

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes: 1/28/15

Attending Were: D. Smith, J. Miller, J. Matthews, R. Stone, J. Theisen (Authority Members), C. Miller (Attorney - MPL), S. Simon (Plant Superintendent), T. Biese (Plant Asst. Superintendent), and C. Hamme (Dover Twp. Sewer), P. Gross (Engineer - BH), C. Farley (Twp. PWD), S. Stefanowicz (Twp. Liaison), S. Hovis (Bond Counsel – Stock & Leader.)

Re-Organization Meeting:

Attorney Miller called the Re-organizational meeting to order for the year 2015.

J. Miller motioned to nominate D. Smith as Chairman. The motion was seconded by R. Stone and unanimously approved. The meeting was then turned over to D. Smith as the elected Chairman.

D. Smith motioned to nominate J. Miller as Vice Chairman. The motion was seconded by J. Matthews and unanimously approved.

D. Smith motioned to nominate J. Matthews as Treasurer. The motion was seconded by R. Stone and unanimously approved.

D. Smith motioned to nominate J. Theisen as Secretary. The motion was seconded by R. Stone and unanimously approved.

D. Smith motioned to close the re-organizational meeting. The motion was seconded by J. Miller and unanimously approved.

D. Smith called regular meeting to order for Jan 2015:

Minutes:

Mr. J. Matthews made a motion to approve the December meeting minutes as submitted mentioning one minor spelling error. The motion was seconded by Mr. R. Stone and unanimously approved.

Financial Report:

No report

Regarding the \$2 million in new financing and where to invest it for the 6 months between closing (Jan. 30th) and commencement of construction, G. Walker received a late proposal from PLIGIT which he feels is better than the TD Bank proposal. After a few minor fees the net yield will be 0.34% compared to TD Bank's 0.20%. Based on this information provided to the SA through email R. Stone motioned to accept the PLIGIT proposal to invest the \$2 million. The motion was seconded by J. Matthews and unanimously approved.

Engineer's Report:

P. Gross shared that they are still waiting on the final results from the recent pilot tests on two screw presses and the numbers to complete the reports which will help make a final decision on which machine is going to best suit the treatment plant. Sophie added that she felt the screw presses as opposed to the centrifuge machines are favored due to the slow operating speed which will prevent the need for someone to stand watch over the machines all the time. P. Gross explained some advantages to a pressure system which will not be affected by gravity as opposed to the centrifuge systems. However, there may be some size and space issues with the screw presses or pressure systems as opposed to the small centrifuge

systems. P. Gross shared the desire to really focus on comparing the pros and cons on operating procedures, speed, space, and cost. P. Gross also discussed the process with the press manufacturers and their bids with limited knowledge at this point. P. Gross mentioned that the Canal Rd lining project has not started yet and the construction company has asked for an extension to begin primarily due to weather delays.

Treasurer's Report:

J. Matthews reported no business

Plant Operator's Report:

S. Simon discussed the December Report, which was provided to the Authority and is incorporated herein by reference. The average flow for November was 4.495 MGD. gallons per day. There were no violations in December. S. Simon shared that this is the eighth straight month with no violations. S. Simon attended the joint sewer meeting last week to impress upon the Committee the importance of I&I. S. Simon discussed regulation concerns and unsanitary overflows. S. Simon shared that the state says there shall not be any more unsanitary overflows.

C. Farley reported on future joint interceptor projects and how they could be financed. C. Farley continued to discuss these projects based on the time frame they should occur, also sharing some details of the projects. C. Miller added that at the time of the current refinancing, new money could not be raised because the future projects would start too far in the future to be able to obtain money for the projects. S. Hovis shared some options and items to consider when financing the large expense projects. P. Gross reminded that G. Walker had shared that the SA may have another refinancing opportunity in 2015. P. Gross talked about how these new upgrades should help with the I&I problems. S. Hovis commented that borrowed money should be reasonably used within 3 yrs. and that a project cannot be speculative in nature.

S. Simon shared that the Sewer Plant has not had a permit for the last two years and still does not. S. Simon is concerned what DEP may do with several violations earlier in 2014. C. Farley discussed again the need for extending the sewer north of Dover Borough on route 74 briefly sharing that it should be addressed within the next 3 years.

P. Gross presented a proposal for the SA's review of the aerial flight mapping needed for the projects under discussion. This flight mapping will cover the areas in need of some kind of upgrade or construction for the next 15 years. There was no action taken on this proposal at this time.

Sewer Chief Report:

C. Hamme went over the Collection report for December detailing lines that have been televised and flushed, as well as other work performed. The Sewer Chief's report is incorporated herein as submitted. C. Hamme shared that in March there will be a public meeting for the Township departments and the WWTP personnel to present why they believe the Sewer plant and operations needs to remain in house.

New Business:

No new business.

Executive Session:

No session needed.

The regular meeting was adjourned at 8:32 PM.

Next Meeting Date:

2/25/15 at 7:00PM

Respectfully submitted,
James Theisen, Secretary