The Dover Township Board of Supervisors regular meeting for Monday, March 12, 2012 was called to order at 7:05 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Charles Richards, and Matthew Menges. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; and Dawn Slegel, Recording Secretary. There were 20 citizens and 1 reporter seated in the audience. This meeting has been recorded for minute purposes only.

An announcement was made that an executive session was held this evening at 6:00 PM pertaining to union contract negotiation matters and personnel issues.

A moment of silence was requested for remembrance of those who stand in harm’s way and their families, followed by the reciting of the Pledge of Allegiance to the Flag.

APPROVAL OF MEETING MINUTES FOR FEBRUARY 27, 2012
Motion by M. Husson and second by M. Menges to approve the meeting minutes for February 27, 2012 as presented. Passed with 5 ayes.

TREASURER’S REPORT
Motion by M. Love and second by M. Husson to approve the warrant total for March 2, 2012 in the amount of $66,056.37 as noted. Passed with 5 ayes.

Motion by C. Richards and second by M. Love to approve the warrant total for March 12, 2012 in the amount of $320,604.03 as noted. Passed with 5 ayes.

RECOGNITION OF FORMER SUPERVISORS HULL AND KANN
A resolution and a certificate of appreciation were presented to Former Supervisor Duane E. Hull for his twelve years of service on the Zoning Hearing Board and the Board of Supervisors.

Former Supervisor Curtis E. Kann was also presented a resolution and a certificate of appreciation for his twenty seven years of service on the Water and Sewer Authorities and the Board of Supervisors.

Chair Shermeyer read the resolutions and the Board rose and acknowledged both Former Supervisors with applause and handshakes.

PUBLIC COMMENT PERIOD
Not Listed on the Agenda
Teri Clark, 3470 Partridge Circle, President of Dover Youth Athletic Association, addressed some issues in scheduling Township field use for baseball and T-ball teams. Numerous emails transpired between Mrs. Clark and the Recreation Director on the availability, maintenance, and approval of Township baseball and softball fields. The loss of school fields and sharing with lacrosse youth...
teams have produced a strain on local field space. The Tri-Town football field will not be available to use due to the regrading and seeding of the entire field this Spring. It was suggested that they use the Midgets’ practice field for a T-ball practice area by the Tri-Town President. The placement of Diamond-Tex and field maintenance was discussed.

The Board understood Mrs. Clark’s concerns and will have the appropriate Township representatives address these issues.

There weren’t any further comments from the public at this time.

SOLICITOR’S REPORT by Atty. Rausch
Atty. Rausch had nothing to report to the Board at this time.

MANAGER’S REPORT by Laurel Wilson
Bid Award for Municipal Waste Recycling/Collection for 2012-2017 - The Recycling Incentive Program was discussed.

Tom Stang of Waste Management questioned the incentive program to be implemented, if chosen, by the low bidder, Penn Waste.

Scott Wagner, President of Penn Waste, reported that he has been researching a Recycling Bank Like Program for three years. It requires the resident to provide their email address and other personal information and there is no guarantee that the information will not be sold off to someone else. The resident needs to have a computer and printer in order to print their earned coupons. Recycle Bank, the largest company involved in the recycling incentive program, is in Generation 4 which is calculated by the number of Township residences divided by the amount of tonnage collected. There isn’t a bar code being read on the recycling bin as was discussed. The cost that Penn Waste provided for the 4 bag option is just less than $15 per month and less than the current contractor is charging.

Don Isabella with the Republic Services/York Waste Disposal commented on the bid evaluation. There are currently 1,798 residences on the low volume program and they will be supplementing the residences on the 4 bag option program if the bid is awarded to Penn Waste. His company is low bid if figured through the pay-by-volume program.

Atty. Rausch advised that the bid was not prepared that way. The Contract is to be awarded based on the lowest 4 bag option.

Tom Stang commented that Waste Management currently has 65 municipal waste contracts in South Central Pennsylvania. The bidders were not provided with a billing list. He does not believe there are 30% of residences on the pay-by-volume program. This service also receives the other services that the 4 bag option customers get such as weekly recycling, one bulk item pick-up weekly, and Christmas tree collection.
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Duane Hull, Township resident, commented that he prefers the toter because it makes the Township cleaner in that animals can’t get into the bags and the wind doesn’t blow garbage around the neighborhood.

Tom Stang added that even 25% on the pay-by-volume program is a fairly large percentage to not have been considered as part of the decision-making process in awarding the contract. That number should be used in the evaluation process. Trash trucks must run up and down the same roads whether they collect one bag or more. He suggested that the Board reject all bids and rebid.

Scott Wagner requested that the Board award the contract to Penn Waste because they did their homework.

Motion by M. Menges to award the 4 bag option with the toter for a total price per year per dwelling of $179.40 to Penn Waste. Motion died for lack of second to that motion.

Motion by M. Husson and second by M. Love to award the 4 bag option without toter for a total price per year per dwelling of $171.60 and also awarding Alternatives 1, 2, and 3 determined per residential choice all to the apparent low bidder, Penn Waste for the 2012-2017 Municipal Waste Recycling/Collection Contract.

Scott Wagner inquired when the billing list would be available.

Dover Township has the current billing list. Letters will be sent by Penn Waste to the residential customers requesting their choice of service provided within the next thirty days. The contract change will also appear in the next Township newsletter to alert the public to the change in garbage hauler and the associated costs beginning July 1, 2012.

Passed with 5 ayes.

The bid tabulation is attached for minute purposes.

Bid Award for Joint Line Painting Contract to Alpha Space Control, Inc. and Authorization for Chair to Sign the Contract - This year, the bid process for the Joint Line Painting was completed by Manchester Township.

Motion by M. Husson and second by M. Menges to award the 2012 Joint Line Painting Contract to Alpha Space Control, Inc. and authorize the Chair to sign the contract. Passed with 5 ayes.

The bid tabulation is attached for minute purposes.

Resolution 2012-08 Recognizing the Service of Duane E. Hull - Motion by M. Husson and second by M. Menges to approve Resolution 2012-08 recognizing Duane E. Hull for his service. Passed with 5 ayes.
Resolution 2012-09 Recognizing the Service of Curtis E. Kann - Motion by C. Richards and second by M. Love to approve Resolution 2012-09 recognizing Curtis E. Kann for his service. Passed with 5 ayes.

Resolution 2012-10 Authorizing a Stormwater Facilities Improvement Agreement with PennDOT for South Salem Church Road - The agreement states that Dover Township will be responsible for the design of the improvements and will also assist with the work. PennDOT will perform the majority of the work and will takeover the ongoing maintenance after the completion of the project.

Motion by M. Menges and second by M. Love to approve Resolution 2012-10 authorizing the Stormwater Facilities Improvement Agreement with PennDOT for South Salem Church Road. Passed with 5 ayes.

Authorization for Secretary to Sign the Non-Building Planning Waiver for 2321 Tower Drive - This is basically a lot line change to relocate outbuildings on one property and add on to the other owned by the same property owner.

Motion by M. Love and second by C. Richards to authorize the Secretary to sign the non-building planning waiver for 2321 Tower Drive. Passed with 5 ayes.

Approval of Items to Sell on Municipal Bid List - The Municibid Program is available to assist municipalities in advertising items to sell online.

Motion by M. Love and second by C. Richards to approve utilizing the Municibid Program to sell the suggested list of items. Passed with 5 ayes.

Highway Occupancy Permit Waiver for Lighthouse Church - The storm pipe installation work will take place within the Township’s right-of-way, but not in the road.

Motion by M. Love and second by C. Richards to waive the cost of a Highway Occupancy Permit for Lighthouse Church. Passed with 5 ayes.

PennDOT Traffic Study Request - The Board recommended that PennDOT perform traffic studies for “No Parking” signs at both entrances of Jayne and Jodi Lanes at their Davidsburg Road intersections. Vehicles parking along the cartway near the intersection make it hazardous for other vehicles to pull out on to Davidsburg Road.

Motion by M. Love and M. Menges to authorize the Township Manager to request that PennDOT perform traffic studies for no parking signs along both entrances of Jayne and Jodi Lanes at their Davidsburg Road intersections. Passed with 5 ayes.
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Acknowledgment of Trent Harlacker’s Six Month Probationary Period Expiration - Trent Harlacker, a new employee at the wastewater treatment plant, has met his six month probationary status as of March 19, 2012. His evaluation was favorable. He will become a permanent employee for Dover Township with full benefits.

Executive Session - An executive session was requested by the Township Manager after this meeting to discuss a real estate matter and a personnel issue.

OLD BUSINESS
There wasn’t any old business for discussion at this time.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS
Supervisor Love reported on a seminar she attended pertaining to the MS4 Stormwater Regulations through the York County Planning Commission. One of the speakers was the York City Public Works Director who was audited by the Environmental Protection Agency in 2010 and fined by the EPA in 2011. He discussed the changes he made in his reporting procedures. Another speaker from a Lancaster municipality who has a staff of four and partners with high school and college biology classes to take samples of the streams and chemistry classes to perform the testing. There will be additional seminars scheduled in the future. She recommended that elected officials should attend in support of staff’s efforts to follow the MS4 regulations.

Atty. Rausch received information of a MS4 Stormwater Seminar with State Representatives at Windsor Township on March 29th. He will email the correspondence to the Township Manager to forward.

Supervisor Love updated the Board on the plantings at Brookside Park. Utility lines run through the area. The plan is to have the gardens ready for the open house on May 18th.

Supervisor Husson asked to make the public aware of the Touch-A-Truck Program.

Manager Wilson reported that the Public Works Department took three vehicles to Leib Elementary School on March 7th for an hour presentation of the Touch-A-Truck Program on the request of the Kindergarten teachers there. In previous years, the Kindergarten classes from the Dover Area School District came to the Township Building for the Touch-A-Truck Program. Last year, the program did not take place due to a cut in school funding for field trips. The 120 kindergartners also received bags containing educational coloring and comic books and animal crackers donated by Stauffers. The Board requested that their thanks and appreciation get passed along to all the Township Staff who helped to make the event possible.

COMMENTS FROM THE PUBLIC PRESENT
Teri Clark questioned whether the Board wanted a copy of all of the emails. She gave the copies to the Township Manager.
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With no further business, the meeting was adjourned at 8:33 PM by Chair Shermeyer into an executive session as requested by the Township Manager.

Respectfully submitted by: _____________________________________

Dawn D. Slegel, Township Secretary