DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
REORGANIZATION
January 4, 2010

The Dover Township Board of Supervisors Meeting for Monday, January 4, 2010 was called to order at 6:19 PM by Chairman Curtis Kann in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Curtis Kann, Michael Husson, Duane Hull, Madelyn Shermeyer, and Monica Love. Other Township Representatives in attendance were Laurel Wilson, Manager and Dawn Slegel, Secretary. There was 1 citizen present. This meeting is being recorded for minutes purposes only.

FINAL EXPENDITURES FOR 2009
Chair Kann reported on finalizing the 2009 expenditures with the warrant total for December 21, 2008 in the amount $100,722.16.

Supervisor Husson questioned the expenditures to Overhead Door Co. which also had appeared on a previous warrant.

Manager Wilson responded that the current expenditures were for the garage door 3. She will check on the other Overhead Door invoices.

Supervisor Husson inquired about the reimbursement to Nathan Stone.

Manager Wilson referenced the tuition reimbursement policy.

Motion by D. Hull and second by M. Husson to approve the December 21, 2009 warrant in the amount of $100,722.16. Passed with 5 ayes. Also included was the warrant total for December 31, 2009 in the amount of $63,914.17. Motion by M. Shermeyer and second by D. Hull to approve the December 31, 2009 warrant in the amount of $63,914.17. Passed with 5 ayes.

NOMINATIONS FOR THE 2010 SLATE OF OFFICERS
Supervisor Husson was designated to take nominations for the position of Chairperson of the Dover Township Board of Supervisors for 2010. Nomination by M. Love and second by M. Husson for Curtis Kann as Chairman. Motion by D. Hull and second by M. Shermeyer to close the nominations for Chairperson. Passed with 5 ayes. Passed the vote for Curtis Kann as Chairman with 5 ayes.

Chair Kann resumed the nominations for the other officer positions.

Chair Kann opened nominations for the position of Vice Chairperson. Nomination by M. Husson and second by D. Hull to nominate Madelyn Shermeyer as Vice Chairperson. Motion by M. Husson and second by D. Hull to close the nominations for Vice Chairperson. Passed with 5 ayes.
Reorganization Minutes of 1/4/10 - Page 2.

Chair Kann opened nominations for the position of Assistant Secretary. Nomination by M. Shermeyer and second by M. Love for Michael Husson as Assistant Secretary. Motion by D. Hull and second by M. Love to close nominations for Assistant Secretary. Passed with 5 ayes.

Motion by M. Shermeyer and second by M. Husson to accept the 2010 Slate of Officers for the Dover Township Board of Supervisors as follows:
- Chairman Curtis Kann
- Vice Chairperson Madelyn Shermeyer
- Assistant Secretary Michael Husson

Passed with 5 ayes.

ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES
Chair Kann assigned the duties of liaison positions in 2010 as follows:
- Administration - Curtis Kann
- Police (Northern York County Regional Police) - Curtis Kann
- Highways - Monica Love
- Water (Production & Distribution) - Monica Love
- Sewer/Wastewater Treatment - Michael Husson
- Fire/Emergency Services - Madelyn Shermeyer
- Recreation/Parks - Duane Hull
- Industrial/Commercial Development Committee - Madelyn Shermeyer
- Dover Area Ambulance Club - Michael Husson

Board Consensus to eliminate the Financial Investment Liaison position.

Supervisor Husson asked about appointing a new liaison position for Public Relations/Communications due to the absence of a news reporter at their meetings.

Manager Wilson noted that it does not necessarily have to be a liaison position. She can prepare a press release for the information that the Board wants published in the local newspaper.

Supervisor Shermeyer stated that she will attend a meeting that the newspaper holds usually every three months on how to get articles into their newspaper.

Chair Kann suggested that the Township Secretary could handle submitting press releases.

TOWNSHIP VOTING DELEGATE FOR YORK ADAMS TAX BUREAU
Chair Kann designated Laurie Rummel to be reappointed as the Dover Township Representative with Supervisor Michael Husson as the alternate representative at the York Adams Tax Bureau Meetings. Motion by M. Shermeyer and second by D. Hull to reappoint Laurie Rummel as the Dover Township Representative and Supervisor Michael Husson as the alternate for the York Adams Tax Bureau Meetings. Passed with 5 ayes.
York Adams Tax Bureau as the Local Services Tax Collector - Motion
by M. Husson and second by D. Hull to authorize the agreement allowing York Adams Tax Bureau as the Local Services Tax Collector for Dover Township. Passed with 5 ayes.

York County Local Government Commission Representative
Chair Kann designated the reappointment of Supervisor Madelyn Shermeyer as the York County Local Government Commission Representative with Supervisor Michael Husson as the alternate representative. The Board agreed to the reappointment of Supervisor Madelyn Shermeyer as the York County Local Government Commission Representative and Supervisor Michael Husson as the alternate.

Appoint Professional & Departmental Officials
Motion by M. Shermeyer and second by D. Hull to reappoint the Professional & Departmental Officials for 2010 as indicated:
- Township Manager - Laurel A. Wilson
- Township Secretary - Dawn D. Slegel
- Township Treasurer - Laurie J. Rummel
- Township Engineer - C. S. Davidson/Terry A. Myers, P. E.
- Township Zoning Officer - Georgia A. Sprenkel
- Sewage Enforcement Officer - Bradley D. Hengst
- S. E. O. Alternate - Richard K. Baade
- Township Fire Marshal - Glenn P. Jansen
Passed with 5 ayes.

Action to Appoint Duane Hull (Supervisor) as Water Operator Trainee in the Dover Township Water Department for 2010
Motion by M. Shermeyer and second by M. Husson to reappoint Duane Hull as the Water Operator Trainee in the Water Department for 2010. Passed with 4 ayes and 1 abstention by D. Hull.

Appoint Legal Counsel for Boards & Commission
Motion by D. Hull and second by M. Love to appoint the legal counsel for 2010 as follows:
1. Board of Supervisors - Charles A. Rausch, Esq.
2. Planning Commission - Blakey, Yost, Bupp & Rausch, LLP
Passed with 5 ayes.

Approve Bank Depositories for 2010
Supervisor Hull noted that Commerce Bank changed their name to Metro Bank.

Manager Wilson reported that Fulton Bank was removed from the bank depositories listing.

Motion by D. Hull and second by M. Husson to approve the bank depositories and financial institutions for 2010 as listed: M & T Bank, Susquehanna Bank, Fulton Bank, Pennsylvania Local Government Investment Trust, Wealth Management, and Metro Bank. Passed with 5 ayes.
NEW APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSION

Motion by M. Shermeyer and second by M. Husson to reappoint Monica Love to the Planning Commission. Passed with 4 ayes and 1 abstention by M. Love.

Supervisor Shermeyer requested discussion on the reappointment of Len Bradley to the Planning Commission. In her opinion, he has let his engineering experience interfere with Township business on the Planning Commission.

Supervisor Husson suggested that Mr. Bradley first receive a verbal consultation by either the Planning Commission Chairman or the Board of Supervisors in order to correct this matter.

Manager Wilson explained that once appointed or reappointed for a designated term, only that appointed person can resign from that position.

Motion by M. Shermeyer and second by D. Hull to not reappoint Len Bradley to the Planning Commission. Passed with 4 ayes and 1 nay with opposition by M. Husson.

Motion by M. Shermeyer and second by D. Hull to move Robert Wright from the alternate position to a full member position on the Planning Commission. Passed with 5 ayes.

Chair Kann noted that an alternate position is vacant on the Planning Commission and may be filled at a later date with a previous interviewed candidate.

Motion by D. Hull and second by M. Shermeyer to reappoint Jeffrey Edmonds to the Zoning Hearing Board. Passed with 5 ayes.

Motion by M. Shermeyer and second by D. Hull to appoint Phillip R. Brown to the Zoning Hearing to replace Linda Gettys with a term expiration of January 1, 2014. Passed with 5 ayes.

Chair Kann announced that there is a vacancy on the Sewer Authority due to Leon Lankford’s decision not to be reappointed. Chair Kann may have some prospects.

Manager Wilson suggested that a resident be chosen that has a residence with a current connection to the public sewer system.

2010 RESOLUTIONS

Motion by D. Hull and second by M. Love to approve Resolution 2010-01 the 2010 Fee Schedule as presented. Passed with 5 ayes.

Motion by M. Shermeyer and second by M. Husson to appoint G. H. Harris Associates Inc. Of Dallas, Pennsylvania, as Dover Township’s delinquent tax collector of per capita taxes for the fiscal year of 2010 by Resolution 2010-02. Passed with 5 ayes.

Motion by D. Hull and second by M. Love to approve Resolution 2010-03 to ratify and confirm the appointments to the Dover Township Zoning Hearing Board. Passed with 5 ayes.
2010 MEETING SCHEDULE

Board of Supervisors - January 11 and 25; February 8 and 22; March 8 and 22; April 12 and 26; May 10 and 24; June 14 and 28; July 12 and 26; August 9 and 23; September 13 and 27; October 11 and 25; November 8 and 22; December 13, 2009, at 7:00 PM. The Board of Supervisors will hold a work session before each meeting to begin at 6:00 PM and will continue with a work session following the adjournment of each meeting as necessary at the Township Municipal Building.

Planning Commission - 1st Wednesday of each month at 7:00 PM - Township Municipal Building

Zoning Hearing Board - 3rd Wednesday of each month at 7:00 PM - Township Municipal Building

Sewer Authority - 4th Wednesday of each month at 7:00 PM - Wastewater Treatment Plant

Codes Enforcement Board - at the call of the Chairman

Industrial/Commercial Development Committee - at the call of the Liaison

Agricultural Security Committee - at the call of the Chairman

Supervisor Shermeyer requested that the Industrial/Commercial Development Committee meetings be held at the call of the Liaison.

Motion by M. Shermeyer and second by M. Love to approve the 2010 Meeting Schedule and various Boards, the Authority, and the Commission schedules for 2010 with Supervisor Shermeyer’s change. Passed with 5 ayes.

2010 TREASURER’S BOND

Motion by M. Husson and second by D. Hull to establish the Treasurer’s Bond for 2010 of $1,000,000.00. Passed with 5 ayes.

VACANCY BOARD APPOINTMENT

Motion by M. Shermeyer and second by D. Hull to reappoint Kenneth D. Shaffer to be the Resident at Large on the Vacancy Board with the Board of Supervisors for 2010. Passed with 5 ayes.

2010 MEETING, CONVENTION, SEMINAR ATTENDANCE AUTHORIZATION

Motion by M. Shermeyer and second by M. Love to approve authorization of the 2010 meetings, conventions, and seminars attendance by the Supervisors, Township Manager, Administrative Assistant, Secretary, Treasurer, and other designees. Passed with 5 ayes.

2010 STATE CONVENTION VOTING DELEGATE

Supervisor Shermeyer stated that she would accept being the Voting Delegate at the State Convention for this year. Motion by M. Shermeyer and second by D. Hull to appoint Madelyn Shermeyer as the Voting Delegate at the 2010 State Convention. Passed with 5 ayes.
Reorganization Minutes of 1/4/10 - Page 6.

Supervisor Shermeyer recognized the Public Works Department for their endless hours of between 36 to 45 hours of snow plowing throughout the holidays. She posted a thank you note from the comments she received on the great shape that the Dover Township roads were in after the recent snowstorm.

Chair Kann announced that the next meeting of the Dover Township Board of Supervisors is on Monday, January 11, 2010 with a work session at 6:00 PM.

With no further business, Chair Kann adjourned the reorganization meeting at 7:15 PM.

Respectfully submitted by: ________________________________

Dawn D. Slegel, Township Secretary