

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: Kevin Hake
Member: Michael Husson
Attorney: James Holtzer

Minutes: 1/27/11

Attending Were: D. Smith, J. Matthews, K. Hake (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) C. Farley (DT), J. Holtzer (Attorney), P. Gross (BH).

Re-Organization Meeting:

Attorney Holtzer called the Reorganization meeting to order for the year 2011, J. Mathews nominated Dean. Smith as Chairman, seconded by K. Hake, and J. Mathews motioned to close nominations, seconded by K. Hake. Motion passed with 3 ayes. K. Hake nominated J. Miller as Vice Chairman, seconded by D. Smith; D. Smith motioned to close nominations, seconded by J. Matthews. Motion passed with 3 ayes. D. Smith nominated J. Matthews as Treasurer, seconded by K. Hake; D. Smith motioned to close nominations, seconded by K. Hake. Motion passed with 3 ayes. D. Smith nominated K. Hake as Secretary, seconded by J. Matthews; D. Smith motioned to close nominations, seconded by J. Matthews. Motion passed with 3 ayes. D. Smith motioned to retain Buchart Horn as the Engineer for the Sewer Authority, seconded by B. Bowers, Motion passed with 3 ayes. D. Smith motioned to retain Attorney Holtzer as our Council for the Sewer Authority, seconded by J. Matthews, motion passed with 3 ayes. D. Smith motioned to retain Buchart Horn as our Engineer for the Sewer Authority, seconded by K. Hake, motion passed with 3 ayes. D. Smith motioned to close re-organizational meeting, second by K. Hake. Motion passed with 3 ayes.

Minutes:

K. Hake motioned and J. Matthews seconded a motion to approve the 12/15/10 meeting minutes. The motion carried with three ayes.

Engineer's Report:

P. Gross reported that Train 1 is now in operation. Train 2 is now offline; work has begun on sludge removal from train 2. Office renovations continue. Frey-Lutz has substantially completed their work and is working on punch list work. S. Simon's office is now located in the administration building.

Treasurer's Report:

J. Matthews submitted the following invoices for reimbursement:
To Galway Bay DT-08-19-General \$46,016.54, with a remaining balance of \$1,400,978.26.
To Pro Electric DT-08-17-Electrical \$20,725.02, with a remaining balance of \$243,181.09.
To Frey-Lutz DT-08-13-Mechanical \$8,091.73 with a remaining balance of \$19,199.02.
To Buchart Horn DT-08-36-Engineering \$37,751.34 with a remaining balance of \$48,133.12.
J. Matthews motioned and K. Hake seconded to approve the above invoices. The motion carried with three ayes.

J. Matthews submitted for review the Requisitions Report and Treasurer's report dated 1/25/11.

Plant Operator's Report:

S. Simon handed out the Monthly Operations & Maintenance Report for December 2010
The average daily flow for December was approximately 3.176 MGD.

New Business:

J. Matthews motioned and K. Hake seconded a motion to use Maher Duessel Certified Public Accountants to perform an audit on the H2O Grant Money as required by the state, the motion carried with three ayes.

Being no further business the meeting was adjourned.

Next Meeting Date:

2/23/11 at 7:00 PM

Respectfully submitted,
Kevin Hake
Secretary