

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller(absent)  
**Treasurer:** John Matthews

**Secretary:** James Theisen  
**Member:** Robert Stone(absent)  
**Attorney:** Christian Miller

**Minutes: 7/23/14**

**Attending Were:** D. Smith, J. Matthews, J. Theisen, (Authority Members), S. Stefanowicz (Twp. Liaison), C. Miller (Attorney - MPL), C. Farley (Twp. PWD), P. Gross (Engineer - BH) T. Biese, C. Hamme, S.Simon, G. Walker.

**Minutes:**

J. Theisen made a motion to approve the April meeting minutes as submitted. The motion was seconded by Mr. J. Matthews and unanimously approved with 3 Ayes.

Gordon Walker discussed finances with the Authority and the rating report regarding the upcoming refinancing. Gordon stated that the refinancing should achieve roughly \$300,000 in savings. Gordon also asked if the Authority would need additional funds from a new issuance. The authority decided to preliminarily seek \$2 million to cover new projects. Such figure is subject to revision upon receiving more information from Bucharth Horn related to the design of the projects and the estimated costs.

**Engineer's Report:**

P.Gross discussed costs for the upcoming projects in an effort to assist with what amount the Authority should seek from the bond refinancing and possible new issuance. P. Gross reported on restrictions on the Canal Rd. project, stating no work can be done between 6-8:30am. P. Gross presented a contract for a miscellaneous improvements project (totaling 8 improvements) with costs and detailed descriptions of the work included. Such contract provided for design and bidding tasks related to such improvements. D. Smith reported that he had received a copy of the contract prior to the meeting, and had discussed the same with Laurel. Atty. Miller also stated that he reviewed the contract prior to the meeting.

After discussion by the Authority members present, J. Matthews made a motion to approve BH contract to move forward with the projects described within. J.Theisen seconded the motion and it was unanimously approved with 3 Ayes.

**Treasurer's Report:**

J. Matthews reported no business

**Plant Operator's Report:**

S.Simon discussed the June Report, which is incorporated herein by reference. S. Simon discussed the June Flow Charts, reporting that the average flow for June was 4.365 MGD. S. Simon further reported that there were no violations in June, and that the flow was so low that the phosphorus decreased enough to buy nutrient credit. S. Simon reported that the front gate controller (to provide additional security to the WWTP) has been ordered and a code will be needed once installed in order to gain access. Visitors will have to use a call box to gain approval and access. Such security measure was the last item on the security program required by DEP. S.Simon distributed the PMAA conference packet, scheduled for Aug. 24-27, and the Authority members discussed their availability. S. Simon reported Sept. 23<sup>rd</sup> is the

annual open house for the WWTP. S. Simon also reported that T.Biese (Asst. Superintendant) won an award for excellence. Seth Grove will be touring the plant 9am Thursday July 24<sup>th</sup>.

**Sewer Chief Report:**

C. Hamme reported on and generally discussed pipe cleaning and inspections. C. Hamme also stated that the new lining project, discussed earlier, is scheduled to start in 2015. The goal of the sewer crew is to be able to televise the entire sewer system within 6 years.

**New Business:**

No new business.

**Executive Session:**

The Sewer Authority went out of regular session and into executive session at 8:20pm  
C.Miller discussed the continuing litigation with Pro Electric, LLC. No action was requested or taken.

The executive session adjourned at 9:01PM and the regular meeting was reconvened.

The regular meeting was adjourned at 9:01PM.

**Next Meeting Date:**

**8/27/14 at 7:00PM**

Respectfully submitted,

James Theisen, Secretary