

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes: 2/22/17

Attending Were: J. Matthews, D. Smith, R. Stone, J. Theisen (Authority Members), T. Biese (Plant Asst. Superintendent), S. Simon (Plant Superintendent), C. Miller (Solicitor), S. Stefanowicz (Twp. Liaison), P. Gross (Engineer), and L. Oswalt (Township Manager).

Opening/Minutes:

D. Smith made a motion to approve the January minutes. The motion was seconded by J. Matthews and unanimously approved.

Financial Report:

No Report

Engineer's Report:

P. Gross provided an Engineer's Report for February which is filed with these minutes and incorporated herein by reference. P. Gross provided an update on the status of the requisitions. The following new requisitions were submitted by Buchart Horn for payment:

- Requisition 9 (ACNB to TD Bank) in the amount of \$35,945.25 for payment from ACNB's construction account to TD Bank as trustee for the Authority (9th draw from the Construction Account to TD Bank).
- DT-11 in the amount of \$18,926.50 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 13th draw on the 2015 bond fund)
- DT-Electrical-2 in the amount of \$70,352.55 to Robert P. Lepley Electrical Contractor, Inc. for electrical services for the Misc. Upgrade Project (this is the 14th draw on the 2015 bond fund)
- DT-Headworks 5 in the amount of \$12,998.50 to Buchart Horn for engineering fees for the Headworks project (this is the 32nd draw on the 2016 bond fund)
- DT-Palomino 11 in the amount of \$3,293.50 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 33rd draw on the 2016 bond fund)
- DT-Joint 11 in the amount of \$14,554.75 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 34th draw on the 2016 bond fund)
- DT-NOB-8 in the amount of \$5,098.50 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 35th draw on the 2016 bond fund)

J. Matthews made a motion to approve the above requisitions for payment. The motion was seconded by R. Stone and unanimously approved.

P. Gross gave a general update of the centrifuge project at the sewer plant, sharing that the bio solids shut down is March 1st. They will have 12 weeks to complete the project with the digesters shut down. There is a conference scheduled for next week with the contractors to discuss the schedule. P. Gross shared that all permits are in for the Palomino interceptor project with now major changes although they did take a lengthy amount of time to get. P. Gross shared drawings for the North of the Borough project detailing

new sewer line locations with some different options as well as potential pump station locations. P. Gross also shared that the headworks approval should be wrapping up soon. P. Gross shared a concern with some OSHA related codes issues at the sewer plant. An Arc Flash Study is recommended for the plant which is an inspection done for the safety of the workers and contractors. This will allow operators to know what safety precautions are necessary as well as appropriate PEDs.

Treasurer's Report:

J. Matthews reported that all the Authorities accounts are correct and up to date.

Plant Operator's Report:

S. Simon discussed the January Report sharing that is currently incomplete due to some software issues, which is filed with these minutes and incorporated herein by reference. The average flow for January was 4.1 MGD and no effluent discharge violations for the month, however this is not yet official.

Sewer Chief Report:

The sewer chief report was provided for January and is incorporated herein by reference. C. Hamme shared that the interceptor where the bridge will be replaced on Bull Rd was televised. Abel finished the work however the video showed 3 items to be repaired. Abel is working towards completing these repairs. C. Hamme shared that the overall project went well.

Public Works Report:

L. Oswalt shared that M. Fleming is continuing to work on the easements and is nearing completion.

New Business:

None

Executive Session:

None

J. Miller made a motion to adjourn the meeting at 7:58 PM. The motion was seconded by J. Matthews and unanimously approved.

Next Meeting Date:

3/22/17 at 7:00PM

Respectfully submitted,

J. Theisen, Secretary