

Board of Supervisors

Meeting Minutes 07/10/06

CORRECTION TO MEETING MINUTES FOR JULY 10, 2006

Supervisor Kann made the correction in the amount to the Treasurer's Report removing the comma with the corrected amount being \$134,364.19. Motion by M. Shermeyer and second by C. Kann to approve the meeting minutes of July 10, 2006 as corrected. Passed with 3 ayes and 1 abstention by D. Hull.

Minutes

The Dover Township Board of Supervisors regular meeting for July 10, 2006 was called to order at 7:09 PM by Assistant Secretary Michael Husson in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Husson, Madelyn Shermeyer, and Curtis Kann. Chairman Patterson and Vice Chairman Hull were absent with prior notification. Other Township Representatives in attendance were Atty. Charles Rausch, Township Solicitor, Terry Myers, Township Engineer, Laurel Wilson, Township Manager, and Dawn Slegel, Recording Secretary. Also in attendance were 27 citizens and 1 reporter. This meeting has been recorded for minutes purposes only.

Supervisor Husson announced that a work session was held at 6 PM this evening to discuss the sign ordinance. The Pledge of Allegiance was recited.

WORK SESSION MINUTES FOR JUNE 26, 2006

Motion by M. Shermeyer and second by C. Kann to approve the work session minutes for June 26, 2006 as presented. Passed with 3 ayes.

MEETING MINUTES FOR JUNE 26, 2006

Motion by C. Kann and second by M. Shermeyer to approve the meeting minutes of June 26, 2006 as presented. Passed with 3 ayes.

REASURER'S REPORT - Supervisor Husson presented the warrant total for July 10, 2006 in the amount of \$134,364.19. Supervisor Shermeyer questioned the fines issued to Dover Borough. Supervisor Husson explained that he had asked Mrs. Rummel, the Treasurer, today and she indicated that Northern York County Regional Police paid parking fines to the Township that belonged to Dover Borough so she forwarded the fine amount to the Borough. Motion by M. Shermeyer and second by C. Kann to approve the current expenditures for July 10, 2006 in the amount of \$1,34,364.19. Passed with 3 ayes. Supervisor Kann commented on the numerous trips to local businesses. He wanted to know if the local businesses were giving special prices. Supervisor Shermeyer confirmed the received discounts.

PUBLIC COMMENT PERIOD

Person on the Agenda

Velvet McNeil, 3311 Cardinal Lane, expressed a concern about the increase in her utility bill. She has a beauty salon in her home and works there part-time for the past twenty years. Currently, she pays the commercial rate for sewer which is based on the water consumption. Her last bill was over \$300. She asked the Board if there could be two water meters placed at her home of which one would be for her residence and one for her business. The Township Staff will research the procedure with the appropriate departments and will discuss it prior to their next meeting.

Person not on the Agenda

Brad Shoff, 1781 Palomino Road, reiterated his issues with the high weeds behind his home, dog clean-up signs at Brookside Ballfield, and receipt of his toter from York Waste Disposal. These items are being addressed by the Township. He informed the Board that he will be leaving the country in August and was still very interested in the outcome of the ATV Ordinance.

ENGINEER'S REPORT by Terry Myers

Brookside Park Pedestrian Bridge - Mr. Myers reported that the bid opening was held today for the installation/construction work of the Brookside Park Pedestrian Bridge. Keystruct was the one and only bidder at a total project cost of \$37,700. They informed Mr. Myers that they will have the work completed one month from the Notice to Proceed. The expected completion date is sometime in early September. The Parks Crew will be responsible for transitioning approaches to the bridge. Supervisor Husson was concerned about recreational vehicular travel across the bridge and suggested some type of post placement as a deterrent. The structural capacity of the bridge will also need to be determined. **Motion** by M. Shermeyer and second by C. Kann to award the bid to Keystruct Construction, Inc. in the amount of \$37,700 for the construction of the abutments and installation of pedestrian bridge at Brookside Park. **Passed** with 3 ayes.

Brookside Building No. 2 Replacement - Mr. Myers presented the C. S. Davidson Structural Engineers's preliminary estimated project calculations for the replacement of Building No. 2 at Brookside Park. The estimated cost for the whole project was \$150,000. The Board initial reaction was that the cost estimate of the per square footage was too high. They discussed ways of diminishing some of those costs. Cost savings measures suggested were that the demolition work be done by the Parks Crew; use local contractors; reduce engineering and design costs; and use Peter Schilling's services for the design and structural review. **Board Consensus** was to have C. S. Davidson prepare a contract proposal for the engineering portion of Brookside Park Building No. 2. C. S. Davidson will also get a better handle of the construction

costs. Mr. Myers suggested keeping the demolition work out of the contract. Manager Wilson indicated that the demolition work could be bid as an alternate bid.

SOLICITOR'S REPORT by Atty. Rausch

Livingston Issue - Atty. Rausch advised that the Livingstons should go before the Zoning Hearing Board because of creating a new non-conforming lot. **Board Consensus** did not want to waive the Zoning Hearing Board fees. There are costs involved in advertising and payment of a stenographer to hear the case.

D'Altilio Personnel Issue - Atty. Rausch reported that the Equal Employment Opportunity Commission has issued Michael D'Altilio a Right to Sue Letter.

Outdoor Burn Ordinance - Atty. Rausch reviewed the revised Outdoor Burn Ordinance with the Board. **Motion** by C. Kann and second by M. Shermeyer to advertise the Outdoor Burn Ordinance for adoption at the July 24, 2006 Board of Supervisors Meeting. **Passed** with 3 ayes.

MANAGER'S REPORT by Laurel Wilson

Appraisal Agreement by Industrial Appraisal Co. for \$17,550 - Manager Wilson reported that Denny Swartz of The Zigmund Co. recommended that the Township have an appraisal performed Township wide of all the buildings and equipment to obtain an updated statement of values. She stated that the last appraisal was more than ten years old and presumed the Township is currently under insured. **Motion** by C. Kann and second by M. Shermeyer to approve the Appraisal Agreement by Industrial Appraisal Co. in the amount of \$17,550 to perform an appraisal of the Township's buildings/structures, permanent fixtures, machinery, and equipment. **Passed** with 3 ayes.

Manager Wilson requested an Executive Session to discuss several personnel matters.

Lehr Park Retention Pond Fencing - Manager Wilson explained that a member of the Isaac Walton League contacted her regarding fencing the retention pond at Lehr Park. The Board concurred that the fence would create a maintenance issue. Manager Wilson is awaiting a return call from the member providing competitive pricing or assistance for fence materials. She will also relate the Board's maintenance concern.

District Justice Shoemaker's Lease - In reviewing the D. J.'s lease agreement, Manager Wilson reported that the lease allows each year for a consumer price index increase. The CPI increase was only taken advantage of in 2006. Since 2003, the Township missed out on an overall increase of at least 9 to 12%. **Board Consensus** was to continue the lease with D.J. Shoemaker and request the consumer price index for 2007 and each subsequent year for the five year lease term.

2007 Budget Process - Manager Wilson requested some guidance on the Board's preference of the procedure for the 2007 Budget. **Board Consensus** was to include the Supervisor Liaisons in the departmental meetings for the 2007 Budget.

Water Operations and Maintenance Plan - Manager Wilson reported that a Water Operation and Maintenance Plan for Dover Township's water system is in place. This plan met the requirements by the Department of Environmental Protection.

Brake Retarder Ordinance - A Nursery Road resident's request to Manager Wilson prompted Board discussion on considering a brake retarder ordinance. Atty. Rausch's recollection of the law was that a traffic study was required to indicate that brake retarders are not necessary on the noted street. Then both directions of the street must be posted. The Township Solicitor will research the proper process for establishing an ordinance for the prohibition of truck brake retarders on certain roads within the Township.

OLD BUSINESS

Land Acquisition - Supervisor Kann would like to investigate the possibility of acquiring additional land at the wastewater treatment plant in the neighboring municipality.

Sign Ordinance - The Board decided to hold another work session on additional revisions to the sign ordinance on July 24, 2006 at 6 PM to discuss temporary and multiple signs. The Township Solicitor will prepare a draft ordinance with their proposed amendments to the free standing signs discussed at the 6 PM work session this evening.

COMMENTS/NEW BUSINESS FROM BOARD OF SUPERVISORS

Supervisor Shermeyer noted that it was previously discussed to hold an open house for the Dover Jail when the slate roof and the windows bars were completed. As a fundraiser for Dover Recreation, State Representative Beverly Mackereth and herself would be "locked up" in the Dover Jail and their donated bail money for their release would go to this cause. The date selected to hold this fundraiser was Saturday, October 21, 2006. Supervisor Shermeyer suggested that the particulars be published in the Township Newsletter.

Supervisor Shermeyer voiced her displeasure with the vandalism at the Dover Area Community Park on Thursday evening. She discovered Friday morning that the Veterans Memorial had four of the eight miniature flags stolen and burned on the ballfield behind the Intermediate School. The halyard was cut that held the American and POW/MIA flags and these flags were also stolen. Apples were thrown through the jailhouse windows. She explained that both the Veterans Memorial and the Dover Jail were financed solely by local community residents and not with Township funds.

Supervisor Husson asked that the dusk-to-dawn light be adjusted in the gazebo so that the light may be manually operated for the evening concerts. He announced that the next concert in the park will be held on Sunday, July 16, 2006 at 6 PM. The Old Fashion Carnival will be held on Wednesday, July 26, 2006 from 4 to 8 PM at Brookside Park.

COMMENTS FROM THE PUBLIC PRESENT

Charles Rudy, 3241 Staunton Avenue, related his personal experience with a hazardous situation in which a car made a left turn from Route 74 into the pork chop at Walgreens. Atty. Rausch stated that PennDOT has final control on the design of that pork chop.

Philip Keeney, 6471 B Old Carlisle Road, commented on the location of the "Do not enter" sign at the Walgreen pork chop. He indicated that it is confusing because the sign should be facing south instead of straight out.

Betty March, 2832 Grandview Avenue, questioned whether the new zip code changes would be made in time for the next Township Newsletter. Supervisor Shermeyer acknowledged that the zip code changes were already completed for the utility billing customers and the changes should also be made in time for the next newsletter.

ADJOURNMENT

Motion by C. Kann and second by M. Shermeyer to adjourn the regular meeting at 8:51 PM into an Executive Session on personnel matters. **Passed** with 3 ayes.