

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes: 3/22/17

Attending Were: J. Matthews, D. Smith, R. Stone, J. Miller, J. Theisen (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), S. Stefanowicz (Twp. Liaison), P. Gross (Engineer), and M. Fleming (Public Works Director), C. Hamme (Sewer Chief).

Opening/Minutes:

R. Stone made a motion to approve the February minutes. The motion was seconded by J. Miller and unanimously approved.

Financial Report:

No Report

Engineer's Report:

P. Gross provided an Engineer's Report for March which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following new requisitions were submitted by Buchart Horn for payment:

- Requisition 10 (ACNB to TD Bank) in the amount of \$35,526.60 for payment from ACNB's construction account to TD Bank as trustee for the Authority (10th draw from the Construction Account to TD Bank).
- DT-12 in the amount of \$14,416.50 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 15th draw on the 2015 bond fund)
- DT-Electrical-3 in the amount of \$28,208.88 to Robert P. Lepley Electrical Contractor, Inc. for electrical services for the Misc. Upgrade Project (this is the 16th draw on the 2015 bond fund)
- DT-General-2 in the amount of \$522,695.70 to Heisey Mechanical, LTD for general contractor services for the Misc. Upgrade Project (this is the 17th draw on the 2015 bond fund)
- DT-Headworks 6 in the amount of \$12,450.50 to Buchart Horn for engineering fees for the Headworks project (this is the 36th draw on the 2016 bond fund)
- DT-Palomino 12 in the amount of \$7,833.50 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 37th draw on the 2016 bond fund)
- DT-Joint 12 in the amount of \$5,002.60 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 38th draw on the 2016 bond fund)
- DT-NOB-9 in the amount of \$10,240.00 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 39th draw on the 2016 bond fund)

J. Matthews made a motion to approve the above requisitions for payment. The motion was seconded by R. Stone and unanimously approved.

Paul gave an update on the centrifuge project underway at the sewer plant noting that a job conference was held and the project is on schedule. P. Gross discussed the need to replace the roof of the dewatering building housing the centrifuges and that they received three quotes with varying prices. There was a

discussion over the Township or the Authority being responsible for authorizing and payment of the replacement of the roof ultimately determining that it was best for the Authority to take responsibility to keep the project moving.

R. Stone made a motion to approve a change order from Garden Spot Mechanical to replace the roof for a cost not to exceed \$31,578. The motion was seconded by J. Theisen and unanimously approved.

P. Gross further update the Authority on the progress of the other projects in motion. The Palomino project has no major changes and the NDEPS permit has been approved. The ROW descriptions for the Joint Interceptor project are wrapping up and a few easements are still being worked on. The design for the North of the Borough project has continued with the new sewer line being installed along Carlisle Rd in front of the house rather than behind. These designs will need Penn Dot Approval. The Headworks project has completed drawings that will be submitted for review and preliminary pricing from three contractors also noting that this project will not need a type 2 permit.

Treasurer's Report:

J. Matthews reported that all the Authorities accounts are correct and up to date.

R. Stone made a motion to approve the Auditors engagement letter. The motion was seconded by J. Miller and unanimously approved.

Plant Operator's Report:

S. Simon discussed the February Report, which is filed with these minutes and incorporated herein by reference. The average flow for February was 3.694 MGD and no effluent discharge violations for the month. S. Simon shared there was a surprise inspection before the March snow storm ending with a positive report.

Sewer Chief Report:

The sewer chief report was provided for February and is incorporated herein by reference.

Public Works Report:

M. Fleming presented a land study of the old golf course behind the township building for a future park and stream stabilization project. The question was asked if the Authority would want to move the sewer pipe during the construction of this project that is currently in and under a creek in multiple locations.

New Business:

The seminar was rescheduled for March 28th due to the March snow storm. S. Simon shared she has purchased two seats for Authority members who would like to attend.

Executive Session:

None

D. Smith made a motion to adjourn the meeting at 8:20 PM. The motion was seconded by J. Matthews and unanimously approved.

Next Meeting Date:

4/26/17 at 7:00PM

Respectfully submitted,
J. Theisen