

DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
WORK SESSION MINUTES
May 9, 2016

The Dover Township Board of Supervisor's Work Session for Monday, May 9, 2016, was called to order at 6:00 PM by Chairperson Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Charles Richards, Stephen Stefanowicz and Robert Stone. Stephen Parthree was absent with prior notice. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Corey Flythe, Lead Water Operator; Wayne Latchaw, Parks and Recreation Superintendent and Tiffany Strine, Recording Secretary. There were two citizens present. This meeting is being recorded for the purpose of minutes only.

The purpose of this work session was to present and discuss information regarding new building plan additions to Township Municipal facilities. Topics that were covered during the presentation and discussion consisted of prospective facility plan designs, building location areas and cost estimates.

Manager Oswalt; along with Wayne Latchaw and Michael Fleming, provided a descriptive presentation on a proposal for a new Dover Township Public Works Building Project Plan thru a Power Point presentation. Mr. Latchaw presented a detailed three dimensional; computer generated, building addition draft design.

The new building plans projected and presented include areas that provide for larger and more efficient public works areas for all departments, additional office space, additional recreational facility and additional storage areas. The plan is projected to meet the high priorities and necessary means required to update and maintain a safe, highly efficient Township workforce. The plan is additionally projected to support and sustain growth projections within the Township.

Two Proposals were presented. The first presentation projected a new building addition to the current Township public works garage facility grounds to be located where it currently stands. The second portion of the presentation projected a new free standing building to be located at 2531 Municipal Road, previously known as the Mid Atlantic Golf Course.

The proposals also included various costs involved with the projected proposals. The estimated costs to complete the project additions in both scenarios were calculated based on an average cost per square foot configurations. The estimated costs were estimated on fair market figures. Both proposals incorporated elements from the Dover Township Master Facilities Plan created by Township staff and generated from the public by the utilization of questionnaires. Various quotes for the jobs involved were sought and evaluated as well.

The projected building and building addition location sites, facility plan designs and cost estimates were evaluated, assessed and rationalized amongst the Board.

Board consensus was reached and it was determined that the Board would like to pursue

forward progress with the planning of the Dover Township Public Works Building Project, to be further planned and to be located on the current public works facility grounds.

The full Power Point presentation is attached to these minutes as referenced herein.

The work session was adjourned at 7:10PM.

Respectfully submitted by: _____

Tiffany Strine, Recording Secretary