

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary:
Member:
Attorney: Christian Miller

Minutes: 1/22/14

Attending Were: D. Smith, J. Miller, J. Matthews (Authority Members), S. Stefanowicz (Twp. Liaison), S. Simon (Plant Operator), T. Biese (DTWWTP), C. Miller (Attorney), C. Farley (Twp. PWD), P. Gross (BH)

Re-Organization Meeting:

Attorney Miller called the Re-organizational meeting to order for the year 2014.

D. Smith commented that K. Hake (2013 Secretary) can no longer be involved and asked S. Stefanowicz to take minutes for this meeting.

J. Miller motioned to nominate D. Smith as Chairman. The motion was seconded by J. Matthews and unanimously approved with 3 ayes.

D. Smith motioned to nominate J. Miller as Vice Chairman. The motion was seconded by J. Matthews and unanimously approved with 3 ayes.

D. Smith asked to postpone assignment of Secretary until replacement for K. Hake can be determined. Due to election results M. Husson has resigned as Sewer Authority Member.

D. Smith motioned to retain MPL Law Firm as the solicitor for the Sewer Authority. The motion was seconded by J. Miller and unanimously approved with 3 ayes.

J. Matthews motioned to retain Buchar Horn as the Engineer for the Sewer Authority. The motion was seconded by J. Miller and unanimously approved with 3 ayes.

D. Smith motioned to nominate S. Stefanowicz as temporary acting Assistant Secretary. The motion was seconded by J. Miller and unanimously approved with 3 ayes.

D. Smith motioned to close the re-organizational meeting. The motion was seconded by J. Miller and unanimously approved with 3 ayes.

D. Smith called regular meeting to order for Jan 2014:

Minutes:

J. Miller motioned to approve the 12/18/13 meeting minutes as submitted. The motion was seconded by J. Matthews and unanimously approved with 3 ayes.

Engineer's Report:

P. Gross stated BH will be seeking bids for the Bio-Solids contract. The previous contract was awarded the price of \$40.67/ton.

The Board next discussed subdivision plans. No information on the Hilton project was provided. P. Gross stated he will be meeting to discuss the TerraVista subdivision in the near future.

P. Gross also reported that the grinder pump and interceptor size for the Hilton project will be reviewed with the Twp. Engineer.

Treasurer's Report:

J. Matthews had no report. He stated that he would send out information of the current Bond status.

Plant Operator's Report:

S. Simon distributed the Monthly Operations and Maintenance report, which is incorporated herein by reference. Overall average daily flow was 7.258 MGD, with the Dover Township average of 4.718 MGD. Peaks were not uncharacteristically high, and the WWTP did not have any violations. Eco Construction finished their work.

There was 1 emergency call out on Dec.6, with 3 issues occurring that evening. Annual report is being prepared and should be done for the next meeting.

Sewer Chief Report:

No report.

New Business:

C. Farley generally discussed with the Board projects for 2014, but he could not definitively identify the projects yet. Some general issues to be addressed by upcoming projects include:

- Plant solids dewatering system that may change to centrifugal concept – has a much smaller footprint.

- I and I work in the collection system, including work at interceptors and manholes.

- Improve septic receiving station.

S. Simon mentioned Air compressor/controls system. She also stated she would work on providing a list of smaller projects, working in conjunction with P. Gross.

P. Gross stated that, after identification of the projects, he would work to prepare an estimate of what all of the identified projects would cost in order to subsequently discuss financing options with Gordon Walker.

Being no further business, the meeting was adjourned at 7:50 PM.

Next Meeting Date:

2/26/14 at 7:00 PM

Respectfully submitted,

Steve Stefanowicz, Acting Assistant Secretary