

**DOVER TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING**

**JUNE 23, 2014**

The Dover Township Board of Supervisors regular meeting for June 23, 2014, was called to order at 7:00 PM by Chair Monica Love in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Monica Love, Matthew Menges, Charles Richards, Stephen Parthree, and Stephen Stefanowicz. Other Township Representatives in attendance were Dawn Strausbaugh, Township Administrative Assistant sitting in for Manager Laurel Oswalt; Attorney Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Karen Wilson, C.S. Davidson; Charles Farley, Township Public Works Director; Georgia Sprenkel, Township Zoning Officer; and Trena Hall, Recording Secretary. There were 12 citizens in the audience. This meeting has been recorded for minute purposes only.

A moment of silence was requested for remembrance of those who stand in harm's way and their families, followed by the reciting of the Pledge of Allegiance to the American Flag.

**APPROVAL OF MEETING MINUTES FOR MAY 27, 2014**

Charles Farley asked to have the wording changed on page 5 of the May 27, 2014 packet, under the public works director's report. The first sentence should read, *Vice Chair Menges questioned, from Mr. Farley's report, the significant source of I/I found at the Fox Run interceptor.*

**Motion** by M. Menges and seconded by S. Parthree to approve the meeting minutes, with the correction, for May 27, 2014, as presented. **Passed** with 5 ayes

**TREASURER'S REPORT**

**Motion** by C. Richards and seconded by M. Menges to approve the warrant total for June 9, 2014, in the amount of \$381,359.39, as presented. **Passed** with 5 ayes

**Motion** by M. Menges and seconded by S. Stefanowicz to approve the warrant total for June 23, 2014, in the amount of \$270,911.61, as presented. **Passed** with 5 ayes

**PUBLIC COMMENT**

On Agenda

**Jeffrey & Debra Hilbert – 1790 Park Street – Mandatory Connection to Public Sewer** – Mr. and Mrs. Hilbert were present to request a variance exempting the mandatory connection to the public sewer for the property at 1791 Park Street. Also present was Mr. Ferry from Sunday Septic Service to help with the explanation of the subject at hand.

Mr. Hilbert received a letter from the Township explaining that the every 4 year mandatory inspection and pumping of his septic tank was due. When he proceeded with the pumping the existing septic tank had damaged baffles and there was recommendation to remove it. Mr. Hilbert then received a letter from the Township mandating him to connect to the Public Sewer System.

Mr. Ferry and Mr. Hilbert are not sure if there is enough elevation opportunity under the stream crossing for the sewer main. There would only be about 18"-20" available at the bottom of the sewer main and they believe the sewer line would be exposed. They also did not want to disrupt the amount of natural habitat in the stream crossing. Mr. Ferry suggested upgrading the existing on-site system since the drainage field is working fine and installing an oversized tank. They even spoke about relocating the tank to a higher grade and out of the flood plain area. The new tank could be connected through the old tank and held for gray water protection and then pass into the distribution field or go directly to the distribution field and bypass the existing tank.

Mr. Hilbert again asked the Board to allow them a variance on the mandatory installation and permit them to install a new on-site system. If this variance is not granted, the lines will be exposed, especially in the rip rap area. He does not want to disrupt the streambed that Mother Nature has created. He believes most of the work would be washed out after the first torrential rain.

The Board asked if there is documentation from the SEO that changing from the current septic system will be acceptable. The tank is currently 350 gallons and is ready to collapse. The drain field is functioning properly. Fixing the old tank would require bringing it up to current standards without any other exceptions or waivers. A new tank could be installed closer to the home. Mr. Ferry suggested running the sewer line towards the sewer main in case something would malfunction in the future. This would then make for an easier connection.

The question of whether he can meet the required distance for the well and tanks was asked. Yes the property is about 3.9 acres in size and the well is located on the back side of the property. The water has not been tested.

This should not be a "forever" blanket waiver for this property. If the drain field fails, or in a few years the system cannot be made to function properly, then the property must connect to public sewer.

**Motion** by M. Menges and seconded by S. Parthree to exempt the property owners of 1791 Park Street from the mandatory connection to public sewer at this time, presuming that they can correct the malfunctioning system and bring it into compliance with the current requirements for on-lot septic, as presented. **Passed** with 5 ayes

**Robin Lookingbill – 1822 Austin Lane – Zumba Refund from 2012/2013 –** Was not present.

Not on Agenda

**Kathy Moose – 3720 Fox Chase Court –** She was present to discuss the media coverage on Pro Electric. As a tax payer of this Township she would like to see what is wrong made right. She believes Pro Electric completed their job while other subcontractors were behind on their share of the work. Their deposit should be given back plus the fees incurred to fight this issue.

The Board explained to Kathy Moose that this dispute has been ongoing with the Dover Township Sewer Authority which is a separate entity from the Township. This Board does not control the Authority. The Township manages the sewer system but this was a capital project. The Sewer Authority owns the sewer plant. The Township is not involved in this dispute.

#### **ENGINEER'S REPORT by Terry Myers**

**Approve the Application for Payment #2 for Well No. 10 Nitrate Removal Equipment Project –** Karen Wilson stated that the equipment is up and running. DEP has inspected the project and we are now waiting for the operations permit. The paving restoration that E.K. Services has just completed is not on this application for payment. Application for payment No. 2 is in the amount of \$124,417.75. \$139,512.05 was requested however \$15,000 is being held for retainage. More testing is needed since the well has been down for 6 years.

**Motion** by C. Richards and seconded by S. Stefanowicz to approve the application for payment No. 2, to E.K. Services, Inc., in the amount of \$124,417.75 for the Well No. 10 Nitrate Removal Equipment Project, as presented. **Passed** with 5 ayes

**Davidsburg Road/Jayne Lane Agreement –** Mr. Myers has a response from the work session. He will put this information in writing for Attorney Rausch's review and send it to the developer.

**Pine Road Water Line Replacement Project –** The contracts have been signed and distributed. The preconstruction conference has been scheduled for Wednesday June 25, 2014, at the Township Building. The contractor should start in two weeks.

Route 74 will need to be closed for a short period of time. Work will only be done on the shoulder. This should take less than a week for this section.

M. Menges suggested using the Northern Regional Police's electronic sign to make drivers aware that construction will be taking place.

C.S. Davidson is trying to direct the contractor to complete Pine Road first so Columbia Gas can move in and complete their work.

#### **SOLICITOR'S REPORT by Attorney Charles Rausch**

No business to report.

**MANAGER'S REPORT by Dawn Strausbaugh sitting in for Manager Laurel Oswalt**

No business requiring any actions.

**PUBLIC WORKS DIRECTOR'S REPORT by Charles Farley**

**Authorization to Proceed with the Bidding Process for the Sewer Lining Project No. 1 –**

The Township will benefit greatly by the reduction of I/I. The estimated cost to start the first step of the process will use most of the available 2014 Capital Improvement Fund. Bids will be received for the whole project and then the Board can decide what projects can be started.

Mr. Farley is asking the Board to give approval to start the bidding process. The cost is estimated to be around a half million dollars. The life expectancy for the lining could be around 100 years if set properly.

**Motion** by S. Stefanowicz and seconded by M. Menges to approve the authorization to proceed with the bidding process for this sewer lining project no. 1, as presented. **Passed** with 5 ayes

**Award Fitz and Smith the Contract for Paving Restoration –**

**Motion** by M. Menges and seconded by C. Richards to award the paving restoration contract, for utility paving, to Fitz and Smith, as presented. **Passed** with 5 ayes

**OLD BUSINESS**

M. Menges noted that it has been a while since the Master Facility Plan has been in conversation. A work session is needed. Do not schedule for meetings in July 2014.

**COMMENTS/NEW BUSINESS FROM BOARD OF SUPERVISORS**

S. Stefanowicz noted that some residents have asked him if anything can be done about the trash blowing around from the Dollar General Store. Georgia Sprengel noted that she will contact the store.

S. Stefanowicz will be attending the Sewer Authority meeting on Wednesday.

Chair Love was included in the Local Government Advisory Committee to visit Stormwater projects in the surrounding areas.

Chair Love wanted to make sure the Board still agrees to participate in the Regional Chesapeake Bay Pollutant Reduction Plan. A final answer will soon be needed. An agreement, from the York County Planning Commission, will need to be signed and an ordinance or resolution adopted to participate.

Terry Myers asked if he could have Land Studies, Inc. come and take a look at the stream project to help determine if we could be eligible for any grants. This would be at no cost to look at the improvement project needed for the stream restoration.

**Board Consensus** was to allow Land Studies, Inc. to come in and look at the stream project in question for the Regional Chesapeake Bay Pollutant Reduction Plan.

#### **COMMENTS FROM PUBLIC PRESENT**

**Cindy Schroeder – 3139 Faire Wynd Place** – Cindy Schroeder is the President of the Faire Wynd Home Owners Association (HOA) Board. Other Faire Wynd owners were present. The HOA is concerned with Stormwater runoff. They spoke to Mr. Farley and were asked to put their concerns in writing to the Board of Supervisors. Chair Love noted that the Board will have nothing to do with issues within that development. The Township will not take any responsibility until the roads are finalized.

The homeowners would like to know what direction they must go before the road could be adopted. The Township engineer will walk the development and create a punch list of needed repairs before adoption. The Township will take an 18 month maintenance bond when the street is taken over.

Ms. Schroeder wanted to know when the Board would discuss this development so they can be present. Terry Myers met with the engineer for the developer Friday, June 20, 2014. They went through all the points in the letter and discussed possible solutions to correct the issues. That engineer was going to take this information back to the McNaughton Family and E.G. Stoltzfus and see if they are willing to address the problems. One item they spoke of was to install a storm sewer over the back of the lots. They are redoing the entire grading of the lower area, Section No. 3. Mr. Myers should have a response back from the engineer in what they will be doing. As soon as information is received he will review with the Board and contact the HOA.

Chair Love advised Ms. Schroeder that there is a West Nile program in York County if there is still a mosquito issue. This program is run out of the Penn State Extension office. They will come out and spray and test the area.

With no further business, the meeting was adjourned by Chair Love at 8:25 PM into an executive session to discuss Personnel Matters.

Respectfully submitted by:

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Trena M. Hall, Township Secretary