

Dover Township Sewer Authority
2480 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes: 5/24/17

Attending Were: J. Matthews, J. Miller, R. Stone (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), S. Stefanowicz (Twp. Liaison), P. Gross (Engineer), and M. Fleming (Public Works Director), C. Hamme (Sewer Chief).

Note: R. Stone was not present at the meeting until 7:40 p.m., therefore the Authority did not have a quorum until such time. Therefore, the portion of the meeting, which was the Engineer's report and Public Works report, were provided first in the informative portion of the meeting. All action was taken upon R. Stone's arrival.

Engineer's Report:

P. Gross provided an Engineer's Report for April which is filed with these minutes and incorporated herein by reference.

Paul reported that the Miscellaneous Improvements Contract is approximately six weeks behind schedule and the completion is July 10, 2017. S. Simon stated that due to weather conditions, they might have to pay for hauling the sludge. He stated that there will be no additional cost for the delay.

Paul stated that the drawings are finished for the Head Works Improvement project and he will have a budget price from the site contractors by the June meeting.

Paul gave some budget number for the larger pump station on the North of Borough Work. M Fleming will talk to the developer about the additional cost for this work.

Paul report that they are working on getting the environmental permits for the Palomino Interceptor Replacement project.

Public Works Report:

M. Fleming reported the Board of Supervisors approved a 200 lot development.

M. Fleming reported that the sewer and water systems in Andover are in terrible condition and will probably need replaced.

M. Fleming reported the contractor damaged a manhole under the bridge replacement project on Bull Rd. He will report back to the Authority at the June meeting.

M. Fleming presented a Sewer System Project Schedule for the years of 2015 through 2026. Please review for June meeting.

R. Stone arrived at 7:40 p.m. to create a quorum.

Minutes:

R. Stone made a motion to approve the April minutes. The motion was seconded by J. Matthews and unanimously approved.

Financial Report:

No Report

Supplemental Engineer's Report:

P. Gross provided an update on the status of the requisitions. The following requisition was ratified, as it was executed in the interim for payment:

- Requisition 12 (ACNB to TD Bank) in the amount of \$7,669.97 for payment from ACNB's construction account to TD Bank as trustee for the Authority (12th draw from the Construction Account to TD Bank).

The following new requisitions were submitted by Buchart Horn for payment:

- Requisition 13 (ACNB to TD Bank) in the amount of \$28,992.25 for payment from ACNB's construction account to TD Bank as trustee for the Authority (13th draw from the Construction Account to TD Bank).
- DT-14 in the amount of \$24,997.00 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 21st draw on the 2015 bond fund)
- DT-Electrical-5 in the amount of \$40,938.75 to Robert P. Lepley Electrical Contractor, Inc. for electrical services for the Misc. Upgrade Project (this is the 22nd draw on the 2015 bond fund)
- DT-Headworks 8 in the amount of \$8,844.00 to Buchart Horn for engineering fees for the Headworks project (this is the 45th draw on the 2016 bond fund)
- DT-Joint 14 in the amount of \$14,927.75 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 46th draw on the 2016 bond fund)
- DT-NOB-11 in the amount of \$5,150.50 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 47th draw on the 2016 bond fund)

R. Stone made a motion to approve the above requisitions for payment. The motion was seconded by J., Matthews and unanimously approved.

Treasurer's Report:

No report

Plant Operator's Report:

A. Biese discussed the April Report, which is filed with these minutes and incorporated herein by reference. The average flow for April was 6.320 MGD and no effluent discharge violations for the month.

Sewer Chief Report:

The sewer chief report was provided for April and is incorporated herein by reference.

New Business:

C. Miller presented the Authority with Resolution 2017-1, which was for the adoption of a Public Records Request Policy. C. Miller reported the policy was previously circulated to the members and appointed the Twp. Manager (Laurel Oswalt) as the Right to Know Officer. R. Stone made a motion to approve

Resolution 2017-1 as submitted. J. Matthews seconded the motion, and the Authority unanimously approved.

S. Simon reported that she received many thank you notes from the fifth grade tour of the plant.

M. Fleming will review the rental status of the land located along the Conewago Creek

Adjournment.

J. Miller adjourned the meeting at 8:13 P.M.

Next Meeting Date:

6/28/17 at 7:00PM

Respectfully submitted,

J. Miller, Acting Secretary