DOVER TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION
MEETING AGENDA
January 5, 2015

6:00 PM CALL TO ORDER – FINAL BUSINESS FOR 2014

APPROVE FINAL EXPENDITURES FOR 2014
1. 12/22/14 Warrant Total - $256,786.70
2. 12/30/14 Warrant Total - $ 25,010.21

NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2015
1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES
Chairperson to appoint Supervisors in charge of:
1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Fire/Emergency Services
7. Recreation/Parks
8. Industrial/Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX BUREAU
1. Board Representative – Laurie J. Rummel
2. Alternate – Steve Stefanowicz

APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT COMMISSION
1. Board Representative – Monica Love
2. Alternate – Matthew Menges

ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS
1. Township Manager – Laurel A. Oswalt
2. Township Secretary – Trena M. Hall
3. Township Treasurer – Laurie J. Rummel
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – Georgia A. Sprenkel
6. Sewage Enforcement Officer – Bradley D. Hengst
7. S.E.O. Alternate – Richard K. Baade
8. Township Fire Marshal – Glenn P. Jansen
ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS
1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2015
1. M & T Bank
2. Susquehanna Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Fulton Bank
6. PeoplesBank

NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION
2. Sewer Authority Reappointment – John Miller
3. Zoning Hearing Board Reappointment – Jeffrey L. Edmonds

APPROVAL OF RESOLUTIONS FOR 2015

Resolution 2015-01 – 2015 Fee Schedule

Resolution 2015-02 – Appointment of York Adams Tax Bureau, of York, Pennsylvania, as Dover Township’s Delinquent Tax Collector of Per Capita Taxes for the fiscal year of 2014

Resolution 2015-03 – Ratifying and Confirming the Appointment to the Dover Township Zoning Hearing Board

APPROVAL & ADOPTION OF 2015 MEETING SCHEDULE
Board of Supervisors – January 12 and 26; February 9 and 23; March 9 and 23; April 13 and 27; May 11 and 26; June 8 and 22; July 13 and 27; August 10 and 24; September 14 and 28; October 12 and 26; November 9 and 23; December 14, 2014 at 7:00 PM. A work session is scheduled to be held before and after each regular meeting – Township Municipal Building

Planning Commission – 1st Wednesday of each month at 7:00 PM – Township Municipal Building

Zoning Hearing Board – 3rd Wednesday of each month at 7:00 PM – Township Municipal Building

Sewer Authority – 4th Wednesday of each month at 7:00 PM, except the November and December meetings which will be the 3rd Wednesday of the month – Wastewater Treatment Plant

Codes Enforcement Board – at the call of the Chairman

Industrial/Commercial Development Committee – At the call of the Chairman

Agricultural Security Committee – at the call of the Chairman
ACTION TO ESTABLISH/TREASURERS BOND FOR - $1,000,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE
   Resident at Large – W. Michael Hoffman

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:
   SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statute, Law”, and/or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2015 STATE CONVENTION

EXECUTIVE SESSION
   Personnel Matter

PLEASE NOTE: The next scheduled meeting of the Board of Supervisors is Monday, January 12, 2015.