The Dover Township Board of Supervisors regular meeting for Monday, January 9, 2012 was called to order at 7:06 PM by Chairwoman Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Chair Madelyn Shermeyer, Monica Love, Michael Husson, Charles Richards, and Matthew Menges. Other Township Representatives in attendance were Laurel Wilson, Township Manager; Atty. Charles Rausch, Township Solicitor; Charles Farley, Public Works Director; and Dawn Slegel, Recording Secretary. There were 6 citizens and 1 reporter seated in the audience. This meeting has been recorded for minute purposes only.

Chair Shermeyer announced that there was a work session held at 6:00 PM to discuss some financial borrowing options and also a brief executive session on potential land acquisition for approximately fifteen minutes prior to this evening’s meeting.

Chair Shermeyer requested a moment of silence and remembrance for all those who stand in harm’s way and their families, followed by the reciting of the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES FOR DECEMBER 12, 2011
Motion by M. Husson and second by M. Love to approve the meeting minutes for December 12, 2011 as presented. Passed with 5 ayes.

APPROVAL OF REORGANIZATION MEETING MINUTES FOR JANUARY 3, 2012
Chair Shermeyer corrected the sentence under Final Business for 2011 where Chair Shermeyer stated that the former supervisors will be presiding for this portion of the meeting.

Supervisor Menges asked the Township Solicitor about the legality of Resolution 2011-29 appointing the Township Manager as the Designated Agent indicating that the document was signed on January 3, 2012 by a Supervisor who’s term had expired.

Manager Wilson noted that it was signed by four supervisors. Duane Hull with his term expiration of 1/1/12 came to the meeting to vote and sign the resolution to finalize the 2011 Township business.

Atty. Rausch advised that three board members would still make a majority even if Mr. Hull’s vote was considered unacceptable.

Motion by M. Love and second by C. Richards to approve the reorganization meeting minutes for January 3, 2012 as amended. Passed with 5 ayes.

TREASURER’S REPORT
Chair Shermeyer reported that the warrant total was separated into the 2011 invoices and invoices for January 9, 2012. The warrant total for December 30, 2011 was in the amount of $40,450.52.

Motion by M. Love and second by M. Husson to approve the warrant total for December 30, 2011 in the amount of $40,450.52 as presented. Passed with 5 ayes.
Meeting Minutes of 1/9/12 - Page 2.

Chair Shermeyer reported that the warrant total for January 9, 2012 was in the amount of $392,856.88.

**Motion** by M. Love and second by M. Menges to approve the warrant total for January 9, 2012 in the amount of $392,856.88. **Passed** with 5 ayes.

Supervisor Husson questioned the release of the check on-hold for the final payment to Keystone Engineering Group, Inc.

Manager Wilson was uncertain since the authorization to release the check was between the Lead Water Operator and the Treasurer. She will check and report to the Board on the check status.

PUBLIC COMMENT PERIOD

*Listed on the Agenda*

**Wyatt Love, 1540A Butter Road - Senior Focal Project Authorization** Wyatt Love, a Freshman at Dover Area High School, was present to ask the Board’s permission to landscape the front area of the newly renovated Carousel Building at Brookside Park for his tenth grade/senior project. He would like to start by mulching the area and begin fundraisers in order to purchase plants which would be located between the handicap parking area and the brick/concrete walkway. His plans include the recruitment of possible one or two students to assist in the overall project. By September or October, 2012, he will have all the plants, which will be low maintenance and native to the northeastern United States, necessary to complete the entire project. He will have the mulching completed for the dedication.

Supervisor Husson inquired about the designated landscape layout.

Supervisor Love responded that the area is approximately 200 to 300 square feet.

Supervisor Husson questioned his plan for any type of ongoing maintenance.

Wyatt Love replied that he would maintain the area through the end of high school until he leaves for college.

**Board Consensus** was in favor of Wyatt Love proceeding with his plans to landscape the designated area near the Carousel Building at Brookside Park.

**Andrea and Marlin Crone, 3071 Carlisle Road - Proposed Zoning Text Amendment** Chair Shermeyer informed the Crones that the Board would be addressing the zoning amendment this evening.

Mrs. Crone stated that they were present in support of the amendment change.

There weren’t any further comments from the public at this time.
SOLICITOR’S REPORT by Atty. Rausch

Proposed Zoning Amendment Ordinance - Atty. Rausch reported on the recommended zoning amendments by the Dover Township Planning Commission.

Additional changes to the proposed Ordinance 2012-02 included adding all types of care facilities as a Special Exception in the Business Park Section and in the definition section.

The Board decided to table Ordinance 2012-02 until the next meeting in order to have clarification by the Dover Township Planning Commission.

Discussion continued on the proposed Ordinance 2012-01 which included the zoning text amendment recommended by the Dover Township Planning Commission. Atty. Rausch read the text amendment of Section 27-620, Subsection 5 which pertains to the drive through, fast food, and/or carryout delivery restaurant by deleting the current wording in its entirety and replacing it with a minimum buffer planting strip no. 2 citing from the Subdivision and Land Development Ordinance Section 22-721. Additionally, a fully opaque fence or similar structure like a retaining wall with a minimum height of six feet shall be required along an adjoining residential use or residentially zoned property.

Motion by M. Love and second by M. Shermeyer to authorize the advertisement of proposed Ordinance 2012-01 and proceeding to the York County Planning Commission as written and received from the Dover Township Planning Commission. Passed with 3 ayes and 2 nays with opposition by M. Husson and M. Menges.

MANAGER’S REPORT by Laurel Wilson

Discussion on Garbage Contract Bid Documents - Manager Wilson reported that the current garbage contract expires on June 30, 2012. She questioned whether the toter service should or should not be included in the new contract. She also inquired whether there is an interest in the Recycle Bank Program. This is a point program awarded to the resident for recycling each trash week.

Board Consensus was to bid the Garbage Contract both ways.

The Board agreed to add the Recycle Bank Program as an option to the bid specifications to see if it can be provided to Dover Township.

Atty. Rausch outlined the schedule for the garbage bid process. The plan is to prepare the bid specifications per the Board’s request, hold a pre-bid meeting with the interested bidders to review the bid specifications for amendments, finalize the bid documents, and proceed with the bids.

Manager Wilson noted that the Christmas tree pick-up program needs to be added as a part of the garbage contract. Defined specifications for the tree program can be determined by the Township in the bid package.
Meeting Minutes of 1/9/12 - Page 4.

Supervisor Husson inquired on the status of the newsletter.

Manager Wilson responded that Hometown Press has set the advertisement deadline for this Wednesday. The newsletter currently has a total of seventeen pages.

Chair Shermeyer requested an updated photograph of the new Board of Supervisors be taken prior to a Board meeting.

Manager Wilson reminded the new Supervisors to see Nathan Stone for their Township ID badge and email account.

OLD BUSINESS
There wasn’t any old business at this time.

COMMENTS/NEW BUSINESS FROM THE BOARD OF SUPERVISORS
Supervisor Love suggested a photo contest be held for the newsletter as a part of the cover page.

Manager Wilson replied that she will discuss that with the newsletter editor.

Supervisor Husson asked the Public Works Director about whether he needed the Board’s direction on the recording of MS4 Stormwater Agreements.

Mr. Farley indicated that this process may become financially burdensome on small residential construction projects. He believes the current Stormwater Management Ordinance is too stringent.

Atty. Rausch recommended that a procedure be developed for these types of small projects.

Manager Wilson added that the Operation and Maintenance and Access Agreement will need to be revised for the smaller projects.

COMMENTS FROM THE PUBLIC PRESENT
There weren’t any further comments from the public at this time.

Chair Shermeyer adjourned the meeting at 8:43 PM.

Respectfully submitted by: ________________________________

Dawn D. Slegel, Township Secretary