

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller  
**Treasurer:** John Matthews

**Secretary:** James Theisen  
**Member:** Robert Stone  
**Attorney:** Christian Miller

**Minutes:** 7/22/15

**Attending Were:** J. Miller, J. Matthews, R. Stone (Authority Members), C. Miller (Attorney - MPL), P. Gross (Engineer - BH), S. Simon (Plant Superintendent), C. Farley (Twp. PWD), Gordon Walker (PFM), Jamie Schlesinger (PFM) and S. Stefanowicz (Twp. Liaison).

**Opening/Minutes:**

J. Miller called the meeting to order at 7:00 p.m. and asked for a review of the June meeting minutes. After review, R. Stone made a motion to approve the June meeting minutes as submitted. The motion was seconded by J. Matthews and unanimously approved.

**Financial Report:**

Gordon Walker and Jamie Schlesinger provided a report, at Paul and Chuck's request, on future financing options considering the \$10 million limit on tax-exempt bond financing. Based on Chuck's schedule, the Authority would need to raise roughly \$9.5 million in funds in 2016, while the Twp. Would need roughly \$2.9 million. Because all of the Twp.'s bonds must be aggregated with the Authority, the Twp. would be barred from receiving tax-exempt status on its bonds. Gordon and Jamie were asked to address this situation. Gordon proposed, beyond shifting years of financing (which would result in additional issuances and additional administrative fees), that the Twp. Could borrow from Delaware Valley Regional Financing Authority. Although complex, the Del. Valley Authority would permit the Twp. to receive the same rates as a tax-exempt funding despite not actually being tax exempt. The Authority generally discussed these options with Gordon, resulting in directing him to meet with Laurel to review such plans. In summary, based on Gordon's proposed structuring, no shifting of funding to different years would be needed, including moving a financing round into 2015.

**Engineer's Report:**

P. Gross provided an Engineer's Report which is filed with these minutes and incorporated herein by reference. P. Gross generally reported on the status of both phases of the lining projects. He also briefly reviewed some preliminary plan documents for the Miscellaneous Upgrade Project. P. Gross also presented Proposal 33282, being design work for the Palimino Inceptor replacement, which had previously been provided to the Authority members and solicitor for review. Upon a brief discussion with the Authority, and confirmation that the Twp. had approved the proposal, R. Stone made a motion to approve and sign Proposal 33282. The motion was seconded by J. Matthews and unanimously approved. P. Gross also presented a second proposal for preliminary review to extend the sewer system to the North of Dover Borough. No action was required, but the Authority asked that the proposal be shared with the Twp. and, if they agreed on the scope, would be acted on at the August meeting.

**Treasurer's Report:**

No Report

**Plant Operator's Report:**

S. Simon discussed the June Operator's Report, which is filed with these minutes and incorporated herein by reference. The average flow for June was 5.104 MGD. There was one discharge violation in June

based on Fecal Coli samples that exceed the permitted limit. S. Simon generally discussed the June report, answering the Authority's questions. S. Simon also reported on a recent DEP inspection with a new DEP inspector, informing the Authority it was a good meeting, although it took a majority of the day. S. Simon also provided an update on the Plant's NPDES permit renewal.

**Sewer Chief Report:**

C. Hamme's June Collection Report was provided to the Authority and is filed with these minutes and incorporated herein by reference. C. Farley, in C. Hamme's absence, briefly reviewed the report with the Authority.

**New Business:**

S. Simon reported on the upcoming PMAA Conference in Lancaster and invited all Authority members to attend. Registration prior to August 1<sup>st</sup> will be discounted.

**Executive Session:**

No Session

R. Stone made a motion to adjourn the meeting. The motion was seconded by J. Miller and unanimously approved. The meeting adjourned at 8:30 PM.

**Next Meeting Date:**

**8/26/15 at 7:00PM**

Respectfully submitted,  
John Matthews, Acting Secretary