

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MEETING MINUTES
SEPTEMBER 12, 2016**

The Dover Township Board of Supervisors' Meeting for Monday, September 12, 2016, was called to order at 7:00 PM by Chairperson Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Stephen Parthree, Charles Richards and Robert Stone. Stephen Stefanowicz was absent with prior notice. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Georgia Sprenkel, Township Zoning Officer and Tiffany Strine, Recording Secretary. There were two citizens present. This meeting is being recorded for the purpose of minutes only.

Chair Menges announced, prior to the start of this meeting, a work session was held at 6:00 PM. The September 12, 2016 work session was held for the purpose of holding an informational presentation for new Pine Road grants available by Mr. Don Smith with the Pennsylvania Emergency Management Agency.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

APPROVAL OF THE WORK SESSION MEETING MINUTES FOR AUGUST 22, 2016

Motion by R. Stone and seconded by C. Richards to approve the Work Session Meeting Minutes for July 25, 2016, as presented. **Passed** with 4 ayes

APPROVAL OF THE BOARD OF SUPERVISORS MEETING MINUTES FOR AUGUST 22, 2016

Motion by R. Stone and seconded by C. Richards to approve the Board of Supervisors Meeting Minutes for July 25, 2016, as presented. **Passed** with 4 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by C. Richards and seconded by R. Stone to approve the warrant total for September 2, 2016, in the amount of \$86,903.99, as presented. **Passed** with 4 ayes

Motion by C. Richards and seconded by R. Stone to approve the warrant total for September 12, 2016, in the amount of \$348,763.58, as presented. **Passed** with 4 ayes

PUBLIC COMMENT

Brian Widmayer – 2622 Abby Lane – Rezoning Request on a Plot of Land Located at the

Intersection of Fox Run Road and Butter Road – Addressed as 4501 Fox Run Road

Mr. Widmayer is requesting the Board's consent in asking for a rezoning request for a plot of land located at the intersection of Fox Run Road and Butter Road, addressed as 4501 Fox Run Road. This property herein stated is currently zoned industrial and this classification of zoning does not permit single-family dwellings to be built.

Mr. Widmayer is employed by Cash Now, LLC. and is seeking rezoning of this property which his employer company owns and hopes to further pursue a subdivision of this property. This plot of land is a 24.73 plot of land. This parcel of land has surrounding circumstances regarding its prior uses and this property lies in close proximity to the well head protection area which prohibits many industrial uses. Mr. Widmayer stated that he would like to follow the formal process of making his official request to the appropriate parties to have a portion of the property rezoned to allow subdivision and a possible single family dwelling; however, he would like the Boards general consensus first.

The full Board supports the rezoning request for a portion of the parcel of land in question located at 4051 Fox Run Road closest to the roadway, this portion being the one that contains the wellhead protection area to zone #1.

John J. (Sean) Haney – JDog Junk Removal and Hauling in York, Pennsylvania

Mr. Haney is the owner of JDog Junk Removal and Hauling in York, Pennsylvania. Mr. Haney presented the Board with a quote for complete cleanup of the project at 5371 Davidsburg Road, the Herbert Miller Property. JDog Junk Removal is a nationwide, federal government contractor and a national organization. Along with his quote, Mr. Haney presented the Board with a proposal for consideration for the completion of the project for 5371 Davidsburg Road.

The Board thanked Mr. Haney for his time and public comment.

SOLICITOR'S REPORT by Attorney Charles Rausch**Review and Comment on the Final Draft of the Application for Extension of On-Lot Sewage Disposal System Pumping Interval Document**

The full Board reviewed the final draft of the Application for Extension of On-Lot Sewage Disposal System Pumping Interval. The document outlined the Dover Township's Code of Ordinances Section 26-191 requiring that a property owner with an on-lot sewage disposal system must have the system pumped and inspected every four years. The document outlines the details and guides for the pumping extension and concludes with an area of verification for the property owner.

Board consensus was reached and the Board decided that the document be reviewed by the new Sewage Enforcement Officer and Sewage Enforcement Agency for any pertinent amendments if necessary before instituting its use.

MANAGER'S REPORT by Manager Laurel Oswald

Approval of Designation of Monday, October 31st, 2016 as Dover Township Trick or Treat Night from 6:00 PM to 8:00 PM.

Motion by R. Stone and seconded by C. Richards to Approve the Designation of Monday, October 31st, 2016 as Dover Township Trick or Treat Night from 6:00 PM to 8:00 PM, as presented. **Passed** with 4 ayes

Recognition of Completion of Todd M. Hoppel's Probationary Period as the Township Receptionist

Motion by C. Richards and seconded by S. Parthree to Approve the Recognition of Completion of Todd M. Hoppel's Probationary Period as the Township Receptionist, as presented. **Passed** with 4 ayes

Acceptance of Five Hundred Dollar (\$500.00) Bid for 1620 Omaha Avenue to Remove the Property from the Tax Claim Bureau Repository List

Manager Oswald informed the Board of Supervisors of a request for a five hundred dollars (\$500.00) bid for 1620 Omaha Avenue to remove this property from the Tax Claim Bureau Repository List. The acceptance of this bid would place the property located at 1620 Omaha Avenue back on the tax rolls.

Motion by C. Richards and seconded by R. Stone to Accept a Five Hundred Dollar (\$500.00) Bid for 1620 Omaha Avenue to Remove Property from the Tax Claim Bureau Repository List, as presented. **Passed** with 4 ayes

Approval of Dover Township Non-Uniformed Employee Minimum Municipal Obligation to the Pension Plan for 2017

Manager Oswald informed the Board that the submittal of this projected amount to the State Retirement Commission is required each year by the end of September. This is the amount that is anticipated to be put into the plan for employee retirements.

Motion by R. Stone and seconded by S. Parthree to Approve the Dover Township Non-Uniformed Employee Minimum Municipal Obligation to the Pension Plan for 2017, as presented. **Passed** with 4 ayes

Approve Resolution 2016-24 York County Regional Pollutant Reduction Plan Participation Resolution and Selection of Designation of Individuals to Serve on the Steering Committee

Manager Oswald informed the Board that meetings were held to discuss the next MS4 Stormwater Permit's Pollutant Reduction Plan. The Township is currently involved in the Regional Pollutant Reduction Plan at the County level. Township Supervisor Robert Stone and Township Public Works Director Michael Fleming are the Township's representatives on this committee, whose purpose is to fund the projects within the County to reduce phosphorus,

nitrate and sediment from the bay watershed. New MS4 permits are scheduled to be issued in 2018, a new Pollution Reduction Plan is required for this permit cycle. The plan requirements for the 2018 permit cycle have been broadened and will require further MS4 Municipalities. Supervisor Robert Stone, Township Public Work's Director Michael Fleming and Manager Oswalt agreed that participation in the second round with the Regional Program is the best option for the Township.

Motion by S. Parthree and seconded by C. Richards to Approve Resolution 2016-24 York County Regional Pollutant Reduction Plan Participation Resolution and Selection of Designation of Individuals to Serve on the Steering Committee, as presented. **Passed** with 4 ayes

OLD BUSINESS

Tabling of Resolution 2016-23 Addressing a County-Wide Storm water Authority

Resolution 2016-23 was tabled so that more information could be obtained on the status of this endeavor. Manager Oswalt stated that she had telephoned the Long Range Planning Chief with York County Planning on the issue. The work that has been conducted so far is considered to be a Feasibility Study. This study's sole objective was to determine if there was an interest from municipalities in a County Authority. Through the public meetings that were held; it was determined there is enough interest to proceed to the next phase, an Implementation plan. The time frame for completion will be approximately two years.

The Board unanimously voted down Resolution 2016-23, addressing a county-wide storm water Authority.

Tabling of the Discussion of the Commonwealth Financing Authority Grant Potential

The Buchart Horn Proposal to Prepare a Grant Package to the Commonwealth Financing Authority for the North of the Borough Water Project was previously tabled during the August 22nd, 2016 Board of Supervisors Meeting. After further discussion and consideration, the Board made motion on the matter.

Motion by C. Richards and seconded by R. Stone to Deny the Approval of Buchart Horn's Proposal to Prepare a Grant Package to the Commonwealth Financing Authority for the North of the Borough Water Project, as presented. **Passed** with 4 ayes

The Board collectively agreed and Board Consensus was reached to remove the following topics listed under the Old Business section on the Dover Township Board of Supervisors meeting agenda:

- 1.) **Old Business Topic Number 1**
Tabling of Resolution 2016-23 Addressing a County-Wide Storm water Authority
- 2.) **Old Business Topic Number 2**
Tabling of Discussion of Commonwealth Financing Authority Grant Potential
- 3.) **Old Business Topic Number 4**
Discussion Regarding Possible Amendments to Dover Township Ordinances

Concerning the Parking of Motor Homes on Township Streets.**ADDITIONAL COMMENTS FROM THE BOARD**

S. Parthree informed the Board that he and R. Stone had partaken in a tour of all of the Township recreational facilities. S. Parthree thanked Mrs. Harris; Dover Township Recreation Director, for her time and knowledge during the Township tour. S. Parthree added that he had learned of many parcels of Township property that are being maintained at the expense of the Township; however, are not being utilized for any potential constructive purposes. S. Parthree would like to further pursue resolve to these areas that are not currently being successfully utilized.

R. Stone stated that he attended the most recent meeting with the in house Township staff and Core Design Group, LLC. regarding the next phases of the new Township Public Works building. R. Stone stated that the group is still making great strides in progress and that he will keep the Board members informed as information and time permit.

Chair Menges informed the Board that during the last Northern Regional Police Department Commission meeting, Chief Bentzel gave special commendation to Northern Regional Police Officer Andrew Shaffer. *Officer Shaffer had provided exceptional service to a Dover Township family which the Board felt should be recognized.*

Chair Menges initiated Board consensus to acknowledge and present a resolution to Northern Regional Police Officer Andrew Shaffer for his honor and service. The Board collectively agreed that they would like to especially recognize Officer Shaffer for his action and consideration in this matter in the form of a Township Resolutuion.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chair Menges at 8:55 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Secretary