

**DOVER TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING**  
**MARCH 9, 2015**

The Dover Township Board of Supervisors regular meeting for March 9, 2015, was called to order at 7:07 PM by Chair Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Monica Love, Charles Richards, and Stephen Stefanowicz. *Stephen Parthree was absent with prior notification.* Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Attorney John Baranski Jr., Township Planning Solicitor; Charles Farley, Township Public Works Director; Georgia Sprenkel, Township Zoning Officer; Mark Bentzel, Chief of Police; and Trena Hall, Recording Secretary. There were 3 citizens in the audience. This meeting has been recorded for minute purposes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Prior to this meeting a work session was held discussing changes to the Zoning Ordinance.

**APPROVAL OF THE WORK SESSION MINUTES FOR FEBRUARY 23, 2015**

**Motion** by M. Love and seconded by S. Stefanowicz to approve the meeting minutes for February 23, 2015, as presented. **Passed** with 4 ayes

**APPROVAL OF THE MEETING MINUTES FOR FEBRUARY 23, 2015**

**Motion** by S. Stefanowicz and seconded by C. Richards to approve the warrant total for February 23, 2015, as presented. **Passed** with 4 ayes

**TREASURER'S REPORT**

S. Stefanowicz inquired if the account number from the budget can be put on the warrant sheet. Manager Oswalt will question the Treasurer. Chair Menges announced to the audience that the large warrant expenses were all budgeted.

**Motion** by C. Richards and seconded by M. Love to approve the warrant total for March 6, 2015, in the amount of \$639,317.96, as presented. **Passed** with 4 ayes

**PUBLIC COMMENT PERIOD**

Not on the agenda

**Mark Bentzel, Chief of Police for Northern York County Regional Police (NYCRP)** – Mr. Bentzel was present to provide some statistical information related to Dover Township. The overall jurisdiction's calls were in excess of 26,000 for 2014 which was an increase of 1% over 2013. In 2014 Dover Township had 7,653 calls for service which was an increase of 4.35% from 2013. This included 393 incidents in the Dover Schools with the Student Resource Officer handling the majority of the incidents. Educational programs are also included in this count.

There were 199 Part One Crimes in 2014 and 291 in 2013 showing a decrease. There were 613 Part Two Crimes in 2014 and 734 in 2013 again showing a decrease. Non-Criminal services increased. Part One Crimes are the most serious crimes that police investigate. These are crimes that are measured through the Uniform Crime Report system used throughout the country. Part One Crimes can be broken down into two categories: crimes against people as in a homicide, rape, robbery, an aggravated assault, etc. and crimes against property. In Dover Township there were 9 in 2014 and 13 in 2013. Crimes against property are the largest Part One Crimes that include burglary, larceny theft, auto theft, arson, etc. There were 42 burglaries in 2013 and 30 in 2014. There were 138 larceny thefts in 2014 and 198 in 2013. Part Two Crimes consist of less serious crimes which include forgery, fraud, vandalism, simple assault, DUI, drugs, etc.

The crime rate within our community is calculated by a formula. You would take 100,000 divided by the municipal population and multiply by the number of Part One Crimes. Dover Township can expect 944 people to be victimized which is down from 1,266 in 2013. This is one of the lowest crime rates in the NYCRP jurisdiction.

There were 320 Traffic Crash investigations, in Dover Township in 2014 compared to 329 in 2013. There were 269 non-injury crashes in 2014 and 250 in 2013. There were two fatalities in both years. NYCRP would like to see a reduction in traffic crashes. This can be accomplished by aggressive traffic enforcement which would include making the public follow traffic laws, public education, using sign boards to help slow people down and by using Traffic and Engineering studies to help make sure intersections have a clear line of sight.

Traffic Enforcement has increased from 2013. Throughout NYCRP's jurisdiction, there have been around 20,000 vehicles stopped in 2014 with 3,500 of them within Dover Township.

Dover Township purchases 620 hours a week of police service which accounts for 31.31% of the total services sold. In 2014, Dover accounted for 29.29% of their call load.

Chief Bentzel noted that if there are any questions or concerns to please contact him. His staff is here to serve our community to the best of their ability.

**Brian Kimball – West Manchester Township Farmers Sportsmen Club** – Mr. Kimball noted that it has been brought to his attention that there may be changes to the regulations for outdoor rifle ranges. The sportsmen club is curious if changes would be made to the backgrounds of the berms for trap/archery ranges and changes on the minimum of lot lengths from an adjacent property line or street right-of-way.

Attorney Baranski questioned what information prompted Mr. Kimball's concerns. Chair Menges noted that this issue was discussed at a prior board meeting. Attorney Baranski advised Mr. Kimball to provide information to the Board as to what requirements would make their club a safer environment. The Zoning Board created an assumption of what would work for a sportsmen club and if it is not practical information, necessary amendments are needed. Chair Menges noted that the Board would like to see these suggestions in writing.

Georgia Sprenkel inquired what rules and regulations the club is currently following. Municipalities are having a hard time finding regulations to follow. The Township would like to have safe guidelines to provide and be able to regulate. Mr. Kimball will search for more information and provide the Board with suggestions on changes to the ordinance.

**MANAGER’S REPORT by Manager Laurel Oswalt**

**Authorize Township Manager to Sign the PEMA Agreement for Financial Assistance on Pine Road** – There were no further questions or discussion on this matter.

**Motion** by C. Richards and seconded by M. Love to authorize the Township Manger to sign the PEMA Agreement for financial assistance on Pine Road, as presented. **Passed** with 4 ayes

Manager Oswalt noted that an executive session is needed to discuss the union contract.

**Address the Zoning Comments from the County –**

**Motion** by S. Stefanowicz and seconded by M. Love to approve Attorney Baranaski to address the comments on the Zoning Ordinance with the Dover Township Planning Commission and resubmit the ordinance back to York County Planning Commission for review, as presented. **Passed** with 4 ayes

**OLD BUSINESS**

No discussion

**COMMENTS/NEW BUSINESS FROM BOARD OF SUPERVISORS**

C. Richards noted that he has received many good comments on the snow plowing services this winter. Glenn Jansen noted that the Public Works Department worked well with the Fire Department with emergency calls during the snow storms.

M. Love noted that she, Manager Oswalt and Chuck Richards will be attending an MS4 seminar on March 26, 2015, from 4 – 6PM hosted by the County.

C. Richards inquired to Glenn Jansen, in the audience, if the Township is in a good position for buildings with a height up to 50’ as far as fire prevention. Chief Jansen responded that there should be no issues.

With no further business, the meeting was adjourned at 7:40 PM to continue on with the prior work session on reviewing the Zoning Ordinance and afterwards into an executive session on the union contract.

Respectfully submitted by:

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Trena M. Hall, Township Secretary