

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
WORK SESSION MINUTES
April 25, 2016**

The Dover Township Board of Supervisor's Work Session for Monday, April 25, 2016, was called to order at 6:00 PM by Chairperson Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Charles Richards, Stephen Stefanowicz and Stephen Parthree. Robert Stone was absent with prior notice. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director and Tiffany Strine, Recording Secretary. There were two citizens present. This meeting is being recorded for the purpose of minutes only.

The purpose of this work session was to provide annual education to the public on Municipal Separate Storm Sewer System.

DOVER TOWNSHIP - Annual Municipal Separate Storm Sewer System Presentation by Laurel Oswalt, Township Manager and Michael Fleming, Public Works Director

Manager Oswalt provided a descriptive overview of the current Dover Township Municipal Separate Storm Sewer System (MS4) Program. The Township's Municipal Separate Storm Sewer System program is a program under which a municipality is issued a permit to discharge storm water into the creeks, streams, rivers and ultimately for Dover Township, the Chesapeake Bay. The intent of the MS4 Program is to reduce pollutants. The MS4 Program is regulated by both the United States Department of Environmental Protection Agency (EPA) and the Pennsylvania Department of Environmental Protection (DEP).

The Township's MS4 Program permit covers a five-year period, during which we must measure our efforts in six different areas. These areas are referred to in the permit as Minimum Control Measures (MCMs). Annually, the Township must report to the Pennsylvania DEP on how it has improved, changed, and managed these areas in order to stay in compliance with the permit. Each Minimum Control Measure Area must be re-evaluated annually and the Township must report to the public on their efforts on an annual basis as well.

The six different program areas within the permit are: 1.) Public Education and Outreach, 2.) Public Involvement and Participation, 3.) Illicit Discharge Detection and Elimination, 4.) Construction Site Storm Water Runoff Control, 5.) Post Construction Storm Water Management in New and Re-Development Activity, 6.) Pollution Prevention/Good Housekeeping for Municipal Operations.

Manager Oswalt and Michael Fleming collectively provided an in depth knowledge based quarry of information on each of the six program areas. Manager Oswalt and Mr. Fleming noted areas the Township is improving upon and areas the Township stands to improve upon. Dover Township annually reaches out to the public on various matters of MS4 in many ways. The Township provides pamphlets in the entry way to the Township Building and on the Township website with the required links to the necessary regulatory agencies.

The full Power Point presentation is attached to these minutes as reference herein.

The work session was adjourned at 6:40PM.

Respectfully submitted by: _____

Tiffany Strine, Recording Secretary