Dover Township Sewer Authority
2480 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Kevin Hake
Member: Michael Husson
Attorney: Christian Miller

Minutes: 2/22/12

Attending Were: D. Smith, J. Miller, J. Matthews, M. Husson (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) C. Miller (Attorney) C. Farley (PWD) P. Gross (BH)

Minutes:
There were corrections to the 1/25/12 meeting minutes. Corrected meeting minutes date (was 1/25/10); corrected Attorney name listed at top to include Christian Miller (was James Holtzer); corrected meeting minutes motioned by J. Miller (was J. Matthews, who was not in attendance). M. Husson motioned and J. Miller seconded to approve the 1/25/12 meeting minutes as amended. The motion carried with four ayes.

Engineer’s Report:
-P. Gross reported that Johnston Constr. will re-install, with the use of rigging, the gear reducer motor for aerator 2B-2 in the amount of $3,375.58. It was stated that the wiring will be completed by the Wastewater Crew.
-P. Gross stated the contractors are continuing with punch list work and gave an update as to status of punch list items.
-As-builts’ have been received from Pro-Electric.
-Gate replacement project, contractor is working on submittals
-Buchart Horn and DTWWTP are working on the NPDS Permit
-Change order from PSI for wiring on ox ditches 1-4 in the amount of $17,000 was signed by the Chairman.
-P. Gross presented for payment, DT-11-06 to Buchart-Horn in the amount of $26,755.76 for the gate project. J. Matthews motioned and seconded by J. Miller to approve payment. The motion was carried with four ayes.

Executive Session:
D. Smith requested an executive session to discuss on gone litigation matters; the meeting went into executive session at 7:30 PM. The executive session ended at 7:52 PM.

On a motion by J. Matthews and seconded by J. Miller, it was moved to have MLP enter their appearance to take over claims against Pro-Electric. The motion was carried with four ayes.

Treasurer’s Report:
-No requisitions were presented.
-J. Matthews reported that there is still $2,000 in an M&T account. Mr. Matthews will talk to Laurie Rummel (Dover Township Treasurer) about closing the account due to charges being applied to unused balance.
-J. Matthews reported that the PLGIT balance is about $7000-$8000.
-J. Matthews reported that the Peoples Bank line of credit is about $50,000.
Plant Operator’s Report:
-The average daily flow for January was approximately 6.506 MGD.
-S. Simon reported on her new reporting documentation.
- S. Simon reported on the drain pipe (90 feet of 36” pipe) to Graffius Rd to meet up with Conewago Township pipe. The work will be done by PSI in the amount of $16,900.
- S. Simon also reported that PSI will install a roof hatch with a wall mounted ladder in the amount of $8800.
-On a motion by J. Matthews and seconded by J. Miller, it was approved to accept the two projects presented by S. Simon. The motion was carried with four ayes.

New Business:
-S. Simon reported that J. Matthews, J. Miller, D. Smith and herself will be attending a conference in Bethlehem, Pa.
-C. Farley reported on a new employee (Chris Hamme, sewer crew chief).

Being no further business the meeting was adjourned at 8:16 pm.

Next Meeting Date:
3/28/12 at 7:00 PM

Respectfully submitted,
Michael Husson
Acting Secretary