Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Kevin Hake
Member: Michael Husson
Attorney: James Holtzer

Minutes: 2/23/11

Attending Were: J. Miller, J. Matthews, K. Hake (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) C. Farley (DT), J. Holtzer (Attorney), P. Gross (BH). Brad & Deb Reinhardt (Pro Electric)

Minutes:
J. Matthews motioned and J. Miller seconded a motion to approve the 1/27/11 meeting minutes, with the following correction in the Re-Organization Meeting the following should have read D. Smith motioned to retain Buchart Horn as the Engineer for the Sewer Authority, seconded by J. Mathews. The motion carried with three ayes.

Engineer’s Report:
P. Gross reported that Train 1 is now in operation. Contractors are installing rebar and pouring concrete for train #2. Punch list work continues on office area and on train #1. P. Gross handed out a letter that was sent to PADEP for the NPDES Permit compliance schedule

Treasurer’s Report:
J. Matthews submitted the following invoices for reimbursement:
To Galway Bay DT-08-20-General $236,122.50, with a remaining balance of $1164,855.70.
To Pro Electric DT-08-18-Electrical $42,972.30, with a remaining balance of $200,208.79.
To Buchart Horn DT-08-37-Engineering $10,655.81 with a remaining balance of $37,467.31
J. Mathews motioned and K. Hake seconded to approve the above invoices. The motion carried with three ayes.
J. Matthews motioned and K. Hake seconded to approve Change Order #8 to Galway Bay in the amount of $14,742.00 for relay additions to #3 and #4 MCC Buckets, and to remove existing Ox ditch starter walls. The motion carried with three ayes.

J. Matthews submitted for review the Requisitions Report and Treasurer’s report dated 2/23/11.

Plant Operator’s Report:
S. Simon handed out the Monthly Operations & Maintenance Report for January 2011
The average daily flow for January was approximately 2.307 MGD.
S. Simon stated that she is currently working on the annual report for 2010

New Business:
No new Business

Being no further business the meeting was adjourned.

Next Meeting Date:
3/23/11 at 7:00 PM
Respectfully submitted,
Kevin Hake
Secretary