

**DOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING
MEETING MINUTES
April 11, 2016**

The Dover Township Board of Supervisors Meeting for Monday, March 28, 2016, was called to order at 7:00 PM by Chairperson Matthew Menges in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Matthew Menges, Stephen Parthree, Charles Richards, Stephen Stefanowicz and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Attorney Charles Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; Brian Widmayer, Township Deputy Fire Chief and Tiffany Strine, Recording Secretary. There were nine citizens present. This meeting is being recorded for the purpose of minutes only.

Chair Menges announced; prior to the start of this meeting, a work session was held at 6:00 PM to discuss the Township On Lot Septic ordinance.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

APPROVAL OF THE WORK SESSION MEETING MINUTES FOR MARCH 28, 2016

Motion by R. Stone and seconded by S. Parthree to approve the Work Session Meeting Minutes for March 28, 2016, as presented. **Passed** with 5 ayes

APPROVAL OF THE BOARD OF SUPERVISORS MEETING MINUTES FOR MARCH 28, 2016

Motion by S. Stefanowicz and seconded by R. Stone to approve the Board of Supervisors Meeting Minutes for March 28, 2016, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Motion by S. Stefanowicz and seconded by C. Richards to approve the warrant total for April 11, 2016, in the amount of \$456,169.87, as presented. **Passed** with 5 ayes

PUBLIC COMMENT

Mike Mills- Dover Eagles Flag Football Affiliate

Mike Mills stated that he is an affiliate with Dover Eagles Flag Football and that he would like to suggest the Township consider pursuing more development of field space for sports organizations.

M. Menges state that the Township is aware of the issue and that the Township is actively pursuing a resolution.

SOLICITOR'S REPORT by Attorney Charles Rausch**Discussion of Ordinance 2016-04 Amending the Dover Township Code of Ordinances, Chapter 7, Fire Prevention and Fire Protection, Part 2, Outdoor Burning, followed by Authorization to Advertise**

Ordinance 2016-04, Chapter 7, Fire Prevention and Fire Protection, Part 2, Outdoor Burning and has received proposed amendments and the proposed amendments were reviewed and discussed.

R. Stone stated that he has recently reviewed the proposed burn ordinance. R. Stone stated that he feels as though the ordinance should be amended pertaining to Section E, Page three; Only sticks and unfinished wood may be burned in these appliances. All such appliances shall be limited in size to no larger than 2ft. square. R. Stone stated that he feels as though this size specification is too unrealistic. R. Stone stated that he feels that the compliance size should be changed and possibly at the discretion of the Fire Marshall.

C. Richards inquired with Brian Widmayer; Dover Township Deputy Fire Chief, if Mr. Widmayer would be satisfied with the ordinance declaring the final approval be with the fire department official responsible for the final approval. Mr. Widmayer stated that he would agree with this process.

Attorney Rausch stated that the Township does not want to create any ordinance making an ordinance subjective on an individual's decision. Attorney Rausch stated that there should be subjective material to apply.

Mr. Widmayer stated that the Fire official evaluating the property would have to evaluate each situation on a case by case basis due to the differing aspects of each individual.

Attorney Rausch qualified that the ordinance should state that if the burn site meets all of the necessary enacted requirements, then the Fire official evaluating the area can instate the measurable size compliance.

M. Menges stated that the following update should be made to the proposed amendments of the burn ordinance, the two-foot square measurement requirement should be waived if the resident is in compliance with numbered sections 2, 4 and 5 of the proposed amended burn ordinance.

Attorney Rausch stated that he will clarify with Fire Marshall Glenn Jansen on the proposed amendment and make the requested necessary changes.

S. Parthree stated that during the last Board of Supervisor's meeting motion was made to advertise the; March 28, 2016, amended Ordinance 2016-04, Chapter 7, Fire Prevention and Fire Protection, Part 2, Outdoor Burning. S. Parthree suggested retracting that motion until further clarification and correction is made to the newly proposed amendments to this ordinance.

Motion by C. Richards and seconded by R. Stone to postpone the advertising of Ordinance 2016-04, Chapter 7, Fire Prevention and Fire Protection, Part 2, Outdoor Burning, as presented. **Passed** with 5 ayes

MANAGER'S REPORT by Manager Laurel Oswalt**Approve Resolution 2016-18- Designation of Agent Resolution for Pennsylvania Severe Winter Storm DR-4267 Appointing Township Manager as Agent**

Manager Oswalt stated that Resolution 2016-18 being proposed designates herself as the Agent for the Pennsylvania Severe Winter Storm DR-4267.

Motion by R. Stone and seconded by C. Richards to accept Resolution 2016-18 Approving the Resolution Recognizing Township Manager Laurel Oswalt as the Agent for the Pennsylvania Severe Winter Storm DR-4276, as presented. **Passed** with 5 ayes

Discussion And Approval to Grant an Extension of the Penn Waste Municipal Waste and Recycling Service Contract Beginning July 1st, 2017 and Ending June 30th, 2018.

Manager Oswalt informed the Board that she recently spoke with Ed Ward; a Penn Waste Representative, during this conversation the Township's municipal waste and recycling service contract was spoken of which will be up for bid next year. Mr. Ward informed Manager Oswalt that there is a one-year extension allowed within the contract if the Board so chooses. Manager Oswalt clarified that with this option, the current prices for service would remain the same and the Township would not have to go out to bid for another year. Manager Oswalt stated that she would like to put this option before the Board for consideration.

R. Stone suggested considering the offered extension to the current municipal waste contract as that it may prove cost efficient to residents.

M. Menges commented that by extending the contract does not allow the Township to make any changes to the current contract and current ordinance to which this pertains. M. Menges stated that the current contract was awarded based on the weekly 4-bag curb service option. This allowed the other service level prices to be increased which he has taken issue with since the contract has been implemented. M. Menges added that in addition the extension of the proposed would prolong the compliance warranted from mobile home parks and complexes within the Township that the Township would like to have comply.

S. Parthree stated that he has the same concerns as M. Menges. S. Parthree stated he would like to see change with the current municipal waste and recycling service contract.

S. Stefanowicz stated that he agrees and feels that there may be other more user friendly options available to Township residents that should be considered.

Motion by C. Richards and seconded by S. Parthree to table the Approval to grant an Extension of the Penn Waste Municipal Waste and Recycling Service Contract beginning July 1st, 2017 and ending June 30th, 2018, as presented. **Passed** with 5 ayes

OLD BUSINESS**Old Business, Number 2, Discussion of Changing Agenda Setup**

Board consensus was collectively reached to remove from the agenda; Old Business, Number 2, Discussion of Changing Agenda Setup.

ADDITIONAL COMMENTS FROM THE BOARD

R. Stone stated that he will not be present for the Board of Supervisors Meeting on April 25, 2016.

S. Stefanowicz stated that he recently attended a Zoning Hearing Meeting. S. Stefanowicz stated that he has questioned staff with regards to zoning classifications of single family and high density zoning classes. S. Stefanowicz approached the planning commission to explore any possible options to create further security for residents and maintain flexibility for potential builders as well. Manager Oswalt stated that there may be other flexible options available with regards to distributing the density classifications differently into the zoning classifications.

C. Richards stated that he recently visited the Dover Township Fire Department and viewed a very well planned presentation on the Dover Township Fire Department, the department's funding and the department's growing needs. C. Richards would like to suggest to the Board to schedule a half hour Work Session meeting to have the fire department's personnel present the Board with that presentation as well.

Chair Menges stated that he will be attending a seminar on security in Williamsport given by the Federal Bureau of Investigation. Chair Menges stated that he was informed of the need for further personnel security from Wayne Latchaw; Dover Township Facilities Superintendent, and would like to further expand upon any need for security within the municipal building.

PUBLIC COMMENT**MADELYN SHERMYER– 3771 ADMIRE ROAD**

Madelyn Shermyer voiced her opinion regarding the extension of the current Township municipal waste and recycling contract. Mrs. Shermyer stated that the Township should consider keeping the current Township contract as that it mandates one waste and recycling provider Township wide. Mrs. Shermyer stated that this prevents extra unnecessary wear and tear on the Township's road ways due to multiple carriers creating additional traffic flow.

With no further business, the meeting was adjourned by Chair Menges at 8:00 PM.

Respectfully submitted by: _____
Tiffany Strine, Recording Secretary