

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
SEPTEMBER 11, 2017**

The Dover Township Board of Supervisors' Meeting for Monday, September 11, 2017, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Parthree, Matthew Menges, Charles Richards and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Charles Rausch, Blakey, Township Solicitor and Tiffany Strine, Township Secretary. There were no citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Chairman Stefanowicz stated that a work session was held prior to the beginning of this evening's Board meeting for the purposes of discussing Township personnel matters.

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR
AUGUST 28, 2017**

Motion by M. Menges and seconded by R. Stone to approve the Board of Supervisors' Meeting Minutes for August 28, 2017, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by M. Menges and seconded by R. Stone to approve the warrant total for August 31, 2017, in the amount of \$7,347.92 as presented. **Passed** with 5 ayes

Motion by M. Menges and seconded by R. Stone to approve the warrant total for September 1, 2017, in the amount of \$251,308.01 as presented. **Passed** with 5 ayes

Motion by M. Menges and seconded by R. Stone to approve the warrant total for September 11, 2017, totaling in the amount of \$325,125.46 as presented. **Passed** with 5 ayes

INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS

None to note.

PUBLIC COMMENT

None to note.

MANAGER'S REPORT by Township Manager Laurel Oswalt**AUDIT RFP**

Manager Oswalt informed the Board of Supervisors that Hamilton & Musser, PC; the firm that the Township has contracted with for the past six years, provided the lowest of four proposals received for Township's Auditing services.

Motion by R. Stone and seconded by M. Menges to award the Township's Auditing Contract to Hamilton & Musser, PC, as presented. **Passed** with 5 ayes

ACCEPTANCE OF JAMES THEISEN'S RESIGNATION FROM THE SEWER AUTHORITY

Manager Oswalt informed the Board of Supervisors that James Theisen is seeking resignation from the Sewer Authority.

Motion by R. Stone and seconded by M. Menges to approve the resignation of James Theisen's resignation from the Sewer Authority, as presented. **Passed** with 5 ayes

MS4 Updates**TRANSPORTATION ALTERNATIVE GRANT PROGRAM**

Manager Oswalt presented the Board of Supervisors with information regarding a Transportation Alternative Grant Program. This program is available for funding aid with the implementation of the floodplain restoration work, environmental education components and trail installation at the Old Mid-Atlantic Golf Course property. The trail installation will aid in the implementation of safe routes to the surrounding school properties. Submission must be made by September 22, 2017. The Township will be required to design and permit the project. PENNDOT and the York Area Metropolitan Planning Organization could possibly provide up to one million dollars in construction costs. Additionally, Safe Routes to School, a Federal Program, may also have funding available towards this project. Since the floodplain work is the Township's largest individual project that is listed in the Chesapeake Bay Pollution Reduction Plan with the County Consortium, the Township is actively pursuing this funding source.

Motion by C. Richards and seconded by S. Parthree to approve the agreement with Land Studies to complete the permitting and design work for the necessary components for the Transportation Alternative Grant Program in the amount of \$185,000.00, as presented. **Passed** 5 ayes

OLD BUSINESS

None to note.

COMMENTS FROM THE BOARD

R. Stone – Thanked Manager Oswalt for her great work on the remarketing of contracts for the Township.

S. Parthree – S. Parthree informed the Board that the Dover Township Industrial Commercial Development Committee is doing a great job with the progress being made within the Township, with Dover Borough and with Washington Township. This includes the possibility of a Chamber organization moving forward.

S. Stefanowicz – S. Stefanowicz noted that a meeting is tentatively scheduled with Senator Mike Regan regarding sewer facility projects.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 7:30 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary