The Dover Township Board of Supervisors regular meeting for Monday, April 9, 2012 was called to order at 7:00 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Charles Richards, and Matthew Menges. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. Other representatives present were Gordon Walker, Public Financial Management, Inc.; Steve Hovis, Esquire, Stock and Leader; and Ed Ward, Penn Waste. There were 8 citizens and 1 reporter seated in the audience. This meeting has been recorded for minute purposes only.

A moment of silence was requested for remembrance of those who stand in harm’s way and their families, followed by the reciting of the Pledge of Allegiance to the Flag.

APPROVAL OF MEETING MINUTES FOR MARCH 26, 2012
It was suggested that the memo from the Highway Crew Leader for the 2012 Road Materials Bid Awards be included with these minutes.

Motion by M. Husson and second by M. Menges to approve the meeting minutes for March 26, 2012 as noted. Passed with 5 ayes.

TREASURER’S REPORT
Motion by M. Love and second by M. Menges to approve the warrant total for March 27, 2012 in the amount of $86,194.40 as noted. Passed with 5 ayes.

Motion by M. Menges and second by M. Love to approve the warrant total for April 9, 2012 in the amount of $223,828.37 as noted. Passed with 5 ayes.

It was announced that an executive session was held after the previous Board of Supervisors Meeting on March 26, 2012 pertaining to union contract issues and personnel matters.

PUBLIC COMMENT PERIOD
Listed on the Agenda
James Schrum, 1915 Poplars Road, Sinkhole Concern - Mr. Schrum explained that he wanted resolution to the increasing sinkhole off Poplars Road behind his mailbox. This is a deteriorating condition of a forty year old, 24 inch diameter corrugated metal pipe used for stormwater run-off and was originally installed by the Township. He wanted the minutes to reflect that this sinkhole is a safety concern with the excessive speed of traffic and the kids that walk along the side of the road.

The Township Engineer will be discussing this matter during his report on the agenda.
Frederick Hershey III, 1823 Condor Lane, Garbage Exemption - Mr. Hershey was not present for his comment at this time.

Marian Huffman, 5304 Davidsburg Road, Garbage Exemption - Ms. Huffman voiced her displeasure of the higher cost she will be paying for the twelve bag option with the new trash contractor, Penn Waste. The cost has almost doubled.

She was told that Penn Waste will be invoicing the twelve bag customers in two increments, in June, a cost of $75.00 for six bags and then in December, another $75.00 for six more bags.

Brian Swick, 2973 Solar Drive, Handicap Sign in Front of Home - Mr. Swick requested a handicap sign along Solar Drive in front of his home because of his disability.

It was explained to Mr. Swick that this type of request has never occurred within the Township. The property owner would be responsible for all costs associated with the installation of this sign which would include the advertisement of an ordinance, the cost of the sign, and its installation by the Township. The Township Staff will research the associated costs and inform Mr. Swick of his financial obligation.

There weren’t any further comments from the public at this time.

ENGINEER’S REPORT by Terry Myers
Approval of Application for Payment No. 7 for $14,962.50 to Poole Construction for Carousel Building - The total value of all work to date is $373,731.00 minus the previously paid amount and 5% retainage leaving a net amount for payment of $14,962.50. Outstanding items to be completed consist of exterior painting and the sink installation.

Motion by M. Love and second by C. Richards to approve Application for Payment No. 7 to Poole Construction for the Carousel Building in the amount of $14,962.50. Passed with 4 ayes and 1 nay with opposition by M. Husson.

Rain Gutters and Downspouts on Carousel Building Further Discussion - Mr. Myers spoke with the Middle Department Inspector and he indicated that the Township can do whatever they want with the rain gutter and downspouts and it will not be pursued any further. The Township Code Official wanted it on the record of the Township’s direction of intent.

Motion by M. Menges and second by M. Husson was that the Township not install rain gutters and downspouts on the Carousel Building. Passed with 5 ayes.

Stormwater Pipe at 1915 Poplars Road - The stormwater pipe was televised and does contain holes in the last 55 feet, blockage from debris, and the sides were rusted out. A metal shed with a concrete slab and a large Silver Maple tree will impact any pipe replacement. The property owner, Mr. Schrum, was cooperative with the Township moving the slab and shed and his removal of the tree. Mr. Schrum also agreed in signing an easement agreement with the Township. Reference was made to have the Highway Crew Leader look at the catch basin at the corner of Poplars and
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Greenwood Roads for the placement of grate.

**Motion** by M. Husson and M. Love to authorize the Township Solicitor to prepare an easement for 1915 Poplars Road. **Passed** with 5 ayes.

The Board instructed the Township Public Works Crew to proceed with the pipe replacement at 1915 Poplars Road after the easement has been executed.

**SOLICITOR’S REPORT by Atty. Rausch**

Atty. Rausch requested an executive session after this meeting to discuss litigation with Pro-Electric.

**MANAGER’S REPORT by Laurel Wilson**

**Ordinance 2012-02 $3,500,000 General Obligation Notes, Series of 2012** - Mr. Walker distributed copies to the Board. Mr. Walker informed the Board that Dover Township has been reapproved with a AA- credit rating. The preliminary official statement assisted in obtaining the rating and will be used by the bidders to evaluate the Township. The bidding will take place tomorrow on the internet at 12 noon to achieve the best interest rate which he believes will be approximately 2.5% or less. An additional savings of $7,000 on the Water Fund Portion refunding along with the General Fund Portion of the 2004 Bond Series. It is expected that the closing will take place on May 14th. The first payment on the new 2012 Bond Series will begin in November.

Atty. Hovis explained the Ordinance and borrowing of a maximum of up to $3,500,00 for paying the costs of construction for various considered capital projects, refunding of the Township’s General Obligation Bonds Series of 2004, paying a portion of the reimbursement costs for the purchase of park lands, and to pay all costs and expenses associated with the bonds.

**Questions for the Bond Counsel** - It was asked to have the rules provided for the use of the $1,000,000 of new money. Atty. Hovis responded that under the arbitrage rules and regulations, 85% of the proceeds must be spent within three years and within six months, 5% must be intended to be spent to avoid arbitrage.

**Motion** by M. Love and second by M. Husson to adopt Ordinance 2012-02 $3,500,000 General Obligation Notes, Series of 2012. **Passed** with 4 ayes and 1 nay with opposition by M. Menges.

**Resolution 2012-13 Amending Job Descriptions for Maintenance Levels I, II, and III of Parks, Grounds and Facilities Dept.** - In August of 2011, the job descriptions were amended for these positions establishing the three levels. A typographical error occurred noting Levels I, II, and I so to make it officially correct, another resolution was presented noting Maintenance Levels I, II, and III in the Parks, Grounds and Facilities Department.

**Motion** by M. Husson and second by C. Richards to approve Resolution 2012-13 amending the job descriptions for Maintenance Levels I, II, and III of the Parks, Ground and Facilities Department. **Passed** with 5 ayes.
Approval of Andover Storm Pipe Slip Line Proposal from Abel Recon in the Amount of $47,846.00 - This contract is through the Co-Stars State Program and has been budgeted. The storm pipe needs to be replaced but because of the location within the backyards in the Andover Development where sheds, trees, bushes, and other obstructions are placed, slip lining the storm pipe was the best solution.

**Motion** by M. Love and second by M. Menges to approve the Andover Slip Line Proposal from Abel Recon for $47,846.00. **Passed** with 5 ayes.

Approval of Wellhead Protection Area Operating Permit for Auto Zone at 3050 Carlisle Road -

**Motion** by M. Husson and second by C. Richards to approve the Wellhead Protection Area Operating Permit for Auto Zone of 3050 Carlisle Road. **Passed** with 5 ayes.

Bid Award to York Excavating, Inc. for ID Paving Restoration on 2012 Road Materials - C. E. Williams withdrew their entire bid submittal so the ID paving restoration has to be awarded to the next lowest bidder, who was York Excavating, Inc. The bid tabulation is attached showing the corrected award for that item.

**Motion** by M. Menges and second by M. Husson to award Item No. 3 for the ID paving restoration in-kind on the 2012 Road Materials to York Excavating, Inc. **Passed** with 5 ayes.

Bid Awards for Municibid Auction List - The bid tabulation of the highest bid purchase prices of the auction list are attached. **Motion** by M. Love and second by C. Richards to award the bids on the Municibid Auction list. **Passed** with 5 ayes.

**OLD BUSINESS**

**Purchase of Large Recycling Containers** - Mr. Ward reiterated that the York County Solid Waste Authority provides for a grant program in which 75% of the cost of the recycling bins are paid through the grant and the Township is responsible for the remainder of the 25% cost. Penn Waste has offered to pay the 25% upfront cost and bill the Township over a twelve month period at no additional interest.

Other options were suggested by Supervisor Menges such as going through Co-Stars, utilizing a less expensive container, and waiting for next year’s budget to purchase these bins. The size of the recycling bins currently used by the Township are 22 gallons. Residents may purchase any type of bin, can, etc. and mark it clearly “recycling” and the recycling truck will collect their recycling from within that container/containers.

The Board is aware that the new 32 gallon recycling bin will not be suitable for every household. It will not be forced on them. They may continue to use their smaller bin. It was also discussed to limit the amount and only purchase 4,000 recycling bins and distribute them on a first come/first serve basis with the small bins traded in order to receive the new larger one.
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Mr. Ward commented that by standardizing the entire Township to the larger bin size is where the greater tonnage will be recognized. He encouraged the Board to reconsider. The new 32 gallon recycling containers would be delivered by Penn Waste along with educational brochures to encourage residents to recycle more.

Motion by M. Love and second by M. Husson to pursue a grant for 7,500 of the 32 gallon recycling containers. Passed with 4 ayes and 1 nay with opposition by M. Menges.

Mr. Ward reported that the low volume trash service will be billed twice per year. A second educational flyer will be mailed to the Township customers shortly. This month, the Penn Waste website or pennwaste.com will be updated to contain information pertaining to Dover Township customer information. The week of June 11 is projected to be the transition week for the York Waste toters to be replaced by the Penn Waste toters.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS
Supervisor Richards commented on his appearance at Ron Cornbower’s retirement party and expressed Ron’s emotional state in saying his good-byes to his coworkers. Supervisor Richards also suggested filling the ponds at the golf course property with dirt to alleviate constantly pumping out surface water.

Board Consensus was to have the Facilities Department fill the ponds with dirt.

Supervisor Menges informed the Board that in talking to the PennDOT Engineer, Major State Routes must terminate at another State Route. If Route 94 extended to South Salem Church Road, then South Salem could be changed to Route 116. Route 94 could even be extended farther to meet with Route 234 (East Berlin Road). The PennDOT Engineer thought that the process would be relatively straightforward, but the mapping would take the additional time. Supervisor Menges also expressed annoyance being awoken by the trash trucks emptying commercial dumpsters in his neighborhood extremely early on a Saturday morning.

Chair Shermeyer requested that the Supervisors note their support or opposition of the proposed PSATS Resolutions and return them to her in a timely manner so she will be able to tally them before the voting is held at the State Convention. She would appreciate the Board member responses by the next Board of Supervisors Meeting on April 23rd.

COMMENTS FROM THE PUBLIC PRESENT
Frederick Hershey, 1823 Condor Lane, commented that he does not need garbage service. He has one small bag of garbage per month which he does not have trouble disposing of either at his workplace or at a friend’s house. He requested an exemption.

It was explained to Mr. Hershey that residential trash service is mandatory so the only option for him is to go with the low volume trash service which can be paid in two payments of $75 and 6 bags in June and another $75 and 6 more bags in December. The only exemption is if a business owner in the Township also has a house in the Township, then their trash service at their house can be waived and they may dispose of their trash at their business within the Township.

With no further business, the meeting was adjourned at 8:43 PM by Chair Shermeyer into an executive session as stated on the agenda regarding union contract issues and personnel matters, plus litigation of Pro-Electric as requested by the Township Solicitor.

Respectfully submitted by:  ____________________________

Dawn D. Slegel, Township Secretary