

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MINUTES
MARCH 27, 2017**

The Dover Township Board of Supervisors' Meeting for Monday, March 27, 2017, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Stefanowicz, Matthew Menges, Charles Richards and Stephen Parthree. Supervisor Robert Stone was absent with prior notice. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Charles Rausch, Township Solicitor; Township Engineer, Terry Myers; Cory McCoy, C.S. Davidson and Tiffany Strine, Township Secretary. There were three citizens present. This meeting is being recorded for the purpose of minutes only.

Chairman Stefanowicz stated that a work session was held prior to the beginning of this evening's Board meeting for the purposes of discussing Township personnel and Creek Side Village Potential Litigation matters.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR
MARCH 13, 2017**

An amendment was made and approved to the Board of Supervisors' Meeting Minutes for March 13, 2017. The amendment was made to page five (5) pertaining to the Comments from the Board Section, Supervisor Robert Stone's comment.

Motion by S. Parthree and seconded by M. Menges to approve the Board of Supervisors' Meeting Minutes for March 13, 2017, as amended and presented. **Passed** with 4 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by M. Menges and seconded by C. Richards to approve the warrant total for March 27, 2017, in the amount of \$364,735.97, as presented. **Passed** with 4 ayes

INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS

Chairman Stefanowicz – Chairman Stefanowicz made a few announcements regarding information and events that he wanted to make the public aware of within the community. Chairman Stefanowicz stated that Light House Baptist Church recently held an open house and dedication for their new recreation building addition. Pastor Walsh of Light House Baptist Church informed the Board members; who attended the dedication, of the exceptional experience

he had with the Township during the entire permitting and building process. Pastor Walsh extended special gratitude towards Township personnel, Maureen App in the Building and Codes Department and Georgia Sprenkle in the Zoning Department for their extremely helpful efforts.

Chairman Stefanowicz informed the public of a past Dover Area School Concert for various types of bands. In addition; Andrew Apgar the Dover Area School District Seventh and Eighth Grade Music Teacher, was awarded with the Pennsylvania Music Educators Association Citation of Excellence. Chairman Stefanowicz would like to congratulate these individuals for their accomplishments.

C. Richards – C. Richards would like to note the wonderful comments he has received during the permitting and building of Brew Vino's Restaurant. C. Richards stated that Steve Chronister noted the great job that Township personnel, Maureen App in the Building and Codes Department and Georgia Sprenkle in the Zoning Department.

PUBLIC COMMENT

Jamie Schlesinger – The PFM Group, Financial and Investment Advisors

Jamie Schlesinger; with the PFM Group, Financial and Investment Advisors, spoke to the Board regarding the electronic bond sale that occurred today regarding the Township's Bonds for the upcoming Township Garage and Township Water Project. Mr. Schlesinger stated that the bond auction was held on March 27th, 2017 and thirty (30) various bids were placed during the bidding process. The winning bid was awarded to Janney Montgomery Scott LLC. The final bond interest rate achieved was 3.02% over a twenty (20) year period. Mr. Schlesinger added that the bidding process went extremely well and better than originally anticipated with a lower than first anticipated interest rate being achieved.

Attorney Steve Hovis – Stock and Leader Law Firm of York

Attorney Steve Hovis; with Stock and Leader Law Firm of York, provided the Board with new information regarding bonds and the newly prepared Township Ordinance 2017-03. The newly prepared Township Ordinance 2017-03 depicts the outline of the \$6,300,000.00 General Obligation Bonds, Series of 2017, in addition to awarding Janney Montgomery Scott LLC and naming a few other details associated with the bond transaction in order to fund Township capital projects. Attorney Hovis presented all Board members with a copy of Ordinance 2017-03 that has been filed in accordance with the proper laws and procedures regarding the Debt Act. Upon adoption of Ordinance 2017-03, a closing of all matters will follow suit. Attorney Hovis informed the Board that in order to further proceed in these matters, a roll call vote to approve and adopt Township Ordinance 2017-03 is needed.

Motion by C. Richards and seconded by S. Parthree to adopt Dover Township Ordinance 2017-03. Roll Call Vote was made and was executed as follows: M. Menges; aye, S. Parthree; aye, C. Richards; aye and S. Stefanowicz; aye. R. Stone was absent with prior notice. **Passed** with 4 ayes

ENGINEER'S REPORT by Township Engineer Terry Myers

Awarding of Bid for Nursery Road Culvert Project

Mr. Myers informed the Board that bids for the awarding of the Nursery Road Culvert Project were opened on Thursday, March 23, 2017. Mr. Myers provided the bid tabulations to the Board. Four bids were received and the lowest bid was submitted by CriLon Corp at \$72,269.00. The CriLon Corp home office is based in Somerset, Pennsylvania. Mr. Myers added that he has spoken with one of the owners of the CriLon Corp and has requested a list of local projects and some references for his review. Mr. Myers has not yet received this requested information. Mr. Myers stated that the Notice to Proceed will be held until June of 2017, upon the end of the school year, to begin construction.

Motion by M. Menges and seconded by S. Parthree to table the awarding of bid for Nursery Road Culvert until further complete review and adequate recommendation is reached with findings from the Township Engineer and the Township Public Works Director, as presented.

Passed with 4 ayes

Danielle/Willapa Stream Restoration Improvement Project

A preliminary design for the Danielle/Willapa Stream Restoration Improvement Project was reviewed with Township Staff and the design was agreed upon previously and have thus directed Mr. Myers to move forward with the permitting. During this design process, impact on underground Verizon lines was deemed possibly significant. Mr. Myers stated that upon multiple attempts to setup meetings with Verizon, he has still not received a favorable response. On March 20th, 2017, Mr. Myers and Township Staff met with the affected property owners of the Danielle/Willapa Stream Restoration Improvement Project. During this meeting the proposed project was presented and limitation imposed by wetlands and The Department of Environmental Protection (DEP) regulations were explained. Mr. Myers informed the Board that modifications have been made to the design to keep the project under the requirements of The Department of Environmental Protection as a General Permit to avoid any conflict with nearby wetlands.

Concerns were also voiced by some residents regarding the project and that it will not have a significant impact on improving the existing flooding concerns. Suggestions for remedy included the installation of a wall along the Willapa Drive side of the stream, and fill-in behind the wall, to confine the stream and reduce local yard area flooding. However; with this option, when you confine the water it must then flow more quickly through another channel creating greater erosion. Opinions were also voiced suggesting the Township could possibly seek to reduce the length of the project by obtaining the necessary access easements from the affected property owners on the upstream end of the project. Some of these options may also have adverse effects on currently applicable grants for this project.

Motion by M. Menges and seconded by S. Parthree to obtain the necessary Township Resident Right of Way Agreements and proceed with the proposed project plan while following the Department of Environmental Protection General Permitting procedure for the Danielle/Willapa Stream Restoration Project, as presented. **Passed** with 4 ayes

SOLICITOR'S REPORT by Township Solicitor Charles Rausch**Discussion Regarding Possible Ratification of Liens on Fountain Rock Development**

Attorney Rausch informed the Board of the current status on liens that have been filed on the Fountain Rock Development. The liens are to recoup unpaid mowing fees and snow plowing fees on numerous properties within the specified development. Attorney Rausch stated that the owner of Fox Run Creek Estates, LP/Fountain Rock Development has responded to his inquiry with the owner regarding the matter and intentions to make payment.

An agreement for repayment was offered to the Board for their approval.

Motion by M. Menges and seconded by S. Parthree to approve the proposed agreement for repayment for Fox Run Creek Estates, LP, as presented. **Passed** with 4 ayes

MANAGER'S REPORT by Township Manager Laurel Oswalt**Weigelstown Elementary Car Rider Traffic Issues**

Manager Oswalt presented the Board with a letter from the Dover Area School District regarding the traffic concerns that were expressed at a previous board meeting. The Dover Area School District has submitted plans addressing various issues including the stacking of cars picking up students and is requesting the Township to have a School Zone of 15 Miles Per Hour established on Fox Run Road and No Parking, Standing or Stopping signage installed. The permitting of a School Zone signal requires PENNDOT approval. Additional information was provided on the School Zone requirements and parking guidelines. The Township Public Works Director Michael Fleming has requested a quote from TRG Traffic Engineers regarding costs involved with this project. Mr. Fleming has yet to receive a response regarding the TRG Traffic Engineers estimates.

The Board collectively decided to table this decision and await response from the Manager and Mr. Fleming regarding possible cost estimates before proceeding further in this matter.

Authorization for the Board Chair to Sign the Right of Way Agreement with Franklin and Oksun Pak Brown

Manager Oswalt stated that the Township has received the fourth of six Right of Ways needed from residents for a planned project. Mr. and Mrs. Brown have executed their portion of their property's Right of Way Agreement. Manager Oswalt would now like to ask for Board approval for the Board Chair to sign the Right of Way Agreement as well.

Motion by M. Menges and seconded by C. Richards to approve to authorize the Board Chair to Sign the Right of Way Agreement with Franklin and Oksun Pak Brown, as presented. **Passed** with 4 ayes

Resolution Number 2017-06 Exonerating G.H. Harris from the Collection of Per Capita

Taxes

Resolution Number 2017-06 is being requested to Exonerate G.H. Harris from the Collection of Per Capita Taxes. The Township no longer has a per capita tax in Dover Township yet there are still uncollected taxes being pursued by the Township's delinquent tax collection agencies. The Township recently received a check along with the request that we exonerate G. H. Harris for uncollectible taxes.

Motion by M. Menges and seconded by S. Parthree to authorize the Township to approve Resolution Number 2017-06, Exonerating G. H. Harris from the collection of Per Capital Taxes, as presented. **Passed** with 4 ayes

OLD BUSINES

None to note.

COMMENTS FROM THE BOARD

S. Parthree – S. Parthree informed the Board of the Township Recreation Director's report on the recent updates surrounding the Senior Center's proposed building plans.

The full Board agreed special attention should be sought in upcoming discussions regarding issues surrounding the Senior Center's proposal and parking and rental facilities that may create conflicts with various Township parking and rentals.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chair Stefanowicz at 8:15 PM and the Boar of Supervisor's entered into an executive session to further discuss Township personnel matters.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary