

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller  
**Treasurer:** John Matthews

**Secretary:** James Theisen  
**Member:** Robert Stone  
**Attorney:** Christian Miller

**Minutes:7/27/2016**

**Attending Were:** D. Smith, J. Matthews, J Miller, J. Theisen (Authority Members), T. Biese (Plant Asst. Superintendent), S. Stefanowicz (Twp. Liaison), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), C. Hamme (Sewer Chief)

**Opening/Minutes:**

R. Stone made a motion to approve the June minutes. The motion was seconded by J. Theisen and unanimously approved.

**Financial Report:**

No Report

**Engineer's Report:**

P. Gross provided an Engineer's Report which is filed with these minutes and incorporated herein by reference. P. Gross updated the Authority on the Requisitions for the Palomino interceptor, joint interceptor, and misc. improvements projects. P. Gross shared what finished work was submitted for payment.

R. Stone made a motion to appoint J. Miller as Assistant Secretary. The motion was seconded by J. Theisen and unanimously approved.

R. Stone made a motion to approve the requisitions submitted by Buchart Horn for payment. The motion was seconded by J. Miller and unanimously approved.

The following requisitions submitted by P. Gross were approved by the Authority.

- Requisition 2 (ACNB to TD Bank) in the amount of \$14,178.00 for payment from ACNB's construction account to TD Bank as trustee for the Authority (2<sup>nd</sup> draw from the Construction Account to TD Bank).
- DT-4 in the amount of \$7,593.00 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 4<sup>th</sup> draw on the 2015 bond fund)
- DT-Palomino 4 in the amount of \$3,017.00 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 7<sup>th</sup> draw on the 2016 bond fund)
- DT-Joint 4 in the amount of \$2,672.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 8<sup>th</sup> draw on the 2016 bond fund)
- DT-NOB-1 in the amount of \$896.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 9<sup>th</sup> draw on the 2016 bond fund)

P. Gross also generally updated the Authority on the progress of the relining projects, misc. improvements contract, palomino interceptor replacements, north of the borough study, and the joint interceptor replacement with no major changes. P. Gross reported no current problems. P. Gross updated the

Authority on the warranty repairs for the relining project stating the repairs are to be done the first week of August

R. Stone questioned the workmanship on the lining project causing those repairs and if the contractor that performed that installation would be allowed to bid on future projects. P. Gross shared due to bidding laws it would be difficult not to allow them to participate in future bids.

**Treasurer's Report:**

No Report

**Plant Operator's Report:**

S. Simon discussed the June Report, which is filed with these minutes and incorporated herein by reference. The average flow for June was 2.778 MGD. There were no discharge violations for June. S. Simon reported that the cleaning of the digesters has begun and they are filled with grit and rags. T. Biese shared a photo for proof. S. Simon shared that T. Biese and the crews have been working miracles with the current belt presses to keep them in operation.

**Sewer Chief Report:**

The sewer chief report was provided for June and is incorporated herein by reference. C. Hamme reported that there is approximately 12,000 linear ft of pipe that still needs relined.

**Public Works Report:**

M. Fleming shared concern for an issue with certain haulers dumping at the Sewer Plant and not paying their bills for this privilege.

**New Business:**

S. Simon shared that the PMAA conference is downtown Pittsburgh this year and is held at the end of August. S. Simon added that the Sewer Plant open house is on Sept. 27 from 3-8 pm. There will be exhibits and help from the Penn State Extension. Lastly S. Simon reported that the draft permit meeting date is Wed. August 17<sup>th</sup> at 10am in Harrisburg.

**Executive Session:**

The regular meeting briefly adjourned at 8:10 PM, at which time the Authority members entered an executive session to discuss employment related matters as well as potential real estate acquisitions. The executive session ended at 8:40 PM, at which time the regular meeting reconvened.

The meeting adjourned at 8:40 PM.

**Next Meeting Date:**

**8/24/2016 at 7:00PM**

Respectfully submitted,

J. Theisen, Secretary