

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: Bruce Bowers
Treasurer: John Matthews

Secretary: Kevin Hake
Member: John Miller
Attorney: James Holtzer

Minutes: 7/28/10

Attending Were: K. Hake, J. Matthews, D. Smith (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) J. Holtzer (Attorney) C. Farley (PWD) K. Kahn (DTBS) P. Gross (BH) Brad Rinehart, Deb Rinehart -Pro Electric, Craig Sharnetzka CGA Law Firm, L. Gorden Walker, Rachel Lawruk, The PFM Group.

Minutes:

J. Matthews motioned and K. Hake seconded a motion to approve the 6/23/10 meeting minutes, with the following corrections, the next meeting date should have read 7/28/10 and Pro Electric's remaining balance should have read \$294,539.81, the motion carried with three ayes.

Engineer's Report:

P. Gross reported contractors continue to form and pour concrete for Ox Ditches and Clarifiers. UV building has been completed. Excavation work continues for Ox ditches 3& 4 S. Office renovations continue. Simon has relocated her office to Buchart Horn's construction until the renovations are complete.

Buchart Horn has assured the Sewer Authority that a through review of the change orders will made with a view toward probable reimbursement partial or complete to the Sewer Authority for payments currently being made by the Sewer Authority particularly, but not limited to, electrical construction which could amount to "hundreds of thousands of dollars"

Financial Advisors Report

Mr. Walker was here to discuss the possibility of a line of credit to ensure funds are available to cover any cost over runs due to the construction project.

J. Matthews motioned and K. Hake seconded a motion to, authorize Mr. Walker to solicited bank quotes for a bank loan in the amount of 1.5 million over a 2 year drawl with a 15 year payback, the motion carried with three ayes.

Treasurer's Report:

J. Matthews submitted the following invoices for reimbursement:

To Galway Bay DT-08-13-General \$780,258.75, with a remaining balance of \$2,749,171.35

To Pro Electric DT-08-11-Electrical \$89,012.12, with a remaining balance of \$582,477.61

To Buchart Horn DT-08-31-E \$47,792.99 with a remaining balance of \$207,921.53

To Frey Lutz DT-08-08-Mechanical \$17,280.00, with a remaining balance of \$198,051.00

K. Hake motioned and J. Miller seconded to approve invoices DT-08-13-General, DT-08-11-Electrical, & DT-08-31-E, DT-08-08-Mechanical, the motion carried with three ayes.

J. Matthews motioned and K. Hake seconded a motion to approve Change Order # 5 to relocate 36" Effluent Pipe and UV Door Glazing, to Galway Bay in the amount of \$32,188.30, the motion carried with three ayes.

J. Matthews motioned and K. Hake seconded a motion to approve Change Order #5 for additional work for the electrical duct bank, to Pro Electric in the amount of \$384,690.00, the motion carried with three ayes.

J. Matthews motioned and K. Hake seconded a motion to approve Change Order #1 to remove and replace ductwork to accommodate equipment installation, to Frey Lutz in the amount of \$358.56, the motion carried with three ayes.

J. Matthews submitted for review the Requisitions Report and Treasurer's report dated 7/28/10 and stated that we have received the first check for the H2O Fund monies.

Plant Operator's Report:

The average daily flow for May was 3.852 MGD.

S. Simon handed the monthly operations & maintenance report for June 2010

J. Matthews motioned and K. Hake seconded a motion to authorize S. Simon to apply for the remaining grant money in the H2O fund, the motion carried with three ayes.

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New Business:

Pro Electric was here to discuss two issues pertaining to construction project. The first issue was reimbursement for engineering work that was performed to reengineer the cable tray system, Pro Electric is requesting a total of \$26,435.00 for the engineering work, Pro Electric was previously approved for \$12,000 and are requesting a remaining the balance of 14,435.00. Discussion ensued as to validity of this work.

J. Matthews motioned and K. Hake seconded a motion to approve the amount of \$14,435 for engineering cost for the cable tray system, the motion carried with three ayes.

Pro Electric second issue is to discuss who is responsible to supply wiring, install equipment and terminate wiring under Division 25 of the Dover Township Sewer Authority Waste Water Treatment Facility Specifications. Pro Electric furnished a letter drafted by their attorney Mr. Sharnetzka stating their position on the wiring of Division 25 work. The Authority requested time to review the letter.

Next Meeting Date:

08/25/10 at 7:00 PM

Respectfully submitted,
Kevin Hake Secretary