

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes:2/24/2016

Attending Were: D. Smith, J. Matthews, R. Stone, J. Theisen, (Authority Members), T. Biese (Plant Asst. Superintendent), S. Stefanowicz (Twp. Liaison), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), G. Walker (Managing Director, PFM), M. Fleming (Public Works Director), S. Hovis (Bond Counsel)

Opening/Minutes:

J. Matthews made a motion to approve the January minutes. The motion was seconded by J. Theisen and unanimously approved.

Financial Report:

G. Walker presented the Final Financing Report filed and incorporated herein by reference. G. Walker went over the changes agreed upon during the January meeting.

R. Stone made a motion to accept Resolution No. 2016-01 (authorizing the issuance of a guaranteed sewer revenue bond in the maximum principal amount of \$10,000,000). The motion was seconded by J. Matthews and unanimously approved.

Engineer's Report:

P. Gross provided an Engineer's Report which is filed with these minutes and incorporated herein by reference.

P. Gross reported on Buchart Horn's review of the documents provided by the contractors for the Misc. Upgrade Project. Each of the contractors awarded prime contracts (Heisey as General Contractor, Lepley as Electrical Contractor, and Garden Spot Mechanical as Mechanical Contractor) were required to submit bond and insurance information, which both P. Gross and C. Miller reviewed. Based on such reviews, P. Gross and C. Miller both recommended that the Authority provide notices to proceed to such contractors. Additionally, P. Gross discussed an issue with Thermal Logistics who was the lowest responsible bidder for the dewatering project. Thermal Logistics was upset because the Authority dismissed its bid and accepted the second responsible low bidder. Paul explained that Thermal Logistics' bid was rejected because it did not meet any of the experience requirements, including time in business (needed to be 7 years) or work on similar projects (need to work on at least 5 WWTP projects with similar dollar values). Due to these deficiencies in the bid, it was rejected and the next lowest bid was accepted.

J.Theisen made a motion to issues notices to proceed to the following: Heisey as the General Contractor, Lepley as the Electrical Contractor, and Garden Spot Mechanical as the Mechanical Contractor for the Misc. Upgrade Project. The motion was seconded by J. Matthews and unanimously approved.

D. Smith inquired about the markup on the centrifuge. P. Gross shared that the markup was negotiated prior to the bid.

Treasurer's Report:

No Report

Plant Operator's Report:

S. Simon discussed the Jan. Report, which is filed with these minutes and incorporated herein by reference. The average flow for Jan. was 4.581 MGD. There were no discharge violations in January.

S. Simon presented the 2015 Annual report filed with these minutes and incorporated herein by reference.

Sewer Chief Report:

The sewer chief report was provided in the February report packet and is incorporated herein by reference.

Public Works Report:

M. Fleming discussed the public works report which was provided in the February report packet and is incorporated herein by reference.

New Business:

S. Simon mentioned the PMAA conference which will be held in Pittsburgh this year. S. Simon offered the invitation to the Authority members.

Executive Session:

No Session

R. Stone made a motion to adjourn the meeting. The motion was seconded by J. Matthews and unanimously approved. The meeting adjourned at 8:00 PM.

Next Meeting Date:

3/23/2016 at 7:00PM

Respectfully submitted,
James Theisen, Secretary