

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MEETING MINUTES
JANUARY 23, 2017**

The Dover Township Board of Supervisors' Meeting for Monday, January 23, 2017, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Stefanowicz, Matthew Menges, Stephen Parthree, Charles Richards and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Terry Myers, Township Engineer; Corey McCoy, C. S. Davidson; Attorney Charles Rausch, Township Solicitor and Tiffany Strine, Township Secretary. There were two citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

APPROVAL OF THE WORK SESSION MEETING MINUTES FOR JANUARY 9, 2017

Motion by C. Richards and seconded by R. Stone to approve the Work Session Meeting Minutes for January 9, 2017, as presented. **Passed** with 5 ayes

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR JANUARY 9, 2017

Motion by R. Stone and seconded by M. Menges to approve the Board of Supervisors' Meeting Minutes for January 9, 2017, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by M. Menges and seconded by C. Richards to approve the warrant total for January 16, 2017, in the amount of \$119,509.44, as presented. **Passed** with 5 ayes

Motion by M. Menges and seconded by C. Richards to approve the warrant total for January 23, 2017, in the amount of \$481,503.43, as presented. **Passed** with 5 ayes

PUBLIC COMMENT

Charles Swartzbaugh – Dover Township

Mr. Charles Swartzbaugh is a Dover Township resident. Mr. Swartzbaugh voiced concerns with school related congestion and traffic in the area of Fox Run Road surrounding Dover Elementary School. Mr. Swartzbaugh stated that it is his impression that the vehicles are waiting to deliver students attending the elementary school. Mr. Swartzbaugh stated that he

would like to see no-parking signs placed within this area to avoid the added congestion that these vehicles create.

M. Menges stated that if the vehicles are not parked, there would prove to be no enforceable legal action that could be taken to eliminate the number of vehicles in this area waiting to enter a parking area from a road right-of-way.

William Fox – Dover Township

Mr. Bill Fox is a Dover Township resident. Mr. Fox stated that he has an issue that he would like to address with the current Township trash provider. Mr. Fox added that he would like to inform the Board of this matter due to the upcoming discussions regarding renewing the Township trash ordinance and conducting Township trash bids. Mr. Fox stated that he has rental properties within the Township and that one of his rental properties has been delinquent on a Township trash bill. During this delinquent occurrence and including the surrounding circumstance, Mr. Fox felt that he received a very short period informing him of the delinquency and was then charged with civil charges for the delinquency. Mr. Fox feels as though this issue should be considered during the Township trash provider renewal process.

M. Menges stated to let the record reflect that Mr. Fox departed prior to M. Menges completing his response.

Mr. Charles Rausch; Township Solicitor, stated that this matter is between a landlord and a tenant. If the owner of the property allows a tenant to pay any fees that could potentially cause a lien on the property owner, the property owner should be aware of the status at all times and assumes the responsibility and repercussions.

SOLICITOR'S REPORT by Township Solicitor Charles Rausch

Approval to Advertise the Amended Township Trash Ordinance

Attorney Rausch presented the Board with an amended Township Trash Ordinance. This amended Township Trash Ordinance was the third and final version. Attorney Rausch stated that clarifications were made within this document regarding bidding specifications, recyclable quantities allowed, prevailing collection time and the ownership of residential waste.

Motion by M. Menges and seconded by S. Parthree to approve the advertisement of the proposed amended Township Trash Ordinance, as presented. **Passed** with 5 ayes

MANAGER'S REPORT by Township Manager Laurel Oswalt

Approval to Advertise the Municipal Waste and Recycling Collection for Contract Term July 1, 2017 through June 30, 2020

Manager Oswalt provided the Board of Supervisors with the necessary bid specifications for the Municipal Waste and Recycling Collection for the contract term July 1, 2017 through June 30, 2020. The contract term is three (3) years with the opportunity for two (2), one (1) year

extensions under the same terms.

Motion by C. Richards and seconded by S. Parthree to approve the advertisement of the Municipal Waste and Recycling Collection for Bid the term of July 1, 2017 through June 30, 2020, as presented. **Passed** with 5 ayes

Approval of Road Right-Of-Way and Easement Agreement for 3595 Cypress Court for Daniel J. Shortencarrier and Natasha C. Shortencarrier

Motion by M. Menges and seconded by R. Stone to approve the Road Right-Of-Way and Easement Agreement for 3595 Cypress Court for Daniel J. Shortencarrier and Natasha C. Shortencarrier, as presented. **Passed** with 5 ayes

Discussion of Updates Regarding the New Proposed Township Garage Project

Manager Oswalt presented the Board with various projected design images of the most recent proposed Township Garage Project. The design images displayed encompassed the Township lobby, garage, flammable storage and so forth. The land development plan depicting the building layout was also shown and explained in further detail.

Board consensus was reached and it was collectively determined to continue to move forward with the proposed Township Garage Project.

Discussion of the Upcoming Township Union Meeting Negotiations

Manager Oswalt informed the Board of the Township's need to begin union meeting negotiations for contract renewal. Manager Oswalt asked the Board to determine who will be on the negotiation team and to address any specific outlined items they wished to be addressed.

OLD BUSINESS

None to note.

COMMENTS FROM THE BOARD

C. Richards – C. Richards thanked the Dover Township Public Works Highway and Roadways Crew for their great service and a job well done during a recent ice storm.

S. Parthree – S. Parthree informed the Board a meeting was held with himself, Public Works Director; Michael Fleming, Township Engineer; Terry Myers, Manager Oswalt and Mrs. Chalet Harris; Township Recreation Director, to discuss development ideas for Township owned Golf Course property located on Municipal Road.

M. Menges – None to note.

R. Stone – R. Stone wanted to update the Board on the outcome of a recent meeting regarding Sewer Authority projects. R. Stone stated that he has reviewed the Sewer Authority agenda

regarding time lines for various projects. During this meeting, projected time lines for Township projects were addressed and it was noted by R. Stone that great efforts and progress for these projects are underway.

S. Stefanowicz – S. Stefanowicz stated that he would like to continue serving his current Township Board of Supervisor Chairman position along with the position of liaison to the Waste Water Treatment Plant.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chair Stefanowicz at 8:15 PM. The Board of Supervisors then entered an Executive Session regarding a personnel matter.

Respectfully submitted by: _____
Tiffany Strine, Recording Township Secretary