Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews
Secretary: Kevin Hake
Member: Michael Husson
Attorney: James Holtzer

Minutes: 3/23/11
Attending Were: D. Smith, J. Matthews, M. Husson (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP)), J. Holtzer (Attorney), P. Gross (BH).

Minutes:
J. Matthews motioned and M. Husson seconded a motion to approve the 2/23/11 meeting minutes. The motion carried with three ayes.

Engineer's Report:
P. Gross reported on flooding due to excessive rain. Flooding stayed within the plant boundaries and did not get into creek. The contractors lost 1-1/2 weeks worth of work time. Manhole west of Plant overflowed. Authority will go to Dover Township Insurance Co. for a claim.
P. Gross reported on (2) change orders that arose last month, currently pending.
P. Gross also reported on the completion of Train #1 and the possibility of request for payment by contractors.

Treasurer's Report:
J. Matthews submitted the following invoices for reimbursement:
To Galway Bay DT-08-21-General $131,741.25, with a remaining balance of $1,033,114.45.
To Pro Electric DT-08-19-Electrical $12,570.08, with a remaining balance of $187,638.71.
To Buchart Horn DT-08-38-Engineering $8,156.16, with a remaining balance of $29,311.15.
J. Matthews motioned and M.Husson seconded to approve the above invoices. The motion carried with three ayes.

J. Matthews submitted for review the Requisitions Report and Treasurer's report dated 3/23/11. It was stated that the Authority will need approximately $300,000 from the Line Of Credit.

Plant Operator's Report:
S. Simon handed out the Monthly Operations & Maintenance Report for February 2011
The average daily flow for February was approximately 4.497 MGD.
S. Simon stated that she has completed the annual report for 2010.
S. Simon reported on Auditor's Annual Audit & Corrective Action Plan letter. She stated that there were (3) discrepancies: 1. The signage was improperly posted, was stated that it needed to include partial funding by H20 PA program; 2. Error in listing within the debarment/suspension list; 3. CFA should be named on the insurance policy.

New Business:
No new Business

Being no further business the meeting was adjourned at 7:45 pm..

Next Meeting Date:
4/27/11 at 7:00 PM

Respectfully submitted,
Michael Husson
Acting Secretary