

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MARCH 10, 2014**

The Dover Township Board of Supervisors regular meeting for March 10, 2014, was called to order at 7:03 PM by Chair Monica Love in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Monica Love, Matthew Menges, Charles Richards, Stephen Parthree, and Stephen Stefanowicz. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Attorney Charles Rausch, Township Solicitor; Charles Farley, Township Public Works Director; and Trena Hall, Recording Secretary. There were 6 Citizens in attendance. This meeting has been recorded for minute purposes only.

Prior to this meeting there was an executive session held to discuss the Pro-Electric Litigation.

A moment of silence was requested for remembrance of those who stand in harm's way and their families, followed by the reciting of the Pledge of Allegiance to the American Flag.

**APPROVAL OF WORK SESSION MINUTES FOR FEBRUARY 24, 2014**

**Motion** by M. Menges and seconded by S. Stefanowicz to approve the work session minutes for February 24, 2014, as presented. **Passed** with 5 ayes

**APPROVAL OF MEETING MINUTES FOR FEBRUARY 24, 2014**

A correction was needed on page 8 of the meeting packet, under the Manager's Report, at the end of the motion. Change nays to *ayes*.

**Motion** by S. Parthree and seconded by C. Richards to approve the meeting minutes for February 24, 2013, as amended. **Passed** with 5 ayes

**APPROVAL OF THE SPECIAL MEETING MINUTES FOR MARCH 3, 2014**

**Motion** by C. Richards and seconded by M. Menges to approve the special meeting minutes for March 3, 2014, as presented. **Passed** with 5 ayes

**TREASURER'S REPORT**

M. Menges explained that this total is high because there is an estimated \$182,000 payment to PeoplesBank for the 2013 Water Funds Debt Service.

**Motion** by M. Menges and seconded by S. Parthree to approve the warrant total for March 10, 2014, in the amount of \$501,767.30, as presented. **Passed** with 5 ayes

**PUBLIC COMMENT**

On the Agenda

**Julie Wise – Dover YMCA – Requesting a Fee Waiver for the Carousel Building for Preschool Graduation for May 20-22, 2014** – Ms. Wise is the Preschool coordinator for the Bob Hoffman YMCA. Ms. Wise was requesting to have the fee waived as the Township has in

the past for the pre-school graduations. Three days are needed because there are 12 different graduating classes and the ceremonies normally draw a large attendance.

**Motion** by M. Menges and seconded by C. Richards to approve the fee waiver request for the Dover YMCA to use the Carousel Building, May 20-22, 2014, as presented. **Passed** with 5 ayes

Not on the Agenda

**Dennis Krone** – 5251 Davidsburg Road – Mr. Krone was inquiring if the Township is mandated to participate in the Chesapeake Bay Pollution Reduction Plan. Chair Love noted that this plan is optional. The EPA and DEP do mandate that municipalities must meet specific pollution reductions into the Pennsylvania waterways. The reduction can be done through this county plan or by a plan prepared by each individual municipality. Mr. Krone then noted that he does believe in being a good steward of God's creation and it is the duty of the Board to uphold the office taken to protect our rights. Mr. Krone agreed with one Board member who noted that residents would not want to pay the tax or funding in this plan.

**Donald Harlacker** – 6440 Davidsburg Road – Mr. Harlacker has reviewed the new Floodplain maps, updated by the state, and he believes that they are incorrect. He noted that the organizations completing these studies need to physically evaluate the properties. There are homes in the floodplain area that are not listed. The Board noted that there are meetings that can be attended if you are affected as a homeowner.

Mr. Harlacker asked the Board to consider making revisions to the mandatory garbage and on-lot Septic ordinances. He would like to see both of these disposed of.

**MANAGER'S REPORT** by **Manager Laurel Oswalt**

**Approval of Resolution 2014-11 Authorizing the Reallocation of Funds Within the 2014 General Fund Budget for Additional Police Services** – These additional monies will be divided into monthly payments to NYCRRPD.

**Motion** by M. Menges and seconded by Chair Love to approve Resolution 2014-11 to Authorize the Reallocation of Funds Within the 2014 General Fund Budget for Additional Police Services, as presented. **Passed** with 4 ayes and 1 nay by S. Stefanowicz

**Approval to Advertise the 2014 Road Material Projects**- C. Richards noted that some of the proposed projects for 2014 may need to be carried over into the spring. Deep Hollow Road will be a lengthy project involving new piping and digging out gutters. This work may take the majority of the summer.

**Motion** by C. Richards and seconded by M. Menges to advertise the 2014 Road Material Projects, as presented. **Passed** with 5 ayes

**Approval of Resolution 2014-10 Naming Laurel A. Oswalt as the Designee Agent to Sign Required Documentation for the Hazard Mitigation Grant Program (HMGP)** –

**Motion** by C. Richards and seconded by S. Parthree to approve Resolution 2014-10 Naming Laurel A. Oswalt as the Designee Agent to Sign Required Documentation for the HMGP, as presented. **Passed** with 5 ayes

**Approval of Maintenance Agreement Under the HMGP** – This agreement is part of the application for the HMGP. This agreement explains what the Township will need to do in the future to maintain the properties. Manager Oswalt explained, to those present, that this is a program the Township is considering for Pine Road. This program allows the homeowners to voluntarily sell their property to the Township with the help of federal and state grant money. After the property structure is demolished, the property would then stay vacant.

**Board Consensus** was to agree to the Maintenance Agreement Under the HMGP.

**Discussion to Schedule a Work Session with the SPCA Regarding the Proposed Dog Tethering Ordinance** – Melissa Smith, with the SPCA, contacted Manager Oswalt concerning contact she has had on the proposed ordinance. Ms. Smith asked if the Board would like her to come discuss the proposed ordinance.

Chair Love noted that the last time this issue arose; there was much information that was not in detail. This ordinance only allows a dog to only be tethered for a certain amount of time and did not make any allowances for working, guard, farm or herding dogs.

**Board Consensus** was to not have the SPCA come and discuss the proposed Dog Tethering Ordinance.

**Authorization to Apply to the Susquehanna Municipal Trust Safety Grant Program** – This grant would help finance the installation of the proposed Evacuation Lock Down System. The Lock Down System would give staff members more time to evacuate the building.

**Motion** by M. Menges and seconded by S. Stefanowicz to grant Manager Oswalt the authorization to apply to the Susquehanna Municipal Trust Safety Grant Program, as presented. **Passed** with 5 ayes

**Board Consensus to Remove the Wall in the Utility Billing Area** – By removing this unneeded wall both employees' desks could be moved so they are visible to the counter area. All of the filing cabinets and other office equipment would be behind the new proposed wall area. The electrical wiring would be in the wall instead of on the ground.

The Board asked Mr. Latchaw to consider partitions that would not be permanent. Manager Oswalt noted that the estimate of the electrical work is high in case there are any unexpected expenses. The money to complete this project can be taken out of the Municipal Building budget.

Manager Oswalt noted that the executive session will be to discuss union contract items and an investigation into a potential matter of litigation.

**PUBLIC WORKS DIRECTOR by Charles Farley**

**Request to Authorize the Municipal Secretary or Chairperson to Sign the Planning Waiver and Non-Building Declaration for David M. Ketterman** – This is a two lot subdivision where a condominium is being separated into two separate lots.

**Motion** by M. Menges and seconded by C. Richards to authorize the Municipal Secretary or Chairperson to Sign the Planning Waiver and Non-Building Declaration for David M. Ketterman, as presented. **Passed** with 5 ayes

**OLD BUSINESS**

**Keystone Opportunity Zone Along Route 74 Corridor** – Mr. Parthree has been informed that this program is closed. There is currently no available funding.

**COMMENTS/NEW BUSINESS FROM BOARD OF SUPERVISORS**

M. Menges noticed a depression on Jayne Lane that has been increasing in size. This depression is located between two manhole covers between Wheatland Drive and north of Davidsburg Road. He asked to please have the crews look into this area.

C. Richards noted how the crews are doing a great job with snow removal.

Chair Love noted that Brian Widmayer, from the fire department, wanted to thank the Public Works Department for sending an operator, Gerald Lighty, with a front-end loader, to help with removing the roof from a mobile home fire on Delaware Drive. There was excellent cooperation between the fire department and the Township.

Chair Love was asked, by the fire department, if movable partitions can be bought to be placed in the dormitory to give privacy to the live-ins. This would be purchased from the fire department's funds. The Board agreed.

**COMMENTS FROM PUBLIC PRESENT**

**Dennis Krone – 5251 Davidsburg Road** – People believe grant money, from any level of the government, is free money. You cannot take grant money and maintain freedom. Remember this when making your decisions.

**Donald Harlacker – 6440 Davidsburg Road** – Grant money is a curse. The Township has already spent millions on the Waste Water Treatment Plant to help with the reduction of pollution. Wasting more money for this subject is absurd. Please consider how you are spending tax payer's money.

With no further business, the meeting was adjourned by Chair Love at 8:05 PM into an executive session to discuss contract items and an investigation into a matter of potential litigation.

Respectfully submitted by:

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Trena M. Hall, Township Secretary