

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MEETING MINUTES  
OCTOBERBER 10, 2016**

The Dover Township Board of Supervisors' Meeting for Monday, October 10, 2016, was called to order at 7:00 PM by Chairperson Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Stephen Parthree, Charles Richards, Stephen Stefanowicz and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Trena Hall, Township Treasurer and Tiffany Strine, Recording Secretary. There was one citizen present. This meeting is being recorded for the purpose of minutes only.

Chair Menges announced, following the conclusion of this meeting, the annual Township Budget work session will be held.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**APPROVAL OF THE BOARD OF SUPERVISORS MEETING MINUTES FOR  
SEPTEMBER 26, 2016**

**Motion** by R. Stone and seconded by S. Parthree to approve the Board of Supervisors Meeting Minutes for September 26, 2016, as presented. **Passed** with 5 ayes

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for September 30, 2016, in the amount of \$62,354.81, as presented. **Passed** with 4 ayes

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for October 10, 2016, in the amount of \$400,589.50, as presented. **Passed** with 4 ayes

**PUBLIC COMMENT**

**Wesley Dunn – 3615 Abby Kortni Drive**

Mr. Dunn resides in the Creekside Development and posed questions to the Board regarding the current status of improvements he feels necessary for his development. Mr. Dunn referenced the same issues that his neighbor, Alfredo Santiago, Jr., has previously addressed. These issues include the poor condition of various areas within Creekside Village involving road and stormwater basins. Mr. Dunn stated that he is not currently aware of any change in the status on this matter and he would like to know if there is still progress being made.

**Chair Menges informed Mr. Dunn and the public, that forward progress is being made in this matter concerning the Creekside Community.**

The Board thanked Mr. Dunn for his time and public comment.

**ENGINEER'S REPORT by Township Engineer Terry Myers**

**Awarding of the 2016 Water System Improvements to Joao & Bradley along with Approval of Change Order Number 1**

Mr. Myers informed the Board that he attended a meeting on October 3<sup>rd</sup>, 2016 with the Township Solicitor, the Township Public Works Director, the Township Manager and representatives of Joao & Bradley regarding the 2016 Water System Improvements Water Line Projects Bid. At the meeting they reviewed his previous concerns regarding the trench paving restoration items, that were bid at one (1) cent per square yard and his concern about getting to the end of the project and only having \$83 left in the contract and \$150,000 worth of trench restoration left to do. Joao & Bradley again expressed that the trench restoration costs were included in other line items of the bid and were comfortable that they could complete the projects at the total bid amount of \$935,368.80. They suggested that the Township would be protected by holding a performance bond guaranteeing completion of the work. The Township did not want to have to pursue a bond to complete the work and the Township Solicitor was not comfortable, that due to the bid prices submitted, that the bonding company would be responsible for all the cost of the trench restoration.

Two options were discussed. One was to increase the amount of retainage, during progress payments, to cover the restoration cost. Second option was to modify the unit prices for the trench restoration to reflect the actual cost that JOAO & Bradley had in their total bid and adjust the water main pipe unit prices to keep the total bid at their original bid price. Joao & Bradley offered to provide the Engineer with their trench restoration quantities and prices that were utilized in their bid. With information provided by the Contractor, the Engineer drafted Change Order No. 1, which established a unit price for trench paving at the contractors estimated quantities and price and adjusted the unit prices for the water main pipe. The unit prices for trench paving (services) and temporary paving were left at one (1) cent per square yard. Change Order No.1 was then signed by the Contractor and was presented to the Supervisors for their consideration. The Engineer also noted that because the estimated quantities for trench paving were changed from the original bid quantities, he analyzed the effect of the change on the other bids that were submitted to insure that JOAO & Bradley was still the low bidder. While the other bids were lowered by the change, JOAO & Bradley's bid was still more than \$66,000 lower than the second bidder.

Mr. Myers stated that, in his opinion, it is in the best interest of the Township to retain JOAO & Bradley as the low bidders for the 2016 Water System Improvements Project.

Mr. Myers recommended the Board award the project to JOAO & Bradley, with Change Order No. 1 at their low bid of \$935,368.80 for the 2016 Water System Improvements project.

**Motion** by S. Stefanowicz and seconded by R. Stone to award the 2016 Water System

Improvements to Joao & Bradley; with Contract Change Order Number 1, at their low bid of \$935,368.80, as presented. **Passed** with 5 ayes

**MANAGER'S REPORT by Manager Laurel Oswalt**

**None to note.**

**OLD BUSINESS**

**None to note.**

**PUBLIC COMMENT**

**None to note.**

With no further business, the meeting was adjourned by Chair Menges at 7:40 PM.

Respectfully submitted by:

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Tiffany Strine, Recording Secretary