

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION  
MEETING AGENDA  
January 5, 2015**

**6:00 PM CALL TO ORDER – FINAL BUSINESS FOR 2014**

**APPROVE FINAL EXPENDITURES FOR 2014**

1. 12/22/14 Warrant Total - \$256,786.70
2. 12/30/14 Warrant Total - \$ 25,010.21

**NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2015**

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

**ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES**

*Chairperson to appoint Supervisors in charge of:*

1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Fire/Emergency Services
7. Recreation/Parks
8. Industrial/Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

**ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY  
TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX  
BUREAU**

1. Board Representative – Laurie J. Rummel
2. Alternate – Steve Stefanowicz

**APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT  
COMMISSION**

1. Board Representative – Monica Love
2. Alternate – Matthew Menges

**ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS**

1. Township Manager – Laurel A. Oswalt
2. Township Secretary – Trena M. Hall
3. Township Treasurer – Laurie J. Rummel
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – Georgia A. Sprenkel
6. Sewage Enforcement Officer – Bradley D. Hengst
7. S.E.O. Alternate – Richard K. Baade
8. Township Fire Marshal – Glenn P. Jansen

## **ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS**

1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

## **ACTION TO APPROVE BANK DEPOSITORS AND FINANCIAL INSTITUTIONS FOR 2015**

1. M & T Bank
2. Susquehanna Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Fulton Bank
6. PeoplesBank

## **NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION**

1. Planning Commission Reappointment – W. Michael Hoffman
2. Sewer Authority Reappointment – John Miller
3. Zoning Hearing Board Reappointment – Jeffrey L. Edmonds

## **APPROVAL OF RESOLUTIONS FOR 2015**

**Resolution 2015-01** – 2015 Fee Schedule

**Resolution 2015-02** – Appointment of York Adams Tax Bureau, of York, Pennsylvania, as Dover Township's Delinquent Tax Collector of Per Capita Taxes for the fiscal year of 2014

**Resolution 2015-03** – Ratifying and Confirming the Appointment to the Dover Township Zoning Hearing Board

## **APPROVAL & ADOPTION OF 2015 MEETING SCHEDULE**

**Board of Supervisors** – January 12 and 26; February 9 and 23; March 9 and 23; April 13 and 27; May 11 and 26; June 8 and 22; July 13 and 27; August 10 and 24; September 14 and 28; October 12 and 26; November 9 and 23; December 14, 2014 at 7:00 PM. A work session is scheduled to be held before and after each regular meeting – Township Municipal Building

**Planning Commission** – 1<sup>st</sup> Wednesday of each month at 7:00 PM – Township Municipal Building

**Zoning Hearing Board** – 3<sup>rd</sup> Wednesday of each month at 7:00 PM – Township Municipal Building

**Sewer Authority** – 4<sup>th</sup> Wednesday of each month at 7:00 PM, except the November and December meetings which will be the 3<sup>rd</sup> Wednesday of the month – Wastewater Treatment Plant

**Codes Enforcement Board** – at the call of the Chairman

**Industrial/Commercial Development Committee** – At the call of the Chairman

**Agricultural Security Committee** – at the call of the Chairman

**ACTION TO ESTABLISH/TREASURERS BOND FOR - \$1,000,000.00**

**ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE**

Resident at Large – W. Michael Hoffman

**ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:**

SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statue, Law”, and/or “Code”

**ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2015 STATE CONVENTION**

**EXECUTIVE SESSION**

Personnel Matter

**PLEASE NOTE:**     *The next scheduled meeting of the Board of Supervisors is Monday, January 12, 2015.*