

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** John Miller  
**Treasurer:** John Matthews

**Secretary:** James Theisen  
**Member:** Robert Stone  
**Attorney:** Christian Miller

**Minutes: 3/26/14**

**Attending Were:** D. Smith, J. Miller, J. Matthews, J. Theisen, R. Stone (Authority Members), S. Stefanowicz (Twp. Liaison), S. Simon (Plant Superintendent), T. Biese (Plant Asst. Superintendent), C. Miller (Attorney - MPL), C. Farley (Twp. PWD), P. Gross (Engineer - BH), C. Hamme (Dover Twp. Sewer), Nathan Stine (GIS Specialist)

**Minutes:**

Mr. J. Matthews made a motion to approve the February meeting minutes as submitted. The motion was seconded by Mr. J. Miller and unanimously approved with 5 Ayes.

**Engineer's Report:**

Authority avoided paying BH to do multiple estimates to go ahead with the centrifuge project. P.Gross presented building plans for belt presses. Height restrictions were noted as a concern. Suggestions were made to remove only 1 belt press while installing the centrifuge so the other belt press can remain in operation. P. Gross and D. Smith explained the Authority's new plan to use the up-front savings from the upcoming (August) refinance of Sewer Bonds, along with some of the Twp.'s sewer reserve fund, to fund the centrifuge project as well as any other miscellaneous projects that become urgent. This will avoid taking on additional debt/Sewer Bonds.

**Treasurer's Report:**

J. Matthews reported the audit was completed, with the only comment being that the biggest expense is payroll. Otherwise, no further business was reported.

**Plant Operator's Report:**

S. Simon submitted the February plant report, which is incorporated herein by reference. S.Simon suggests 3 months of search and research should be conducted prior to making a decision on which de-watering system (centrifuge or belt/screw-press) is best for the plant's needs. A centrifuge de-watering system was visited by S. Simon with a positive response. The plant can achieve 20% in biosolids with a heat option in order to reach class A grade biosolids. An appt. was set for April 4<sup>th</sup> to visit another screw press at a plant closer in size to the Authority's plant.

S. Simon also reported that the chapter 94 (NPDES permit) report is complete. S. Simon reported that because the plant is not over capacity, there is no need to plan on expanding the plant; however continued work on I&I is required.

**Sewer Chief Report:**

N. Stone and C. Hamme presented the virtual GPS mapping of the collection system.

**New Business**

C.Farley suggested quarterly presentations from Dover Sewer. C.Farley also reported on his and D. Smith's meeting with DEP, stating it was permitted to move forward with phase II of the plan aimed to

lift the consent order, which addresses the need to reduce flow/I&I issues at the joint interceptors. C. Farley reported it would take three (3) months to do an I&I investigation plan.

S.Simon discussed the PMAA Conference on 4/22/14 at the Hershey Hotel and asked if any Authority members would be able to attend.

There being no further regular business, the Authority convened the regular meeting at 8:20 for an executive session. The executive session terminated at 8:45, at which time D. Smith re-convened the regular Authority meeting. D. Smith announced the purpose of the executive session was to discuss ongoing litigation with Pro Electric. D.Smith then made a motion to permit C. Miller to prepare and transmit a settlement offer to PE. The motion was seconded by Mr. J. Miller and unanimously approved with 5 Ayes. There being no further business, the meeting adjourned at 8:47.

**Next Meeting Date:**

**4/23/14 at 7:00PM**

Respectfully submitted,

James Theisen, Secretary