DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 27, 2012

The Dover Township Board of Supervisors regular meeting for Monday, February 27, 2012 was called to order at 7:04 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Charles Richards, and Matthew Menges. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Karen Wilson, C. S. Davidson; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. There were 17 citizens seated in the audience. This meeting has been recorded for minute purposes only.

An announcement was made that an executive session was held at 6:00 PM this evening pertaining to personnel, potential litigation of the trash contract, and the acquisition of real estate matters.

A moment of silence was requested for remembrance of those who stand in harm’s way and their families, followed by the reciting of the Pledge of Allegiance to the Flag.

APPROVAL OF WORK SESSION MINUTES FOR FEBRUARY 13, 2012

Motion by M. Love and second by M. Menges to approve the work session minutes for February 13, 2012 as presented. Passed with 5 ayes.

APPROVAL OF MEETING MINUTES FOR FEBRUARY 13, 2012

Motion by C. Richards and second by M. Love to approve the meeting minutes for February 13, 2012 as presented. Passed with 5 ayes.

TREASURER’S REPORT

An inquiry on the February 27 Warrant was made on the Middle Department Inspection Agency inspection performed at 4000 Carlisle Road. The terminology used in the warrant description for MDIA of prog/energy was also questioned.

The Manager reported that the MDIA invoice was for the plan review of the Members 1st Credit Union. Inspection type progress approved/energy inspection were listed on the invoice as reference.

Motion by M. Husson and second by M. Love to approve the warrant total for February 27, 2012 in the amount of $370,512.14. Passed with 5 ayes.

PUBLIC COMMENT PERIOD

Listed on the Agenda

Lori Napolitano, 3191 Jayne Lane - Waiver Request for Fence in Drainage Easement - Mrs. Napolitano would like to place a chain link fence in a Township stormwater drainage easement to occupy all of her land possible for the future adoption of dogs. Her neighbor received a fence waiver from the Township approximately five years ago. Two poles will be cemented within the easement.
The Township Solicitor advised that the swale will need to remain a swale through her property. It was added that trees or bushes should not be planted in the easement area.

**Motion** by M. Love and second by C. Richards to allow the Napolitanos of 3191 Jayne Lane to install a chain link fence according to the specified drawings with the provision of the Township agreement signed, notarized, and recorded. **Passed** with 5 ayes.

**Not Listed on the Agenda**
The Boy Scouts were present to visit civic leaders and requested that each member at the front table introduce themselves and explain their roles at the Township.

Jake Romig, representing James and Quesetta Scheider of 2725 Thornbridge in West Manchester Township which is located directly across the Little Conewago Creek from the Tri-Town Football Field. He provided the Board with paperwork on the proposed project by the Schreiders. The stream banks have deteriorated and they are proposing installing toe rock and rock and log structures to deflect the water into the center of the creek and stabilize the bank funded by the landowners. A permit was acquired from the Pennsylvania Department of Environmental Protection. A log structure will be installed upstream with the Township’s permission to guard the Schreider’s investment. Also, he requested access to the property from the Tri-Town area and they will repair any damages which may be caused by their equipment.

The Township Solicitor advised that an easement or right-of-way agreement should be prepared and recorded.

Board concerns included additional flooding onto the Tri-Town property with improvements to the opposite side of the stream and their construction schedule be coordinated with the Tri-Town Boys Club in order to not interfere with athletic events. A recommendation was made to contact the Dover Township Recreation Director to obtain the athletic schedule for the events at Mayfield Park.

Mr. Romig stated that their length of construction would be one week with access from Tri-Town for one day only. The construction would begin in Spring to early Summer depending on weather conditions.

**Motion** by M. Love and second by C. Richards to approve the proposed project pursuant to an agreement between Dover Township and the Schreiders to access through the Tri-Town property. **DISCUSSION** - Supervisor Husson asked for language to be added to the agreement to protect the Township from any undue additional water onto the Tri-Town property. It was determined that such a request may be hard to prove.

The Township Solicitor recommended that Mr. Romig submit a letter to Dover Township that the design will not adversely impact the upstream property.

**Passed** with 5 ayes.

There weren’t any further comments from the public at this time.
ENGINEER’S REPORT by Terry Myers

Approval of Application for Payment No. 1 to Fitz & Smith, Inc. in the Amount of $62,132.85 for George Street Stormwater Improvements - The Board was updated that the second box culvert was set today. In accordance with the DEP permit, the contractor must be out of the stream by March 1st. As a Community Development Block Grant Project, these funds are payable through the County.

Motion by M. Husson and second by M. Menges to approve Application for Payment No. 1 to Fitz & Smith, Inc. in the amount of $62,132.85 for the George Street Stormwater Improvements funded through CDBGrant. Passed with 5 ayes.

Motion by M. Love and second by M. Menges to extend the closure of George Street through March 2, 2012. Passed with 5 ayes.

Terra Vista Rezoning Options - The Township Engineer provided the Board with a zoning comparison between the existing zoning and the proposed zoning option for the Terra Vista Development. The current zoning is R1. The twenty-one acre property is almost evenly split by the Davidsburg Road addressed as the north side and south side. The proposed rezoning would only be to revise the north side from R1 to R3 with a density of 5 units per acre. The south side would remain R1 with a density of 2 units per acre.

The Township Solicitor advised that the next step is for the applicant to submit a formal petition.

Board Consensus was to look favorable on this compromise for rezoning for the Terra Vista Development as proposed.

Installation of Gutters on Carousel Building - The Township Engineer complimented the Board on their ceiling paint selection in the Carousel Building. A change order was presented for the additional concrete work needed for the patio to be completed by A. Pantano & Sons under contract at a cost of $5.50 per square foot for 1,000 square feet.

Motion by M. Love and second by M. Husson to approve Contract Change Order No. 2 for $5,500.00 to A. Pantano & Sons for additional concrete work at the Carousel Building. Passed with 5 ayes.

Middle Department Building Inspector has said that the Carousel Building needs to have gutters and downspouts so that the rainwater does not flow onto the public walking surface. The Township Engineer had issues with the length to fall ratio for the gutters and the overhang will cause the downspouts to sag toward the building. It was suggested that some type of roof deflectors may be used as an alternative solution.

Board Consensus was to have the Township Engineer check with the Middle Department Inspector to determine if there are any alternatives to the gutter and downspouts or another manner of relief.
SOLICITOR’S REPORT by Atty. Rausch
Resolution 2012-05  Adopting Policies for Commercial and Industrial Water and Sewer EDUs
- Motion by M. Husson and second by M. Love to approve Resolution 2012-05 adopting policies for Commercial and Industrial Water and Sewer EDUs. Passed with 5 ayes.

Resolution 2012-06  Adopting Policies for Recording of Storm Water Management Easement Agreements - Motion by M. Menges and second by M. Love to approve Resolution 2012-06 adopting policies for recording of Stormwater Management Easement Agreements. Passed with 5 ayes.

MANAGER’S REPORT by Laurel Wilson
Waiver Request from Septic Pumping at 6275 Clearview Road - A recommendation will first be acquired from the Sewage Enforcement Officer.

Salt Storage - The Highway Crew Leader wanted to inform the Board that due to the lack of use of salt for winter road maintenance, an additional expense of $1,000 for the remainder of the year must be paid for the storage of the extra salt of up to 190 tons as in accordance with the State contract. At this time, there is no room for this additional salt at the Township facility.

Mower Quotes - The Facilities Crew Leader obtained four quotes on a mower from the State Contract Program. The Jacobsen Mower was his recommendation for either a five year annual payment of $11,207.36 or a six year annual payment of $9,609.91. This purchase would be on a lease to own option.

Motion by M. Husson and second by C. Richards to authorize the 5 year lease of the Jacobsen wide area mower from the Reserve fund.

A Township Resident questioned the reason that the mowing of the golf course property was not put out for public bidding.

The Manager responded that the golf course was purchased during the mowing contract which was already in existence and will expire next year. It was added that the figures proved to be more economical for the Township crew to mow than to add it onto the current contract.

Passed with 5 ayes.

SPCA Proposed Ordinance - The Manager contacted the SPCA through email about the Board’s decision on the proposed ordinance. A response was received that the SPCA was willing to attend a meeting and explain their position regarding this matter. Recent discussions with representatives from other municipalities resulted in the relatively same opinions.

FEMA Update - Three claims have been processed to date. The wastewater treatment plant will receive reimbursement of $67,000; the Community Park playground will get $15,000; and $6,000
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for the labor and equipment of the Sunrise pipe and the hauling of debris to the landfill. Reimbursements for road projects and several miscellaneous items are anticipated. A total payment of $200,000 is in the pipeline for authorization by FEMA for flood damages.

Resolution 2012-07 2012 Revised Fee Schedule - The Sewage Enforcement Officer’s revisions to the fee schedule were inadvertently missed in the 2012 Fee Resolution. It is his intention to keep all of the municipalities under his enforcement at the same costs for service.

Motion by M. Love and second by M. Husson to approve Resolution 2012-07 revising the On-Lot Sewage Enforcement Fees on the 2012 Fee Schedule. Passed with 5 ayes.

Time will be devoted at an upcoming meeting to discussion of the SEO services.

OLD BUSINESS

Discussion on Amount of Borrowing for Bond Issue - A decision is needed this evening on whether to borrow any new money of either an additional $1 million or $2 million with the bond issue. The bond could result in either a $2.5 or $3.5 million issue with the addition of new monies. The additional new money would be earmarked for road improvement projects.

Motion by M. Love and second by M. Shermeyer to authorize the borrowing of an additional $1 million totaling a bond issue of $2.5 million. Passed with 4 ayes and 1 nay with opposition by M. Menges.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS

Supervisor Husson reported that the Dover Ambulance Club will be purchasing a new 2011 ambulance as replacement for one of the older ambulances which has been causing costly maintenance repairs.

Supervisor Richards inquired about the rescheduling of the Carousel Building Open House.

Manager Wilson replied that the ground is too wet to grade for the brick patio. The specially engraved bricks are one of the highlights of the open house so it was decided to push the date back to May 18, 2012.

Supervisor Richards questioned the completion of the repairs to the Community Park playground.

Manager Wilson responded that the equipment got stuck because of the wet spots on the playground. The Facilities Crew Leader has been working on developing an area for equipment to get on to the playground side of the park and not have to enter through the school property. The problem is that most of the area is in the floodplain and certain restrictions apply.

Supervisor Love commented that if May 18th is the open house date then the gardens should be completed by Wyatt Love, who is completing the gardens as his senior project.
Chair Shermeyer remarked that a total of 8,100 bricks are needed to fill in the patio design which also includes the engraved bricks.

Supervisor Menges received a complaint about the entrance of Ashley Farms at the intersection of Davidsburg Road and Jayne Lane. There is a parked tractor trailer that blocks the sight of vehicles making a left turn from Jayne on to the Davidsburg Road.

Manager Wilson reported that the police had indicated they could enforce parking too close to a stop sign from the Motor Vehicle Code and ticket the vehicle.

The Board requested that the Manager check with Chief Bentzel first to determine if the issue can be resolved through enforcement by the police or whether no parking restrictions need to be discussed with PennDOT.

**COMMENTS FROM THE PUBLIC PRESENT**

Fire Chief Faust reported that they are considering the possibility of a burn ban this month. Mainly, the ground is wet but the vegetation above the ground is dry. There have been several brush fires in the area and the fire apparatus has had difficulty accessing the fires because of the muddy ground conditions.

Chair Shermeyer adjourned the meeting at 9:22 PM.

Respectfully submitted by: ____________________________

Dawn D. Slegel, Township Secretary