

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Dean Smith
Vice Chairman: John Miller
Treasurer: John Matthews

Secretary: James Theisen
Member: Robert Stone
Attorney: Christian Miller

Minutes:1/27/2016

Attending Were: D. Smith, J. Miller, J. Matthews, J. Theisen, (Authority Members), T. Biese (Plant Asst. Superintendent), L. Oswalt (Twp. Manager), S. Stefanowicz (Twp. Liaison), S. Simon (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), C. Hamme (Sewer Chief), G. Walker (Managing Director, PFM), J. Schlesinger (Senior Managing Consultant, PFM), M. Fleming (Public Works Director)

Re-Organization Meeting:

Attorney Miller called the 2016 Re-organizational meeting to order at 7:00 p.m.

J. Miller motioned to nominate D. Smith as Chairman. The motion was seconded by J. Matthews and unanimously approved. The meeting was then turned over to D. Smith as the elected Chairman.

J. Matthews motioned to nominate J. Miller as Vice Chairman. The motion was seconded by D. Smith and unanimously approved.

J. Miller motioned to nominate J. Matthews as Treasurer. The motion was seconded by J. Theisen and unanimously approved.

J. Matthews motioned to nominate J. Theisen as Secretary. The motion was seconded by J. Miller and unanimously approved.

J. Theisen motioned to nominate MPL Law Firm, LLP as Solicitor, with C. Miller as its representative. The motion was seconded by J. Miller and unanimously approved.

J. Matthews motioned to nominate Buchar Horn, Inc. as Engineer, with P. Gross as its representative. The motion was seconded by J. Miller and unanimously approved.

D. Smith motioned to close the re-organizational meeting. The motion was seconded by J. Miller and unanimously approved. The re-organizational meeting concluded at 7:05 p.m.

D. Smith called the regular authority meeting to order for January 2016 at 7:05 p.m.

Opening/Minutes:

J. Miller made a motion to approve the December minutes. The motion was seconded by J. Matthews and unanimously approved.

Financial Report:

G. Walker presented the Bank Loan vs. Bond Issue Analysis report filed and incorporated herein by reference. G. Walker shared that a revision was done based on the proposed construction date. Lead by G. Walker and J. Schlesinger, the Authority members generally reviewed and discussed the pros and cons of each option (bank loan v. bond issuance). After such discussion, D. Smith made a motion to move forward with a bank loan by directing PFM Financial to respond to ACNB Bank's proposal with a request to increase the loan amount proposal to \$10 million. The motion was seconded by J. Matthews and unanimously approved.

Engineer's Report:

P. Gross provided an Engineer's Report which is filed with these minutes and incorporated herein by reference. P. Gross shared that Buchar Horn had reviewed the bids submitted for the Miscellaneous

Upgrades Project. P. Gross also stated he had sent C. Miller Buchart Horn's findings on the bid submissions. P. Gross shared there were some experience issues with some of the bidders based on the requirements set forth in the contract, therefore the low bidder for the Mechanical Contract was not deemed "lowest responsible" and therefore Garden Spot was deemed the next lowest responsible bidder.

J. Theisen made a motion to award contracts to Heisey as General Contractor, Lepley as Electrical Contractor, and Garden Spot Mechanical as Mechanical Contractor. The motion was seconded by J. Miller and unanimously approved.

P. Gross presented satellite images of the North of the Borough project and shared preliminary details.

Treasurer's Report:

No Report

Plant Operator's Report:

S. Simon discussed the Dec. Report, which is filed with these minutes and incorporated herein by reference. The average flow for Dec. was 4.931 MGD. There were no discharge violations in December. S. Simon started working on and presented the 2015 Plant Daily Flows packet incorporated herein by reference.

Sophie presented the Authority members with a proposal for services aimed at protecting the WWTP against future lightning strikes. The members discussed the proposal and additional information regarding lightning strikes and the WWTP. Sophie noted that the current de-watering building has a tall attachment that could be considered a type of lightning rod, and that this will be removed with the renovations to the de-watering building scheduled to begin in the coming months. As such, the Authority members decided to table any further action on the proposal, or taking other protective measures against future lightning strikes, until after the project involving renovations to the de-watering building have been completed.

Sewer Chief Report:

The sewer chief report can be reference in the December agenda packet. C. Hamme shared the Davidsburg Rd project will be finished up soon. C. Hamme shared more lines were televised and found leaks and repairs needed.

New Business:

T. Biese shared that the grinder is in the garage and clean for viewing if the Authority members are interested.

Executive Session:

No Session

D. Smith made a motion to adjourn the meeting. The motion was seconded by J. Matthews and unanimously approved. The meeting adjourned at 8:45 PM.

Next Meeting Date:

2/24/2016 at 7:00PM

Respectfully submitted,
James Theisen, Secretary