DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
March 26, 2012

The Dover Township Board of Supervisors regular meeting for Monday, March 26, 2012 was called to order at 7:03 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Charles Richards, and Matthew Menges. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Georgia Sprenkel, Zoning Officer; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. There were 7 citizens and 1 reporter seated in the audience. This meeting has been recorded for minute purposes only.

A moment of silence was requested for remembrance of those who stand in harm’s way and their families, followed by the reciting of the Pledge of Allegiance to the Flag.

PUBLIC HEARING ON THE ZONING AMENDMENTS OF SECTION 27-620
The purpose of the hearing was to delete Section 27-620, Subsection 5 of the Zoning Ordinance for the drive-through, fast food and/or carry-out/delivery restaurant and replace with the requirement of a buffer planting strip 2 per the Subdivision and Land Development Ordinance §22-721 and a fully opaque fence or similar structure with a minimum height of 6 feet along any adjoining residential use or residentially zoned property. This proposed amendment was reviewed and recommended to be adopted as presented by the York County Planning Commission. This public hearing was legally advertised.

There were no comments from the public on the proposed amendments.

The public hearing was closed at 7:05 PM.

APPROVAL OF MEETING MINUTES FOR MARCH 12, 2012
Motion by M. Menges and second by M. Love to approve the meeting minutes for March 12, 2012 as presented. Passed with 5 ayes.

TREASURER’S REPORT
Motion by C. Richards and second by M. Love to approve the warrant total for March 26, 2012 in the amount of $344,491.24 as noted. Passed with 5 ayes.

PUBLIC COMMENT PERIOD
Listed on the Agenda
Ed Ward, Municipal Contract Manager of Penn Waste, Use of Larger Recycling Containers - Mr. Ward recommended the use of larger recycling bins to increase the recycling tonnage in Dover Township. He distributed documentation which offered proof from other municipalities with Penn Waste services. These bins can be ordered through a grant program with the York County Solid Waste Authority in which Dover Township would be responsible for 25% of the total cost of the recycling containers. If the Township ordered 8,000 bins at $13.00 per bin, the Township would pay $26,000 of the overall cost of $104,000. Dover Township receives a 904 Grant each year based on
the amount of recycling tonnage collected from each household in the Township. Penn Waste would distribute and educate the Township customers on the recycling program.

Scott Wagner, President of Penn Waste, commented that when he saw the recycling numbers from previous years in Dover Township, he was shocked at how much the Township is losing in grant money from the recycling program compared to the amount of grant money other municipalities are receiving. Their goal is to get as much out of the waste as possible.

The Board was concerned with their portion of the cost for these bins with regard to their current tight budget.

Mr. Ward proposed an agreement in which Penn Waste would foot the initial upfront cost and bill Dover Township over a twelve month period interest-free.

**Board Consensus** was to wait until the Township Manager researched the amount received from the 2009 recycling 904 grant. This figure had not been included in Penn Waste’s documentation.

David Faust, Fire Chief for Dover Township Volunteer Fire Department, reported that two of their engines were out of commission for maintenance simultaneously on Thursday. Station No. 2 in Shiloh was on standby until 1:00 PM that day. A reserve engine was borrowed from the City of York and was added to the municipal insurance for that 24 hour time period. Also, Chief Faust was appointed by the Governor of Pennsylvania as the Emergency Management Coordinator for Dover Township effective March 6, 2012.

There weren’t any further comments from the public at this time.

**ZONING OFFICER’S REPORT by Georgia Sprenkel**

**PL12-1 Wayne J. Gross 2-Lot Final Subdivision Plan** - David Hoffman presented the final two lot subdivision plan for Wayne Gross at 2361 Tower Drive. Mr. Gross owns two properties along Tower Drive. The plan proposes to only change the existing lot line of the small residential lot and include the existing outbuildings.

Discussion was held on whether to add a standard sidewalk note to the plan requiring the installation of curb and sidewalk when notified by the Township within six months.

Lot No. 1 is not currently connected to the public sewer system. The Township Sewage Enforcement Officer has inspected and approved the existing on-lot system.

**Motion** by M. Love and second by M. Menges to grant the waiver of §501.2.R the addition of existing contours at two foot intervals. **Passed** with 5 ayes.

**Motion** by M. Menges and second by M. Husson to grant the waiver of §501.2.O the addition of existing man-made features on adjacent properties within 400 feet. **Passed** with 5 ayes.
Motion by M. Love and second by M. Husson to grant the waiver of §501.2.W the addition of existing or proposed streets on or within 400 feet of the tract. Passed with 5 ayes.

Motion by M. Love and second by M. Menges to grant the waiver of §704.B for the developer to provide sufficient additional right-of-way and cartway widths for Tower Drive. Passed with 5 ayes.

Motion by M. Love and second C. Richards by to approve the Wayne J. Gross 2-Lot Final Subdivision Plan contingent on the completion of the following outstanding items: 1. Submission of GIS disk; and 2. Owner’s notarized signature to the plan. Passed with 5 ayes.

At this time, the meeting was resumed by Vice Chair Love due to visual problems with Chair Shermeyer.

Questions for the Zoning Officer - The ongoing issue with temporary signs displayed along Route 74 needs to be addressed again. There are several pool fencing violations that may need to be pursued.

ENGINEER’S REPORT by Terry Myers
Approval of Change Order No. 1 from Fitz & Smith, Inc. - Contract Change Order No. 1 consists of the additional cost for field tile, the additional cost of 37 tons of binder course 25 mm, and the decrease of 106 tons of 2A stone base for a total additional cost of $2,658.77 to Fitz & Smith for the George Street Project.

Motion by M. Shermeyer and second by C. Richards to approve Change Order No. 1 from Fitz & Smith, Inc. in the amount of $2,658.77 for the George Street Culvert Improvements. Passed with 5 ayes.

Approval of Application for Payment No. 2 to Fitz & Smith, Inc. for $88,128.08 on the George Street Culvert Project - The total value of work and material to date is $158,169.40 with a previous payment of $62,132.85 from the block grant and a 5% retainage of $7,908.47 leaving a net amount for payment of $88,128.08. With $62,211.15 left on the block grant, Dover Township’s remaining portion of payment totals $25,916.93.

Motion by M. Shermeyer and second by M. Husson to approve Application for Payment No. 2 to Fitz & Smith, Inc. in the amount of $88,128.08 for the George Street Culvert Project. Passed with 5 ayes.

Authorization for the Chairperson to Sign the Requisition No. 2 - Motion by M. Husson and second by M. Menges to authorize the Chairperson to sign Requisition No. 2 of the York County Community Development Block Grant in the amount of $62,211.15. Passed with 5 ayes.

Community Park Bridge Replacement - Because the flood destroyed the Community Park Bridge, FEMA will pay only to replace the bridge as it previously existed and no upgrades. The Township has chosen to improve the bridge by increasing the width to six feet to make it ADA compliant. Therefore, the Township will have an additional expense associated with the new bridge.
existing stone abutments will also need some expansion work. There are State forms and permits which need to be applied for the bridge replacement.

**Question for the Engineer** - The road cut repair on Hilton Avenue was questioned regarding its smoothness. The repair was done during the winter and cold patch was used as a temporary fix. The final restoration will have to be completed in the Spring by the applicant. The status of the sewer manhole risers on Hilton was discussed. Road smoothies have been ordered to alleviate the uneven road surface on Hilton Avenue.

**SOLICITOR’S REPORT by Atty. Rausch**
Atty. Rausch had nothing to report to the Board at this time.

**MANAGER’S REPORT by Laurel Wilson**

**Ordinance 2012-01 Zoning Amendments for Section 27-620(5) - Motion** by M. Shermeyer and second by C. Richards to adopt Ordinance 2012-01 zoning amendments to Section 27-620, Subsection 5. Passed with 3 ayes and 2 nay with opposition by M. Husson and M. Menges.

**Resolution 2012-11 2012 Revised Fee Schedule** - A new fee schedule was received from Middle Department Inspection Agency and needs to be included in the Township’s fee schedule. The wording was changed to: Inspections billed pursuant to MDIA’s most recent fee schedule to incorporate any other changes to their fee schedule immediately.

Motion by M. Menges and second by M. Husson to approve Resolution 2012-11 revising the 2012 fee schedule to update MDIA’s fee schedule. Passed with 5 ayes.

**Resolution 2012-12 Authorizing a Revised Stormwater Facilities Improvement Agreement with PennDOT for South Salem Church Road** - PennDOT revised the Stormwater Facilities Improvement Agreement noting that neither PennDOT nor Dover Township desire to alter ownership or future maintenance responsibilities for the South Salem Church Road stormwater improvements. The Township Solicitor was concerned about a recent letter received from the attorney of one of the properties involved stating that if something is not done within thirty days, they will sue all parties and include property damages. It was recommended that releases be signed by each of the three property owners before the Township will continue with the necessary stormwater improvement work.

Motion by M. Menges and second by M. Shermeyer to approve Resolution 2012-12 with the amended Stormwater Facilities Improvement Agreement as submitted. QUESTION asked about putting the signed releases in the motion. It was stated that another motion will be made to that regard.

Passed with 5 ayes.
Motion by M. Menges and second by C. Richard to authorize the Township Solicitor to respond to the letter he received indicating that Dover Township has approved the second agreement with PennDOT to try to get this work done and seek release of any and all claims that the property owner or owners in question may have against the Township. Passed with 5 ayes.

Bid Awards for 2012 Road Materials - The bid tabulations are attached for minute purposes. The low bidder has been highlighted as determined by the Highway Crew Leader. An inquiry was made as to whether the Superpave material is mostly picked up at the plant or delivered to the work site because the pick-up cost is more expensive than the cost of delivery. The response was that the smaller road projects are picked up but it depends on how busy the public works crew is as to whether they are involved in another project at that time. Two bidders officially withdrew their bids for Item No. 2 base repair of Conewago and Rohlers Church Roads because they didn’t account for the bidding of road materials on the road project and therefore their bids were significantly lower. A bidder has two days to withdraw their bid for missing something in the bid process without losing their bid bond.

Motion by M. Husson and second by M. Menges to approve the bid awards for the 2012 Road Materials Contracts as selected by the Highway Crew Leader. Passed with 5 ayes.

Paying Agent Proposals - The following was a list of paying agent proposals for the upcoming bond issue which consisted of proposals from: Fulton Bank, M & T Bank, and Wells Fargo Bank, N.A.

Motion by M. Shermeyer and second by M. Menges to approve Fulton Bank as the paying agent for the 2012 bond issue with an acceptance fee of $500, an annual fee of $500, and a total due at closing of $500. Passed with 5 ayes.

Members 1st Invitation - The Board has been invited to the groundbreaking ceremony on Monday, April 9, 2012 at 11:45 AM for the new Members 1st Credit Union. The Supervisors are to let the Township Manager know by the end of the week whether they plan on attending.

OLD BUSINESS
Discussion ensued on the allocation of Township fields. It was suggested that a representative be chosen from each sports organization to attend a meeting with the Recreation Director to work on the field usage schedule. It was also discussed that a letter be sent to the sports organizations by the Township initiating the task of the organizations working together with the representatives to develop a suitable schedule. A date should be set for the field usage forms to be returned to the Recreation Director.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS
There weren’t any comments from the Board at this time.

COMMENTS FROM THE PUBLIC PRESENT
There weren’t any additional comments from the public present.

With no further business, the meeting was adjourned at 8:51 PM by Vice Chair Love into an executive session as stated on the agenda regarding union contract issues and personnel matters.

Respectfully submitted by: _____________________________________

Dawn D. Slegel, Township Secretary