once one bank is selected Mr. Walker begin the process of obtaining the loan.

J. Matthews motioned and K. Hake seconded a motion to, accept Peoples bank loan proposal, the motion carried with three ayes.

**Treasurer's Report:**

J. Matthews submitted the following invoices for reimbursement:

To Galway Bay DT-08-14-General \$629,563.79, with a remaining balance of \$2,119,604.56

To Pro Electric DT-08-12-Electrical \$78,262.41, with a remaining balance of \$530,650.20

To Buchart Horn DT-08-32-E \$45,379.98 with a remaining balance of \$162,541.55

To Frey Lutz DT-08-09-Mechanical \$31,302.00, with a remaining balance of \$167,107.00

J. Miller motioned and K. Hake seconded to approve invoices DT-08-14-General, DT-08-12-Electrical, & DT-08-32-E, DT-08-09-Mechanical, the motion carried with three ayes.

J. Matthews motioned and K. Hake seconded a motion to approve Change Order #6 for additional work for the electrical duct bank, to Pro Electric in the amount of \$26,435.00, the motion carried with three ayes.

J. Matthews submitted for review the Requisitions Report and Treasurer's report dated 8/25/10 and stated that we have received the first check for the H2O Fund monies.

**Plant Operator's Report:**

The average daily flow for May was 2.891 MGD.

S. Simon handed the monthly operations & maintenance report for June 2010

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***New Business:***

The issue who is responsible to supply wiring, install equipment and terminate wiring under Division 25 of the Dover Township Sewer Authority Waste Water Treatment Facility Specifications was not discussed as Pro Electric stated that they are in talks with Galway Bay as a resolution to this issue.

**Next Meeting Date:**

**09/22/10 at 7:00 PM**

Respectfully submitted,  
Kevin Hake Secretary