

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 10, 2010**

The Dover Township Board of Supervisors regular meeting for Monday, May 10, 2010 was called to order at 7:00 PM by Chairman Curtis Kann in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Curtis Kann, Madelyn Shermeyer, Michael Husson, Duane Hull, and Monica Love. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Charles Farley, Public Works Director; Kristal Narkiewicz, Recreation Director; and Dawn Slegel, Recording Secretary. There was 1 citizen and 1 newspaper reporter seated in the audience. This meeting has been recorded for minute purposes only.

Chair Kann announced that a work session was held at 6:00 PM this evening with Benchmark Energy Solutions, Inc. regarding saving energy costs for the Township.

Chair Kann requested a moment of silence in remembrance and thanks to all those who stand in harm's way followed by the reciting of the Pledge of Allegiance.

APPROVAL OF THE WORK SESSION MINUTES FOR APRIL 26, 2010

Motion by M. Shermeyer and second by M. Husson to approve the work session minutes for April 26, 2010 as presented. **Passed** with 5 ayes.

APPROVAL OF MEETING MINUTES FOR APRIL 26, 2010

Motion by M. Love and second by M. Shermeyer to approve the meeting minutes for April 26, 2010 as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

Chair Kann reported that the revised May 10, 2010 Warrant for approval is in the amount of \$158,111.15.

Supervisor Husson questioned the checks associated with revising the warrant amount.

Manager Wilson responded that it was a check to Reuben Paules for a refund on his health insurance premium.

Supervisor Love inquired about the legal services for the NPDES Permit totaling \$7,607.41.

Manager Wilson reported that these are the updated tally of legal fees associated with the consortium that the Township joined to dispute the Chesapeake Bay issues.

Chair Kann asked about a Stephenson Equipment invoice referencing motor for Sewer.

Manager Wilson noted that it referred to the Sewer Department's tractor motor used for mowing the sewer right-of-ways.

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Motion by M. Husson and second by D. Hull to approve the warrant for May 10, 2010 in the amount of \$158,111.15 as presented. **Passed** with 5 ayes.

PUBLIC COMMENT PERIOD

Kristal Narkiewicz, Recreation Director - Park Bathroom Facilities - Ms. Narkiewicz addressed the bathroom vandalism issues in the park and the hiring of a park caretaker. She wanted to provide the Board with her concerns and options to resolve these issues. She is still accepting job applications and interviewing for the caretaker position although she is having difficulty finding someone qualified and committed. The job pays \$9 to \$10 per hour and involves a daily commitment which also includes weekends and holidays. Another option would be to hire a cleaning service that would clean all of the bathrooms and the pavilions from April to November. Springettsbury Township uses a cleaning service for their park which costs them \$540 per month. Dover Township has three parks at \$540 per month for eight months would total \$12,960 for the season. The next option would be to have the Parks Crew close the bathroom facilities at 3 PM before they leave for the day and install portable toilets for the public's use in the evenings. Keys would be provided to the sports organization and booked park rentals to access the bathroom facilities and they would also be open for public events held at the designated park. On weekends, the bathroom facilities would remain closed to the public. The current cleaning service for the Township Building would assist in checking and restocking the facilities during the weekend rentals. The portable toilet company would be responsible for all of the portable units and things related to any vandalism, cleaning, and restocking of their units on a weekly basis. West Manchester Township is currently handling their park bathroom facilities in this manner due to their ongoing vandalism problems in their parks.

Supervisor Husson expressed his concern that the bathroom facilities would not be opened to the public when most people frequent the park.

Supervisor Hull agreed that the taxpayers who paid for the facilities would not be able to use them.

Supervisor Shermeyer questioned the yearly salary of the park caretaker.

Ms. Narkiewicz replied the park caretaker would make \$6,473 per year (working 32 weeks at \$9.50 per hour and 15 hours per week for the summer months; working 20 weeks at \$9.50 per hour and 7 hours per week for the winter months; this also includes Unemployment, FICA, and Medicare). Supplies and maintenance repairs for the park restrooms total \$14,000. She noted that two regular portable units and one handicap portable unit at the three park locations from April to November would cost \$4,944. She mentioned that her final option would be to hire two part-time park caretakers and they could share the responsibilities by alternating days or weeks.

Chair Kann asked whether a cleaning service might sign a short term contract for a temporary basis since there is presently no one who wants to do the job.

Supervisor Shermeyer recommended that Ms. Narkiewicz try to find two park caretakers.

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Chair Kann agreed to continue to look for two caretakers to share the duties.

Manager Wilson suggested that foot patrols may be a good idea for Lehr Park. This park is where most of the big problems are occurring. The officers currently walk around Counselor Park in Manchester Township.

Chair Kann will pursue that matter with Northern York County Regional Police.

New Hillside Slide at the Community Park - Ms. Narkiewicz displayed drawings of the two options proposed by General Recreation, Inc. which is IPEMA certified. She noted reasons why an embankment slide would not work at that location. She explained Option 1 which is the 15 foot long tunnel slide that would have three clear sections with a 31 foot slope. The slide could be accessed from halfway up the existing steps or climbing up the accompanied ladder. She recommended using artificial turf rather than wood carpet safety surface which would wash away on the hill. She considered this the best option because of the covered protection and skateboarders would be unable to utilize it. The cost of this slide would be \$21,495 which includes the slide, freight, artificial turf surfacing, and installation/assembly. Option 2 - The slidewinder is an open slide and would cost \$19,660 and has a bend at the start to discourage the use of skateboards on it.

Supervisor Husson questioned the children trying to go down on the outside of the tunnel slide.

Ms. Narkiewicz responded that the tunnel slides have ridges on the top of the slide which serves as a deterrent.

Motion by D. Hull and second by M. Husson to authorize the purchase of Option 1 which is the tunnel slide from General Recreation, Inc. **Passed** with 5 ayes.

There weren't any further public comments at this time.

SOLICITOR'S REPORT by Atty. Charles Rausch

Draft Memorandum of Understanding from Members 1st Agreement - Atty. Rausch received a draft copy of the Memorandum of Understanding for the Members 1st Agreement on Friday. He did not have a chance to thoroughly review it. He will be addressing some issues with their attorney and may have it ready by the next meeting.

MANAGER'S REPORT by Laurel A. Wilson

Resolution 2010-14 - Proclamation of National Public Works Week on May 16-22, 2010 - **Motion** by M. Husson and second by M. Shermeyer to approve Resolution 2010-14 the Proclamation of National Public Works Week on May 16-22, 2010. **Passed** with 5 ayes.

York Habitat for Humanity 7th Annual 5K Run on Butter Road - Sat., June 26, 2010 - Manager Wilson reported that York Habitat has obtained a permit from Dover Borough for this event. They will be utilizing the Dover Township Fire Police and will also be working with the Northern York

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County Regional Police Department in making this event run smoothly and safely.

Motion by D. Hull and second by M. Shermeyer to authorize the use of the Dover Township Fire Police for the York Habitat for Humanity 7th Annual 5K Run on Butter Road to be held Saturday, June 26, 2010. **Passed** with 5 ayes.

Schedule Public Meeting Date for Review of Wellhead Area Protection Plan with DT Planning Commission - Manager Wilson announced that the Wellhead Area Protection Plan has been officially approved by DEP and is ready for the required public meeting. Spotts, Stevens, and McCoy, who assisted in preparing the plan, will make a presentation at the meeting. It will be held jointly with the Dover Township Planning Commission and the Board of Supervisors.

Chair Kann suggested that the public meeting be held before the June 28th Board of Supervisors Meeting at 6 PM.

Recycling Grant Acceptance - Manager Wilson reported that the contract has been received for the acceptance of the recycling grant. She noted that there are some cost differences for the equipment. She recommended that the Board consider proceeding with the grant. The truck body was missed as part of the quote for the roll-off truck which only included the hoist, containers and tarping system. The truck body would cost an additional \$104,074.

Motion by M. Shermeyer and second by M. Husson to bring to discussion. **DISCUSSION** - Supervisor Husson questioned Supervisor Shermeyer's motion whether her motion included the purchase of the truck body.

Manager Wilson stated that the motion should be for the acceptance of the recycling grant from DEP which is in the amount of \$71,964.

Supervisor Shermeyer clarified her motion to accept the Recycling Development and Implementation Grant for Dover Township in the amount of \$71,964. She noted that the additional equipment not included in the grant can be dealt with through the budget process at a later time.

Agreeable second by M. Husson. **Passed** with 5 ayes.

Report Update - Manager Wilson reported that she will be attending a meeting with PEMA at the York County EMS Offices on Thursday to discuss the FEMA reimbursement for the 2010 snowstorms.

OLD BUSINESS

Temporary Vendor Ordinance - Chair Kann noted that the Board will be discussing the temporary vendor ordinance at their work session on Monday, May 24, 2010 at 6 PM.

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Draft Well Ordinance Amendments with Brad Hengst - Manager Wilson stated that this appears as an old business item because a newsletter article and a draft of the Well Ordinance Amendments is anticipated from Brad Hengst sometime in June.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Hull addressed issues at Brownstone concerning unconnected sidewalk from Stonehouse Lane onto Tower Drive and drainage/erosion and sedimentation control problems prior to the installation of the sidewalk, and reported high weeds that need to be moved along the power line area.

Supervisor Husson questioned the creation of a Dover Township PA One Call Team referenced in the Public Works Director's Report.

Manager Wilson replied that Dover Township's team will mark their water and sewer lines in response to a reported PA One Call. One employee from each crew will be assigned to work together to mark the lines.

Supervisor Husson also inquired about the Bennett Williams sign located in front of the Giant Shopping Center regarding properties for lease. He verified that there are no spaces available at this time in the shopping center and requested that the sign be removed from the premises.

Supervisor Shermeyer asked whether the Board has given any consideration to the dates provided in the Manager's Report for the Employee/Board Appreciation Picnic this year.

The Board decided on holding the picnic on August 12, 2010 at Brookside Park.

Supervisor Love questioned the non-compliant items in the EPA deficiency letter addressed in the Public Works Director's Report.

Mr. Farley responded that the letter was to complete the O & M Plan which includes the outfall mapping and good housekeeping practices.

Supervisor Hull inquired about the status of the liner in the basin near Well No. 7.

Mr. Farley replied that the liner was supposed to be in place sometime in June, but he has not heard anything lately.

Chair Kann urged the public to vote next Tuesday.

Supervisor Hull requested that the removal of tires from the McClintock property continue to be expedited.

Supervisor Shermeyer discussed the possibility of local golf courses checking with the Liquor Control Board on forming a club which would enable them to serve alcoholic beverages rather than relying on the Township to petition for a liquor referendum.

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There weren't any additional comments from the public present.

Chair Kann adjourned the meeting at 8:33 PM.

Respectfully submitted by:

Dawn D. Slegel, Township Secretary