

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
March 8, 2010**

The Dover Township Board of Supervisors regular meeting for Monday, March 8, 2010 was called to order at 7:00 PM by Chairman Curtis Kann in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Curtis Kann, Madelyn Shermeyer, Michael Husson, Duane Hull, and Monica Love. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Georgia Sprenkel, Zoning Officer; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. 4 Citizens and a newspaper reporter were seated in the audience. This meeting has been recorded for minute purposes only.

Chair Kann requested a moment of silence in remembrance and thanks to all those who stand in harm's way followed by the reciting of the Pledge of Allegiance.

APPROVAL OF WORK SESSION MINUTES FOR FEBRUARY 22, 2010

Motion by D. Hull and second by M. Husson to approve the work session minutes for February 22, 2010 as presented. **Passed** with 5 ayes.

APPROVAL OF MEETING MINUTES FOR FEBRUARY 22, 2010

Motion by M. Husson and second by M. Shermeyer to approve the meeting minutes for February 8, 2010. **Passed** with 5 ayes.

TREASURER'S REPORT

Chair Kann reported that the warrant totals for March 1 and 8, 2010 were in the amounts \$22,004.55 and \$238,267.73 respectively.

Supervisor Love inquired about the Met Ed invoices with regard to the variation in costs for the operation of the traffic signals.

Manager Wilson reported that some of the signal lights have been converted to LED lights. As all of the lights are changed, the invoices should reflect a significantly lower rate. She will check with the Treasurer on the difference in the traffic signal electric rates.

Motion by M. Shermeyer and second by M. Love to approve the March 1 and 8, 2010 Warrants in the amounts of \$22,004.55 and \$238,267.73 as presented. **Passed** with 5 ayes.

PUBLIC COMMENT PERIOD

Listed on Agenda

Jeffrey Shyk of Kurowski & Wilson Engineers, presented the proposed Dover Area High School Stadium Project. They are planning to make improvements to the high school football stadium, football field, track, entranceway, ramps, and sidewalks. Only a small sliver of the land is in Dover Township. There will be a signature block on the plan for the Dover Township Board of Supervisors' signatures. The other approvals will be obtained from the Dover Borough Planning

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Commission and Council.

Mr. Myers requested that the Board give the Dover Area High School Stadium Plan conditional approval based on the Engineer's and Surveyor's seals placed on the plan; the Owner's notarized signatures; and approval by the Dover Borough Council.

Motion by M. Husson and second by M. Shermeyer to authorize conditional approval contingent on the completion of the following items: 1. The Engineer's and Surveyor's seals; 2. The Owner's notarized signatures; and 3. Plan approval by the Dover Borough Council. **Passed** with 5 ayes.

Mr. Myers reported that the Township Zoning Officer will prepare a letter to present to the Borough Council indicating conditional approval on the Dover Area High School Stadium Plan was acquired from the Dover Township Board of Supervisors.

There weren't any other public comments at this time.

SOLICITOR'S REPORT by Atty. Charles Rausch

Atty. Rausch had nothing to report to the Board at this time.

MANAGER'S REPORT by Laurel A. Wilson

Award of Mowing Contract to Trump Lawn & Land Company for 2010 thru 2012 - Manager Wilson reported that the apparent low bidder was Trump Lawn & Land Company, 6 Summit Road, York, PA, 17403-4914 in the amount of \$27,825.00, \$28,321.00, and \$29,254.00 for 2010, 2011, and 2012 respectively. This lawn service company has been in business for five years.

Motion by D. Hull and second by M. Love to award the three year mowing contract to Trump Lawn & Land Company, 6 Summit Road, York, PA, 17403-4914 with the amount of \$27,825.00 for 2010, \$28,321.00 for 2011, and \$29,254.00 for 2012. **Passed** with 5 ayes.

The Mowing Bid Tabulation Sheet has been attached to these minutes.

Award of Joint Line Painting Contract to Alpha Space Control Co., Inc. - Manager Wilson reported that Lower Windsor Township prepared the bid documents this year for the Joint Line Painting between eight municipalities. Alpha Space Control Co., Inc., 1580 Gabler Road, Chambersburg, PA, 17201 was the apparent low bidder.

Motion by M. Husson and second by M. Shermeyer to award the Joint Line Painting Contract to Alpha Space Control, Co., Inc., 1580 Gabler Road, Chambersburg, PA, 17201 for 2010. **Passed** with 5 ayes.

The 2010 Joint Line Painting Bid Tabulation Sheet has been included with these minutes.

Approval of SEO Agreement for Bradley Hengst - Motion by M. Love and second by M. Shermeyer to approve the SEO Agreement with Bradley Hengst. **Passed** with 5 ayes.

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Manager Wilson reported that she will be preparing a similar agreement for Richard Baade, the Alternate Sewage Enforcement Officer.

Reapproval of PL09-07 Glenn & Bonny Myers 5-Lot Subdivision Plan on Davidsburg Road (BOS Approval 9-28-09) - Mr. Myers reported that they are working on getting their financial security in place.

Motion by M. Shermeyer and second by D. Hull to reapprove PL09-07 Glenn & Bonny Myers 5-Lot Subdivision Plan. **Passed** with 5 ayes.

Approval for the Dover Baseball/Softball to Hold Opening Day Ceremonies at Lehr Park on Saturday, April 24, 2010 From 10 AM to 2 PM - Manager Wilson reported this is the second year that the baseball association will be holding their opening day ceremonies at Lehr Park.

Supervisor Husson was concerned about the field conditions for these activities. He indicated that the Recreation Director should make the call on whether the field is suitable.

Motion by M. Husson and second by M. Shermeyer to approve the Dover Baseball/Softball Association to hold their opening day ceremonies at Lehr Park on Saturday, April 24, 2010 from 10 AM to 2 PM with the stipulation that the field is suitable per the Recreation Director and to waive the rental fees for their usage of the pavilion and concession stand. **Passed** with 5 ayes.

Questions for Manager

Supervisor Husson inquired about the 902 Grant.

Manager Wilson explained that the Township applied for a State grant in June 2008 for new equipment for brush and leaf collection which included a replacement truck with a hoist for hauling and two dumpsters, an automatic tarping system, an automated leaf machine, two leaf boxes, two tarping systems for the dump trucks, and a grappler. The grant award did not include the grappler and one of the tarping systems. The Township is in the process of obtaining updated quotes for all of this equipment. The Township will not be purchasing the equipment which was not awarded through the grant.

Supervisor Husson also had questions about the new phone system.

Manager Wilson reported that the Township will receive all new phones and a switchboard for the municipal building and the automated call-out system for the public water system. The automated call-out system is required to be in operation by May 10, 2010.

OLD BUSINESS

There wasn't any old business for discussion at this time.

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COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Shermeyer showed a photograph of the mural on the Fire Department wall to the Board. Chuck Delauter was the artist/painter. She commented on the impressive job of the artwork. She also reported that the NIMS 200 Course is being offered at the Dover Township Volunteer Fire Department on March 20 and 21, 2010 from 8 AM to 4 PM. They must have a minimum of 15 participants to avoid any course fees.

Supervisor Shermeyer inquired whether advertising for the Egg Hunt was going to be placed on the Township park marques. The Egg Hunt will be held at Lehr Park on Saturday, March 27, 2010.

Manager Wilson indicated a possible dilemma with the field condition for the egg hunt due to the recent wet weather. The Staff has been toying with where to hold the egg hunt if the fields at Lehr Park are too muddy.

Options were discussed for an alternate egg hunt site.

Supervisor Love reported that she attended a recent PSATS seminar and passed along some useful information such as printing the Public Comment Policy on the back of the agendas and the placement of maintenance bonds and letters of credit in a fire-proof safe.

Chair Kann requested that the Board think about the total number of police man hours needed in Dover Township for next year. He would like to propose revising their resolution at the next Police Commissioners Meeting to allow the municipalities additional time to submit their police man hours to either July or August, instead of April. His reason being that many municipalities don't begin their budget process for next year until the preceding July or August.

There weren't any additional comments from the public present.

Chair Kann adjourned the meeting at 7:43 PM to an Executive Session on a personnel matter.

Respectfully submitted by:

Dawn D. Slegel, Township Secretary