

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes: 2/26/14

Attending Were: D. Smith, J. Miller, J. Matthews, J. Theisen, R. Stone (Authority Members), S. Stefanowicz (Twp. Liaison), S. Simon (Plant Operator), T. Biese (DTWWTP), C. Miller (Attorney), C. Farley (Twp. PWD), P. Gross (BH), L. Gordon Walker (PFM)

Minutes:

Revision to the January 22, 2014 meeting minutes. Mr. Steve Stefanowicz is the BOS liaison and was not a voting member, although he did participate in voting on January. Although his vote(s) were effectively null and void, Mr. J. Matthews made a motion to ratify all action taken at the prior January meeting. Mr. J. Miller seconded the motion, and it was unanimously approved with 3 Ayes. Mr. J. Matthews then made a motion to approve the January meeting minutes as revised. The motion was seconded by Mr. J. Miller unanimously approved with 3 Ayes.

Election of Secretary:

After discussion among the Authority members, Mr. J. Theisen agreed to fill the position of Secretary. Mr. J. Miller made a motion to elect Mr. J. Theisen as secretary. The motion was seconded by Mr. J. Matthews and unanimously approved with 5 Ayes.

2014 Refunding Opportunities:

Mr L.Gordon Walker of PFM presented a review of the 2004 and 2008 A Bonds. Mr. Walker gave out a seven page folder with financial options that are available for Dover Township.

Engineer's Report:

P. Gross reported that Synagro was the low bidder for the Bio-Solids hauling contract with a bid in the amount (roughly) of \$42.00 per ton. As the low bidder, the contract was awarded to Synagro at the Twp. Supervisor's meeting.

P. Gross next presented a not-to-exceed \$22,000.00 professional service agreement from BH for Miscellaneous Improvement Budget Assistance. The agreement was to offer cost estimates for all of the miscellaneous improvements, as well to discuss the improvements with the Authority and WWTP employees. After a round table discussion it was decided to have C. Miller review the documents and DTSA will discuss the agreement at the March meeting.

Treasurer's Report:

No report.

Plant Operator's Report:

S. Simon revised the January 2014 flow to 5.885 MGD and presented the 2013 Annual Report for the Wastewater Treatment Plant Facility. S. Simon distributed a copy of the Monthly Operations & Maintenance report. S. Simon reported that the January monthly report was not prepared due to T. Biese's illness, but that it will be individually emailed to the Authority members upon completion. The 5th graders will be returning in May for tours of the WWTP.

S.Simon also requested that members email her if they will be attending the PMMA meeting in Camp Hill on March 6, 2014.

Sewer Chief Report:

No report.

New Business

C.Farley reported he is still trying to set up a meeting with DEP. Being no further business, the meeting was adjourned to Executive Session at 8:20 PM. The Executive Session ended at 9:15 PM and concerned discussions of the ongoing litigation with Pro Electric as well as the hiring of professional services for the Authority. D. Smith reported to P. Gross of BH that the \$22,000.00 professional service agreement will have to be reviewed by Dover Township.

Being no further business, the meeting was adjourned at 9:45 PM.

Next Meeting Date:

3/26/14 at 7:00 PM

Respectfully submitted,

John Miller, Acting Assistant Secretary