

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Dean Smith  
**Vice Chairman:** Bruce Bowers  
**Treasurer:** John Matthews

**Secretary:** Kevin Hake  
**Member:** Vacant  
**Attorney:** James Holtzer

**Minutes: 1/27/10**

**Attending Were:** D. Smith, B. Bowers K. Hake, J. Matthews (Authority Members) S. Simon (Plant Operator) T. Biese (DTWWTP) J. Holtzer (Attorney) C. Farley (PWD) P. Gross (BH) M. Husson (DTBOS)

**Re-Organization Meeting:**

Attorney Holtzer called the Reorganization meeting to order for the year 2010, B. Bowers nominated Dean Smith as Chairman, seconded by K. Hake, and B. Bowers motioned to close nominations, seconded by K. Hake. Motion passed with 4 ayes.

K. Hake nominated B. Bowers as Vice Chairman, seconded by D. Smith; D. Smith motioned to close nominations, seconded by K. Hake. Motion passed with 4 ayes.

B. Bowers nominated J. Matthews as Treasurer, seconded by K. Hake; D. Smith motioned to close nominations, seconded by K. Hake. Motion passed with 4 ayes.

D. Smith nominated K. Hake as Secretary, seconded by J. Matthews; D. Smith motioned to close nominations, seconded by B. Bowers. Motion passed with 4 ayes.

D. Smith motioned to retain Buehrt Horn as the Engineer for the Sewer Authority, seconded by B. Bowers, Motion passed the 4 ayes.

D. Smith motioned to retain Attorney Holtzer as our Council for the Sewer Authority, seconded by B. Bowers, motion passed with 4 ayes.

D. Smith motioned to close re-organizational meeting, second by K. Hake. Motion passed with 4 ayes.

**Minutes:**

J. Matthews motioned and B. Bowers seconded a motion to approve the 12/16/09 meeting minutes the motion carried with four ayes.

**Engineer's Report:**

P. Gross reported contractors continue to form and pour concrete for Ox Ditches and Clarifiers. The work in the office will begin in the next couple of weeks, S. Simon will be relocating her office to Buehrt Horn's construction until the renovations are complete.

P. Gross submitted the following change orders for Galway Bay

G1 – Erosion control silt fence / temporary metal fence relocation - \$6,534.53

G3 - Add for portion of permit fee beyond estimated amount - \$22,650

G9 - Time extension for ox ditch 1 & 2 over excavation – 3 weeks – No Cost

D. Smith motioned and B. Bowers seconded a motion to approve change orders G1, G3 & G9 to Galway Bay, the motion carried with four ayes.

P. Gross submitted the following change orders for Pro Electric

E1 – Replace 4 junction boxes and conduit near influent pumps – \$9510.02

E3 – Replace 3 disconnects at RAS Structure #1 – \$4351.31

E5 – Clean rust from, inspect and report on condition of conduit ends – \$267.66

E6 – Remove remaining duct bank O and install 2” conduits entire length of duct to Clarifier 7 – \$6489.54

E7 – Install neutral bar in MCC for connection to panel UVH - \$3807.00

E8 – Increase AIC for Panel UVH and addition of TV55 – \$3491.60

E9 – Test and evaluate ground fault protection at MDP – \$2883.43  
D. Smith motioned and B. Bowers seconded a motion to approve change orders E1, E3, E5, E6, E7, E8, & E9 to Pro Electric, the motion carried with four ayes.

**Treasurer's Report:**

J. Matthews submitted the following invoices for reimbursement:  
To Galway Bay DT-08-07-General \$1,227,282.10, with a remaining balance of \$6,526,833.90  
To Pro Electric DT-08-06-Electrical \$3,047.67, with a remaining balance of \$393,727.03  
To Frey Lutz DT-08-03-Mechanical \$2700.00, with a remaining balance of \$322,521.00  
D. Smith motioned and J. Matthews seconded to approve invoices DT-08-07-General, DT-08-06-Electrical & DT-08-03-Mechanical, the motion carried with four ayes.

**Plant Operator's Report:**

S. Simon submitted the plant operations report for December 2009. No violations occurred in the month of December for the 19<sup>th</sup> consecutive month. There were five emergency call outs in November.  
S. Simon reported that an overflow condition occurred on 12/26/2009, PADEP was contacted and visited the site to inspect the overflow. The area was treated with lime per the request of PADEP. A letter was set to PADEP stating the new processes that are being implemented to help avoid these situations in the future.

**New Business:**

**Resolution 2010-01**

Whereas, Leon B. Lankford, a lifelong resident of Dover Township, has devoted much of his life to the development of the Township and the welfare of its residents; and  
Whereas, Leon B. Lankford has served well as the Manager of the Township and, particularly, volunteered in many capacities for the Dover Township Sewer Authority ("Authority") including, but not limited to, most recently as its Treasurer, and as the overseer of its necessary, but complicated, financing requirements; and  
Whereas, the Township, in general, has prospered, and the Authority, in particular, has appropriately expanded to meet the needs of the residents during his dedicated tenure.  
Now, Therefore, the 27<sup>th</sup> day of January, 2010, in recognition of the above service, the Authority, by the power vested in it, unanimously hereby designates the soon-to-be completely remodeled Operations Building of the Authority, located at its Graffius Road complex, as the "Leon B. Lankford Operations Building" and, upon its completion, affix on the outside of said building a suitable plaque or other designation recognizing this action.

D. Smith motioned and B. Bowers seconded a motion to approve resolution #2010-01 the motion carried with four ayes

**Next Meeting Date:**

**02/24/10 at 7:00 PM**

Respectfully submitted,  
Kevin Hake Secretary