

Dover Township Sewer Authority

2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews(Absent)

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes:6/22/2016

Attending Were: D. Smith, J Miller, J. Theisen (Authority Members), S. Stefanowicz (Twp. Liaison), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), C. Hamme (Sewer Chief)

Opening/Minutes:

J. Miller made a motion to approve the May minutes. The motion was seconded by J. Theisen and unanimously approved.

Financial Report:

No Report

Engineer's Report:

P. Gross provided an Engineer's Report which is filed with these minutes and incorporated herein by reference. P. Gross updated the Authority on the Requisitions for the Palomino interceptor, joint interceptor, and misc. improvements projects. P. Gross shared what finished work was submitted for payment.

R. Stone made a motion to appoint J. Miller as Assistant Secretary. The motion was seconded by J. Theisen and unanimously approved.

The following requisitions submitted by P. Gross were approved by the Authority.

- Requisition1 (ACNB to TD Bank) in the amount of \$138,987.89 for payment from ACNB's construction account to TD Bank as trustee for the Authority (1st draw from the Construction Account to TD Bank).
- DT-Joint 3 in the amount of \$3,340 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 5th draw on the 2016 bond fund)
- DT-3 in the amount of \$5,915.50 to Buchart Horn for engineering fees for the Misc. Upgrade Project (this is the 3rd draw on the 2015 bond fund)
- DT-Palomino 3 in the amount of \$7,477.75 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 6th draw on the 2016 bond fund)

P. Gross also generally updated the Authority on the progress of the relining projects, misc. improvements contract, palomino interceptor replacements, north of the borough study, and the joint interceptor replacement. P. Gross reported no current problems. P. Gross finished with an update on the projected progress of the above projects for the next period and updated on the public meeting discussing the rerouting for the sewer lines and right of ways.

Treasurer's Report:

No Report

Plant Operator's Report:

S. Simon discussed the May Report, which is filed with these minutes and incorporated herein by reference. The average flow for May was 4.503 MGD. There were no discharge violations for May. S. Simon reported that there were two emergency call outs in May. S. Simon discussed the procedures running the belt presses until the centrifuges are in.

Sewer Chief Report:

The sewer chief report was provided for May and is incorporated herein by reference. C. Hamme reported during televising the line under route 74 an industrial vacuum was needed to clean out the line.

Public Works Report:

M. Fleming questioned if it would be worth trying to find an approved dump site for the upcoming sewer projects. The topic was opened up for discussion with no immediate solution. M. Fleming handed out the Independent Auditors Report for the Authority to review.

New Business:

D. Smith asked S. Simon to present and explain her 2016 Utility Leadership Excellence Award. D. Smith shared that Mr. Brillhart asked about making the property next to the sewer plant into a dog walk.

Executive Session:

No Session

The meeting adjourned at 8:05 PM.

Next Meeting Date:

7/27/2016 at 7:00PM

Respectfully submitted,

J. Theisen, Secretary