DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
REORGANIZATION
January 3, 2012

The Dover Township Board of Supervisors Meeting for Monday, January 3, 2012 was called to order at 6:03 PM by Chairperson Madelyn Shermeyer in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Madelyn Shermeyer, Monica Love, Michael Husson, Duane Hull, Charles Richards, and Matthew Menges. Other Township Representatives in attendance were Laurel Wilson, Manager and Dawn Slegel, Secretary. There weren’t any citizens present. This meeting is being recorded for minutes purposes only.

FINAL BUSINESS FOR 2011
Chair Shermeyer stated that the former Supervisors will be presiding for this portion of the meeting.

Resolution 2011-29 Designation of Agent Resolution - Manager Wilson reported that this resolution names her as the agent for Dover Township in dealing with FEMA on the flood issues. An appointment is scheduled with FEMA representatives for Thursday, January 5, 2012.

Motion by M. Husson and second by D. Hull to approve Resolution 2011-29 with Laurel Wilson designated as agent for Dover Township for September flood. Passed with 4 ayes.

FINAL EXPENDITURES FOR 2011
Chair Shermeyer reported on finalizing the 2011 expenditures with the warrant total for December 22, 2011 in the amount $94,278.35.

Motion by D. Hull and second by M. Love to approve the December 22, 2011 in the amount of $94,278.35. Passed with 4 ayes.

Chair Shermeyer also reported on the warrant total for December 29, 2011 in the amount of $107,363.04.

Motion by M. Love and second by M. Husson to approve the December 29, 2011 in the amount of $107,363.04. Passed with 4 ayes.

Chair Shermeyer thanked Supervisor Duane Hull for his eight years of service as a Township Supervisor. She requested that the new Supervisors, Charles Richards and Matthew Menges, take their seats at the Board table.

NOMINATIONS FOR THE 2012 SLATE OF OFFICERS
Chair Shermeyer requested that Supervisor Husson take the nominations for the position of Chairperson of the Dover Township Board of Supervisors for 2012.

Supervisor Husson asked for nominations for the position of Chairperson.
Nomination by M. Love and second by C. Richards for Madelyn Shermeyer as Chairperson. Motion by M. Love and second by M. Menges to close the nominations for Chairperson. Passed the vote for Madelyn Shermeyer as Chairperson with 5 ayes.

Chair Shermeyer resumed the nominations for the other officer positions.

Chair Shermeyer opened nominations for the position of Vice Chairperson. Nomination by M. Shermeyer and second by M. Menges for Monica Love as Vice Chairperson. Passed the vote for Monica Love as Vice Chairperson with 5 ayes.

Chair Shermeyer opened nominations for the position of Assistant Secretary. Nomination by M. Shermeyer and second by M. Love for Michael Husson as Assistant Secretary. Passed with 5 ayes.

The 2012 Slate of Officers for the Dover Township Board of Supervisors is accepted as follows: Chairperson Madelyn Shermeyer Vice Chairperson Monica Love Assistant Secretary Michael Husson

ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES
Chair Shermeyer assigned the duties of liaison positions in 2012 as follows: Administration - Madelyn Shermeyer Police (Northern York County Regional Police) - Matthew Menges Highways - Charles Richards Water (Production & Distribution) - Monica Love Sewer/Wastewater Treatment - Michael Husson Fire/Emergency Services - Madelyn Shermeyer Recreation/Parks - Charles Richards Industrial/Commercial Development Committee - Madelyn Shermeyer Dover Area Ambulance Club - Michael Husson MS4 Stormwater - Monica Love

TOWNSHIP VOTING DELEGATE FOR YORK ADAMS TAX BUREAU
Chair Shermeyer designated Laurie Rummel to be reappointed as the Dover Township Representative with Supervisor Michael Husson as the alternate representative at the York Adams Tax Bureau Meetings. Motion by M. Husson and second by C. Richards to reappoint Laurie Rummel as the Dover Township Representative and Supervisor Michael Husson as the alternate for the York Adams Tax Bureau Meetings. Passed with 5 ayes.

YORK COUNTY LOCAL GOVERNMENT COMMISSION REPRESENTATIVE
Chair Shermeyer designated the reappointment of Madelyn Shermeyer as the York County Local Government Commission Representative with Michael Husson as the alternate representative. The Board agreed to the reappointment of Madelyn Shermeyer as the York County Local Government Commission Representative and Michael Husson as the alternate.
APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS

Motion by C. Richards and second by M. Husson to reappoint the Professional & Departmental Officials for 2012 as indicated:

- Township Manager - Laurel A. Wilson
- Township Secretary - Dawn D. Slegel
- Township Treasurer - Laurie J. Rummel
- Township Engineer - C. S. Davidson/Terry A. Myers, P. E.
- Township Zoning Officer - Georgia A. Sprenkel
- Sewage Enforcement Officer - Bradley D. Hengst
- S. E. O. Alternate - Richard K. Baade
- Township Fire Marshal - Glenn P. Jansen

Passed with 5 ayes.

APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSION

Motion by M. Love and second by M. Husson to reappoint the legal counsel for 2012 as follows:

1. Board of Supervisors - Charles A. Rausch, Esq.
2. Planning Commission - Blakey, Yost, Bupp & Rausch, LLP

Passed with 5 ayes.

APPROVE BANK DEPOSITORIES FOR 2012

Chair Shermeyer requested that Peoples Bank be added to the bank depositories for 2012.

Motion by M. Menges and second by M. Love to approve the bank depositories and financial institutions for 2012 as listed: M & T Bank, Susquehanna Bank, Pennsylvania Local Government Investment Trust, Wealth Management, and Peoples Bank. Passed with 5 ayes.

NEW APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSION

Discussion was held on the reappointment of William Hansman to the Planning Commission.

Motion by M. Love and second by M. Shermeyer to deny the reappointment of William Hansman on the Planning Commission for another term. Passed with 5 ayes.

The Board decided to move Eric Harlacher from the alternate position on the Planning Commission to member status.

Motion by M. Husson and second by M. Love to authorize the following reappointments:

- Planning Commission Reappointment from Alternate to Member - Eric Harlacher
- Zoning Hearing Board Reappointment - Donald Bubb
- Codes Enforcement Board Reappointment - Terry Myers

Passed with 5 ayes.

2012 RESOLUTIONS

Resolution 2012-01 The 2012 Fee Schedule - Supervisor Husson questioned the resident/non-resident fees for the Community Building. Manager Wilson explained the recent destruction by non-resident rentals at the Community Building.
Motion by M. Love and second by M. Husson to approve Resolution 2012-01 the 2012 Fee Schedule. Passed with 5 ayes.

Resolution 2012-02 Appointment of G. H. Harris Associates Inc. of Dallas, Pennsylvania, as Dover Township’s Delinquent Tax Collector of Per Capita Taxes for the fiscal year of 2012 - Motion by M. Love and second by M. Husson to appoint G. H. Harris Associates Inc. of Dallas, Pennsylvania, as Dover Township’s delinquent tax collector of per capita taxes for 2012 by Resolution 2012-02. Passed with 5 ayes.

Resolution 2012-03 Ratifying and Confirming the Appointments to the Dover Township Zoning Hearing Board - Motion by M. Husson and second by C. Richards to approve Resolution 2012-03 to ratify and confirm the appointments to the Dover Township Zoning Hearing Board. Passed with 5 ayes.

2012 MEETING SCHEDULE

Board of Supervisors - January 9 and 23; February 13 and 27; March 12 and 26; April 9 and 23; May 14 and 29; June 11 and 25; July 9 and 23; August 13 and 27; September 10 and 24; October 8 and 22; November 12 and 26; December 10, 2012, at 7:00 PM. The Board of Supervisors will hold a work session before each meeting to begin at 6:00 PM and will continue with a work session following the adjournment of each meeting as necessary at the Township Municipal Building.

Planning Commission - 1st Wednesday of each month at 7:00 PM - Township Municipal Building

Zoning Hearing Board - 3rd Wednesday of each month at 7:00 PM - Township Municipal Building

Sewer Authority - 4th Wednesday of each month at 7:00 PM, except the December meeting which will be the 3rd Wednesday of the month - Wastewater Treatment Plant

Codes Enforcement Board - at the call of the Chairman

Industrial/Commercial Development Committee - at the call of the Liaison

Agricultural Security Committee - at the call of the Chairman

Supervisor Husson recommended that the Industrial/Commercial Development Committee become active again because of the new Zoning Ordinance revisions. He noted that the maps in the manual need to be revised.

Chair Shermeyer noted that the membership list has to be updated.

Motion by M. Shermeyer and second by M. Love to approve the 2012 Meeting Schedule and various Boards, the Authority, and the Commission schedules for 2012. Passed with 5 ayes.

Supervisor Menges noted that the Township web page needed some corrections associated with the proper year.
2012 TREASURER’S BOND
Motion by M. Husson and second by C. Richards to establish the Treasurer’s Bond for 2012 of $1,000,000.00. Passed with 5 ayes.

VACANCY BOARD APPOINTMENT
Motion by C. Richards and second by M. Love to appoint W. Michael Hoffman to be the Resident at Large on the Vacancy Board with the Board of Supervisors for 2012. Passed with 5 ayes.

2012 MEETING, CONVENTION, SEMINAR ATTENDANCE AUTHORIZATION
Motion by M. Husson and second by M. Love to approve authorization of the 2012 meetings, conventions, and seminars attendance by the Supervisors, Township Manager, Administrative Assistant, Secretary, Treasurer, and other designees. Passed with 5 ayes.

2012 STATE CONVENTION VOTING DELEGATE
Chair Shermeyer stated that by process of elimination she would be the Voting Delegate at the State Convention this year. Motion by M. Love and second by M. Husson to appoint Madelyn Shermeyer as the Voting Delegate at the 2012 State Convention. Passed with 4 ayes and 1 nay with opposition by M. Shermeyer.

The State Convention will be held this year on May 6 - 9, 2012.

Chair Shermeyer announced that the next meeting of the Dover Township Board of Supervisors is scheduled for Monday, January 9, 2012.

Manager Wilson added that there will be a work session at 6:00 PM.

With no further business, Chair Shermeyer adjourned the reorganization meeting at 6:50 PM.

Respectfully submitted by: ___________________________
Dawn D. Slegel, Township Secretary