

DOVER TOWNSHIP
YORK COUNTY, PENNSYLVANIA
RESOLUTION 2012-07

***A RESOLUTION OF DOVER TOWNSHIP, YORK COUNTY, PENNSYLVANIA
AMENDING AND UPGRADING VARIOUS FEES AND COSTS FOR PERMITS,
PLAN REVIEWS, ESCROWS, RENTALS, INSPECTIONS, LICENSES,
AND OTHER TOWNSHIP SERVICES***

BE IT RESOLVED AND ENACTED, and the same is hereby resolved and enacted by the Board of Supervisors of the Township of Dover, approving and establishing the attached Fee Schedule to become effective immediately.

“FEE SCHEDULE”

A. ZONING & BUILDING PERMITS INCLUDING ELECTRICAL WORK AND LIFE SAFETY

1. Zoning Permit and/or Use Certificate only, for projects not regulated by the building code \$50.00
2. All projects regulated by the PA Uniform Construction Code, as amended by Dover Township.
 - a. \$0 to \$8500 \$50.00 + Inspections
 - b. \$8501 and up \$6.00 per \$1,000 + Inspections
 - c. Temporary Certificate of Occupancy \$1,500.00
 - d. Non-Refundable Administrative for Temp. CO. \$150.00
 - e. Wood Stove Installation/Fireplace ... \$50.00 per inspection
3. Inspections billed pursuant to MDIA’s fee schedule. See attached.
4. Cost of new residential construction is based on square footage of living area times the current Building Valuation Data as determined by the I.C.C. (updated twice per year).
5. Building permit application for construction in Flood Plain - \$500.00 deposit required for engineering review of permit application in addition to regular permit fees.
6. An electric service upgrade fee \$75.00

Inspection schedule shall be provided by Construction Code Official upon approved plan review.

Any inspection necessitated by a Builder’s or Contractor’s failure to have all work completed or work that fails to meet the requirements of the Uniform Construction Code at the time a Regular Inspection is scheduled shall be referred to and known as a “Reinspection”.

Inspections performed by Dover Township upon request by a property owner who believes that Uniform Construction Code violations exist shall be referred to and known as a “Reinspection”.

First Reinspection per Project	FREE
Second and Subsequent Reinspection per Project	\$50.00

Failure to pay fees for Reinspections shall result in an action being filed with the District Justice for collection.

NOTE: No Certificate of Occupancy shall be issued by Dover Township until all fees for Regular

(new modular construction) \$30.00/inspection.
 (repair/replacement) \$30.00/inspection

COMMERCIAL

Plumbing Permits: (new construction) \$30.00/inspection with (3) three inspections minimum. An additional fixture fee to be assessed at \$6.00/fixture.

(repair/replacement) \$30.00/inspection. An additional fixture fee to be assessed at \$6.00/fixture.

E. MECHANICAL PERMIT FEE

RESIDENTIAL

Mechanical Permits \$50.00/inspection

COMMERCIAL

Mechanical Permits: Fee to be based on the estimated cost of project at a rate of \$75.00 for the first \$10,000.00 and \$4.00 for every \$1,000.00 thereafter.

ALL OTHER MECHANICAL PERMITS

Permits for anything other than residential, the commercial/mechanical fee schedule applies.

F. PENALTY

Written notification will be sent if construction is started without a permit. The property owner will be given seven (7) business days to come into compliance before the penalty of doubling the permit fee is applied. Knowingly misrepresenting the cost of construction shall result in a doubling of the permit fee.

G. PLUMBING LICENSE FEE

- 1. Master Plumber \$50.00
- 2. Journeyman Plumber \$20.00
- 3. Inactive Plumber \$5.00

H. APPEALS TO THE CODES ENFORCEMENT BOARD

- 1. Appeal Application \$350.00
- 2. Interpretation \$75.00

I. ON-LOT SEWAGE ENFORCEMENT

- 1. Sewage Permit Applications
 - a. New on-lot system, Repair, Modification \$210.00
Repair in this category shall be limited to septic tank replacement or absorption area replacement.

Modification in this category shall be limited to expansion or enlargement of an existing absorption area.
 - b. Repair, Modification, or Temporary Holding Tank \$75.00
Repair in this category includes replacing broken pipes, pumps, float controls, sealing watertight joints, replacing cracked lids, gas deflectors, and solids retainers.

Modification in this category includes installation of a grease trap, adding a manhole extension to an existing septic tank, adding effluent filters, or adding hardware that changes the treatment process from anaerobic to aerobic.
- 2. Soil Profile Description (Probe) \$90.00
- 3. Percolation Test
 - Holes dug by applicant \$300.00
 - Holes dug by Sewage Enforcement Officer \$360.00
- 4. Planning Activities \$47.00/hr.
- 5. Field Work, Inspections, Plot Plans, Letter for Real Estate Transactions . \$47.00/hr
- 6. Hydraulic Load Test \$300.00

J. SEWER CONNECTION PERMIT AND RELATED FEES - INCLUDES INSPECTION OF CONNECTION AND OUTSIDE BUILDING SEWER

- 1. Tapping Fee (District 1 - All areas in Township not included in other districts) \$1,769.00/EDU
 - Collection Part \$996.00
 - Capacity Part \$773.00
- 2. Permit to connect to sanitary sewer (District 2 - Grenway area) . . . \$5,067.00/EDU
 - Special Purpose Part \$3,298.00
 - Collection Part \$996.00
 - Capacity Part \$773.00
- 3. Permit to connect to sanitary sewer (District 3 - Locust Point area) \$3,935.00/EDU
 - Special Purpose Part \$2,166.00
 - Collection Part \$996.00
 - Capacity Part \$773.00
- 4. Permit to connect to sanitary sewer (District 4 - Palomino area) \$5,435.00/EDU

Special Purpose Part \$3,666.00
 Collection Part \$996.00
 Capacity Part \$773.00

5. Sewer lateral connection fee deposit \$1,000.00
 (Deposit against Township costs associated with inspecting and physically connecting the sewer lateral to the sanitary sewer main. The costs of parts and fitting supplied by the Township would also be applied to the deposit fee. The permittee is responsible for all other construction costs and services to run the sanitary sewer lateral. Unless approved by the Board of Supervisors, shared laterals are prohibited.
 When special tools or equipment are needed to connect to the main, the Township may request that the physical connection to the main be made by a qualified contractor at the permittee's expense. Cost of construction of building sewer outside right-of-way is the sole responsibility of permittee. If on-site conditions are such that costs exceed deposit money, additional fees will be billed the applicant.)

K. SEWER USER FEES (RATES) & WATER USER FEE (RATES)

SEWER

Annual Residential User Rate \$494.08
 (\$123.52 per quarter per EDU)

Quarterly Residential Sewer Rate for Unoccupied Property \$61.76 per EDU
 (Public water must be turned off)

Garbage Disposal (Add \$5.50 per quarter)

Annual Commercial/Industrial User Rate based on actual water consumption will be billed at \$7.87/1,000 gallons of water used. (Minimum rate to be \$123.52 per quarter on 15,000 gallons of water consumed.)

Sewer Surcharge

In the event of an improper connection to the sewer system resulting in stormwater and/or groundwater entering the sewer system, a surcharge may be imposed on the property consisting of 25% of the sewer rental fee for each quarter the improper connection exists. If the improper connection to the sewer system is not corrected within 12 months, the surcharge shall be increased to 50% of the sewer rental fee for each quarter thereafter until the improper connection is corrected.

WATER

Quarterly User Rate

Residential/Commercial/Industrial

3/4" - \$32.40	2" - \$86.40
1" - \$43.20	3" - \$162.00
1 1/2" - \$54.00	4" - \$270.00

\$5.14 per 1,000 above 6,000 gallons per EDU

Fire Line/Sprinkler System (non-residential) \$100.00 per quarter

Hydrant Pressure/Flow Test (single family resident \$75.00

Hydrant Pressure/Flow Test (other) \$125.00

Water Turn-Off Fee \$35.00

NOTE: Township cannot be held liable for damages resulting from water being turned off. Most Residential Sprinkler Systems will not function when water is turned off.

Quarterly Residential Water Rate for Unoccupied Property \$15.00 per EDU
(Public water must be turned off)

NOTE: Township cannot be held liable for damages resulting from water being turned off. Most Residential Sprinkler Systems will not function when water is turned off.

Water Turn-On Fee \$35.00

Realtors and others requesting water turn on (and off) for a house inspection will be charged \$35.00 per inspection

Water Meter Testing Fee

A fee of \$35 will be charged for testing a 1" or smaller meter, if the meter HAD been tested within the last 6 years. There will be no charge for testing a 1" or smaller meter if the meter HAD NOT been tested within the last 6 years.

A fee of \$35 will be charged for testing a 2" or larger meter, if the meter HAD been tested within the last 4 years. There will be no charge for testing a 2" or larger meter if the meter HAD NOT been tested within the last 4 years.

(Per 26-113 no meter testing fee will be charged if meter "was over billing according to AWWA standards")

L. WATER SERVICE CONNECTION PERMIT FEE

1. Total Tapping Fee \$2,597.00
 Distribution Fee Part \$1,345.00
 Capacity Fee Part \$1,252.00
(Fee covers proportionate share of capital cost, bond amortization, administration and inspection of connection.)

2. Regular Meter and Remote \$300.00

3. Pit Meter, Pit and Lid \$765.00

4. Installation Certification Inspection \$40.00
(Fee covers inspection of new and/or replacement meters to determine compliance with installation specifications and remote calibration when installed by someone other than Township Employees.)

5. Water service connection fee deposit \$1,000.00
 (Deposit against Township costs associated with inspecting and/or physically tapping into the main. Typically parts and supplies charged to the deposit would include curb stop, copper tubing from the main to the curb stop and parts required to make the main connection. The permittee is responsible for all other construction costs and services associated with connecting to public water both inside and outside of the right-of-way. When special tools or equipment are needed to connect to the main, the Township may request that the physical connection to the main be made by a qualified contractor at the permittee's expense. If costs exceed deposit money, additional fees will be billed to the applicant.)

**M. DOMESTIC WATER WELL INSPECTION
 (New Well Construction, Major Repair, Abandonment)**

1. Application Fee \$100.00
2. Appeal \$50.00

N. SUBDIVISION/LAND DEVELOPMENT REVIEW FEES*

1. Filing fee for plan submission \$100.00
2. Per lot (dwelling unit) review fee \$50.00
3. A deposit for engineering services \$1,500.00
 (Must be paid at time of submission)

*Applicant must pay any additional expenses incurred during the review of a plan.

O. RECREATION FEE IN-LIEU-OF LAND DEDICATION

All Residential Development
 (Refer to Ordinance 97-11 for more information) \$1,819.00/lot or dwelling unit

P. PARK & HALL RENTAL FEES

1. Security Deposit will be an additional fee equal to the rental fee of the building to be reserved. Pavilions do not require a security deposit.
2. Any cancellation of a facility rental must be done at least thirty days before the rental date to receive full reimbursement. If the cancellation occurs later than thirty days, half of the rental fee or a minimum of \$25.00 (whichever is applicable) will be retained by Dover Township. No refunds issued on pavilion rentals.
3. Dover Area Community Park Pavilion #1, #2, and Gazebo
 \$25.00 residents/\$30.00 non-residents
4. Dover Area Community Park Log House
 \$50.00 residents/\$75.00 non-residents

5. Brookside Park Whole Park
\$200.00 residents without Carousel/\$300 residents with Carousel
\$250.00 non-residents without Carousel/\$450.00 non-residents with Carousel
6. Brookside Park Carousel Building
\$200.00 residents/\$300 non-residents
7. Brookside Park Building #1 (Dance Hall)
\$100.00 residents/\$150.00 non-residents
8. Brookside Park Building #2 (Kitchen Facility)
\$60.00 residents/\$100 non-residents
9. Brookside Park Building #3
\$50.00 residents/\$90.00 non-residents
10. Lehr Unity Park Pavilion with Kitchen
\$50.00 residents/\$60.00 non-residents
11. Lehr Unity Park Pavilion (without Kitchen Facility)
\$25.00 residents/\$30.00 non-residents
12. Community Building Whole Hall
\$350.00 residents/\$450.00 non-residents
\$150.00 alcohol deposit CASH
13. Community Building Small Hall
\$150.00 residents/\$200.00 non-residents
\$150.00 alcohol deposit CASH
14. Community Building Large Hall
\$200.00 residents/\$250.00 non-residents
\$150.00 alcohol deposit CASH

Q. WELLHEAD PROTECTION OPERATING PERMIT ANNUAL RENEWAL FEES

WHPA Zones I and II	\$50.00
WHPA Zone III	\$25.00

**R. ZONING APPLICATIONS AND FEES
(ZONING HEARING BOARD)**

1. Variance Request	\$500.00
2. Special Exceptions	\$500.00
3. Interpretation/Appeal	\$500.00

ZONING AND/OR MAP AMENDMENT FEES
(BOARD OF SUPERVISORS)

For application by other than Planning Commission or
Board of Supervisors \$500.00

NOTE: Applicants requesting transcription of stenographic hearing notes will be charged the actual costs to satisfy their specific requests.

S. SUBDIVISION IMPROVEMENTS INSPECTION FEE

In the case where a developer has refused to reimburse the Township for inspection services provided, the Township shall withhold future permits or access to utility service. Accurate field records shall be maintained in order to provide future maintenance information.

These inspections do not include Uniform Construction Code Building Inspections nor those responsible under the Codes Enforcement Department.

T. GIS MAPPING FEES

COATED PAPER

ANSI A 8.5" x 11" \$.50/copy
ANSI B 11" x 17" \$.75/copy
ANSI C 17" x 22" \$1.00/copy
ANSI D 22' x 34" \$2.00/copy
ANSI E 34" x 44" \$3.00/copy

NORMAL PAPER

Letter 8.5" x 11" \$.25/copy
Tabloid 11" x 17" \$.75/copy

U. ROAD ENCROACHMENT PERMIT FEES

Reference is hereby made to a fee schedule prepared by PSATS revised in 9/92 for Permit Issuance Fees and General Permit Inspection Fees as permitted under Section 2322 of the 2nd Class Township Code that becomes a part hereof with this adoption.

When boring under Township roads a \$500 Security Deposit will be required at the time a Road Encroachment Permit is issued. The deposit will be released when it has been determined that the Township road or right-of-way was not damaged. Permittee will be held responsible for all damages.

Non-Regulatory road signs may be purchased by Individuals or Homeowner Associations.

Cost varies on materials, mounting, and labor Call for prices

V. APPLICATION FEE FOR LICENSE TO HOLD A PARADE OR PUBLIC ASSEMBLY

License Fee for Application \$40.00 non-refundable

W. EQUIPMENT RENTAL FEES

Labor	\$40.00/hr.
Foreman/Labor	\$50.00/hr.
Mower w/Labor	\$70.00/hr.
Ford Dump Truck/Lift Truck	\$45.00/hr.+labor
Ford Truck with Hoist	\$45.00/hr + labor
Backhoe	\$50.00/hr.+labor
Volvo Loader	\$50.00/hr.+labor
Grader	\$60.00/hr.+labor
Sweeper	\$65.00/hr.+labor
Pick-up Truck	\$30.00/hr.
Chipper	\$30.00/hr.
Air Compressor	\$20.00/hr.
Sewer TV Truck	\$120.00/hr.+labor
Sewer Flush Truck	\$120.00/hr.+labor
Concrete Saw	\$30.00/hr.
Wacker	\$25.00/hr.
Tar Buggy	\$25.00/hr.
Listening Device for Leak Detection	\$25.00/hr.
Hydrant Meter	\$25.00/day+water usage charge
All Material Used	Charged at Current Vendor Price+ handling fee
Road, Sewer, or Water Crew Inspections	\$60.00/hr.

X. ADMINISTRATIVE FEES

Open Record Requests are subject to the fee structure set by the Pennsylvania Office of Open Records that becomes a part hereof with this adoption.

Y. UNPAID INVOICES

Invoices past due to Township in excess of 30 days will be assessed 1.5% per month.

Z. BAD CHECK FEES*

All bad check fees \$30.00

*All checks returned to Township because of insufficient funds must be reimbursed in cash plus the \$30.00 bad check fee.

AA. LIEN FEES

Property Maintenance Lien Processing Fee \$100.00

Sewer Lien Fee \$49.50 +Attorney fees pursuant to Ordinance 2007-07
Lien Processing Fee \$100.00
Water Lien Fee \$49.50 +Attorney fees pursuant to Ordinance 2007-07
Lien Processing Fee \$100.00

RESOLVED, this 27th day of February, 2012 effective immediately.

ATTEST:

**DOVER TOWNSHIP
BOARD OF SUPERVISORS**

By: *Dawn D. Slegel*
Dawn D. Slegel, Secretary

By: *Madelyn Shermeyer*
Madelyn Shermeyer, Chairperson

PLAN REVIEW FEE SCHEDULENON-RESIDENTIAL FEES

Structure

Up to \$1,000,000.00	\$0.0015 x construction value
\$1,000,000.00 to \$5,000,000.00	\$1500.00 + \$0.0005 x const. value
Over \$5,000,000.00	\$4000.00 + \$0.0003 x const. value
Individual Disciplines	25% of Structure Plan Review (Accessibility, electric, energy, fire protection, mechanical, plumbing)
FIELD CHANGES TO APPROVED PLANS - per page	\$160.00

MINIMUM CHARGE - \$175.00

RESIDENTIAL FEES

All Dwelling Units -	
Not over 3500 s.f.* and additions over 500 s.f.*	\$ 90.00
3500 s.f.* to 5000 s.f.*	\$140.00
Over 5000 s.f.*	apply commercial rate above
Porches, decks, carports, detached garages and additions less than 500 s.f.*	
	\$ 70.00

* Square footage is defined as gross floor area of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways, and attics with floor-to-ceiling of 6'6" or more.

PERMIT ISSUANCE FEE SCHEDULE

RESIDENTIAL PERMITS

Detached Single Family Dwelling	\$200.00
Manufactured/Industrialized Housing	\$200.00
Additions (all sizes)	\$125.00
Alterations	\$100.00
Decks	\$ 75.00
Pools (in-ground and above ground)	\$ 50.00
Single-discipline Only	\$ 50.00

NON-RESIDENTIAL PERMITS

All Use Groups Except I

New Construction	\$300.00
Additions	\$200.00
Alterations	\$100.00

Use Group I

New Construction	\$600.00
Additions	\$400.00
Alterations	\$200.00

Single-discipline Only \$ 50.00

Appeals Board Meetings (3 hour limit) \$ _____

District Judge Hearings (3 hour limit) \$ _____

CONDITIONS NOT PROVIDED FOR IN THIS SCHEDULE,
APPLY FOR FEE

BUILDING INSPECTION FEE SCHEDULERESIDENTIAL FEES

Industrialized Housing (Mobile Home, Modular and Manufactured)	\$135.00
Single Family Dwelling - Not over 3500 s.f.* or over 3 bedrooms**	\$215.00
Over 3500 s.f.*	\$215.00 + \$0.13 each s.f. over 3500
Townhouse or Condominium	\$170.00
**Each Additional Bedroom, per dwelling unit	\$ 50.00
Decks, porches, carports	\$ 90.00
Attached garages, additions, alterations, renovations - Not over 500 s.f.*	\$130.00
Over 500 s.f.*	\$130.00 + \$0.10 each s.f. over 500

NON-RESIDENTIAL FEES
(INCLUDES MULTI-FAMILY)

New construction (per s.f.*)	\$ 0.14
Alterations and renovations (per s.f.*)	\$ 0.09
Accessibility (flat fee)	\$175.00

MISCELLANEOUS FEES

Swimming Pool (Public or Commercial)	\$350.00
Swimming Pool (Single Family, in-ground)	\$100.00
Reinspection fee, each	\$ 70.00
Locked or Not Ready for inspection	\$ 70.00

CONDITIONS NOT PROVIDED FOR IN THIS SCHEDULE,
APPLY FOR FEE

MINIMUM CHARGE - \$ 70.00

* Square footage is defined as gross floor area of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways, and attics with floor-to-ceiling of 6'6" or more.

PLUMBING INSPECTION FEE SCHEDULERESIDENTIAL FEES

Industrialized Housing - (Mobile Home, Modular and Manufactured)	\$ 80.00
All other per dwelling or unit - Not over 2 full (or partial) baths*	\$100.00
* 3 rd , 4 th & 5 th Full (or partial) baths, each	\$ 25.00
More than 5 full (or partial) baths per unit -	apply commercial rate

NON-RESIDENTIAL FEES

Piping under slab (waste and supply), Not over 5 fixtures	\$ 55.00
Each additional fixture	\$ 6.00
Piping rough-in (waste and supply) Not over 5 fixtures	\$ 55.00
Each additional fixture	\$ 6.00
Piping final inspection Not over 5 fixtures	\$ 55.00
Each additional fixture	\$ 6.00

MISCELLANEOUS FEES

Sewer lateral (from house to curb)	\$ 70.00
Water lateral (from house to curb)	\$ 70.00
Sewer and water lateral at same time	\$110.00
Master backflow prevention device	\$ 70.00
Reinspection fee, each	\$ 70.00

SPECIAL SERVICE AND/OR CONDITIONS NOT PROVIDED FOR IN THIS SCHEDULE,
APPLY FOR FEE.

MINIMUM CHARGE - \$ 70.00

FIXTURE DEFINITIONS FOR THE ABOVE FEE SCHEDULE

The word "fixture" shall mean each water closet, urinal, wash basin, bathtub, house trap, floor drain or downspout area drain, laundry tray, hot water heater or opening provided for any of the aforementioned or any plumbing or drainage appliance trap-connected, either directly or indirectly, to the plumbing or drainage system, whether water-supplied or not, installed in the building or on the lot within the property lines.

MECHANICAL INSPECTION FEE SCHEDULENON-RESIDENTIAL FEES

Air Distribution Systems (1 st \$10,000.00)	\$ 90.00
Air Distribution Systems (Each \$1,000.00 over \$10,000.00)	\$ 9.00/\$1,000.00
Kitchen Exhaust Equipment	\$ 65.00/hood unit
Commercial Grease Removal Equipment	\$ 75.00
Boilers and Water Heaters	\$ 70.00
Gas Piping Systems	\$105.00
Fuel Oil Piping	\$ 80.00
Chimney's and Vents	\$ 80.00
Incinerators and Crematories	\$140.00
Solar Heating and Cooling	\$ 75.00

RESIDENTIAL FEES

Interior Only	
Up to 3500 s.f.	\$ 90.00
Over 3500 s.f.	apply commercial rate

Flammable and Combustible Liquid Storage, Dust
Collectors - Apply for Fee.

MINIMUM CHARGE - \$ 70.00

FIRE PROTECTION INSPECTION FEE SCHEDULECOMMERCIAL FEES

Smoke Detector System (panel + 10 devices)	\$ 60.00
Heat Detector System (panel + 10 devices)	\$ 60.00
Fire Alarm Pull Station	\$ 60.00
Each additional 20 devices	\$ 10.00
Sprinkler System (up to 50 sprinkler heads)	\$110.00
Each additional 50 sprinkler heads or fraction thereof	\$ 75.00
Commercial Cooking Hoods (each)	\$ 70.00
Stand Pipe System	\$ 90.00
Dry Chemical Extinguishing System	\$ 90.00

Conditions not provided for in this schedule -
Apply for fee.

MINIMUM CHARGE - \$ 65.00

ELECTRICAL INSPECTION FEE SCHEDULE

RESIDENTIAL FEES
FLAT RATE SCHEDULE

One Application for each new or existing building

Single Family Dwelling - not over 200 Amp. Service	\$115.00
Single Family Dwelling - over 200 to 300 Amp. Service	\$150.00
Single Family Dwelling - exceeding 300 Amp. Service

Apply non-residential fees

Two Family Dwelling - not over 200 Amp. Service	\$150.00
Over Two Family Dwelling - First two units	\$150.00
Each additional unit	\$ 60.00
Townhouses - Each	\$ 85.00

Dwellings with a Spa, Hot Tub, Sauna, etc., apply Flat Rate Schedule plus \$28.00 for each item.

Dwellings with Signaling Systems

For the system and first 15 devices	\$ 60.00
Each additional 10 devices or a fraction thereof	\$ 6.00

FEE SCHEDULE

(Other than Residential)

All switches, lighting and receptacles to be counted as outlets.

ROUGH WIRING INSPECTION

1 to 25 outlets	\$ 30.00
For each additional 10 outlets or fraction thereof	\$ 7.00

FINISH INSPECTION

1 to 25 outlets	\$ 30.00
For each additional 10 outlets or fraction thereof	\$ 7.00

EQUIPMENT, APPLIANCES AND MOTORS UNDER 1/4 HP

Outlet for single unit of 15 K.W. or less	\$ 24.00
Each additional outlet of 15 K.W. or less	\$ 9.00

MOTORS, GENERATORS, TRANSFORMERS, CENTRAL HEATING,
 DUCT HEATERS, AIR CONDITIONERS, ELECTRIC FURNACES AND WELDERS

1/4 HP, KW or KVA to 3 HP, KW or KVA, each	\$ 17.00
4 HP, KW or KVA to 7 HP, KW or KVA, each	\$ 25.00
7-1/2 HP, KW or KVA to 29 HP, KW or KVA, each	\$ 30.00
30 HP, KW or KVA to 49 HP, KW or KVA, each	\$ 45.00
50 HP, KW or KVA to 74 HP, KW or KVA, each	\$ 60.00
75 HP, KW or KVA to 199 HP, KW or KVA, each	\$120.00
200 HP, KW or KVA to 500 HP, KW or KVA, each	\$225.00
Over 500 HP, KW or KVA, each	\$300.00

FEEDERS OR SUB-PANELS

Not over 225 Amp	\$ 35.00
Over 225 Amp. to 400 Amp	\$ 47.00
Over 400 Amp. to 600 Amp	\$ 57.00
Over 600 Amp. to 1600 Amp	\$120.00
Over 1600 Amp	\$170.00
OVER 600 VOLTS ADD \$110.00 PER CATEGORY	

SERVICE - METER EQUIPMENT UP TO 600 VOLTS

Not over 200 Amp	\$ 80.00
Over 200 Amp. to 400 Amp	\$100.00
Over 400 Amp. to 600 Amp	\$140.00
Over 600 Amp. to 1600 Amp	\$250.00
Over 1600 Amp	\$350.00

GROUND FAULT PROTECTED SERVICES - ADD \$83.00

OVER 600 VOLTS - ADD \$110.00 PER CATEGORY

SERVICES EXCEEDING 1 METER - \$11.00 FOR EACH ADDITIONAL METER

PRIMARY TRANSFORMERS, VAULTS, ENCLOSURES, SUB-STATIONS

Not over 225 KVA	\$200.00
Over 225 KVA to 500 KVA	\$250.00
Over 500 KVA to 1000 KVA	\$300.00

Over 1000 KVA - \$385.00 MINIMUM PLUS CONSULTATION FEE

NOTE: ABOVE APPLIES TO EACH BANK OF TRANSFORMERS

SIGNALING SYSTEMS

(Burglar Alarms, Fire Alarms, Fire Protection Alarms, Smoke Detectors, Telephones or CATV outlets are each separate systems)

For system and first (15) devices	\$ 60.00
Each additional (10) devices or fraction thereof	\$ 6.00
Over 200 DevicesAPPLY FOR SPECIAL FEE	

MODULAR AND MOBILE HOMES

Modular Homes - Service and Outlets	\$ 80.00
Mobile Homes - Service including 1 feeder or 1 receptacle	\$ 80.00
Feeder or power cord only . . . (Single visit only)	\$ 65.00

SIGNS (INCANDESCENT, FLUORESCENT AND NEON)

First sign (per occupancy)	\$ 70.00
Each additional sign (per occupancy)	\$ 9.00

OUTLINE LIGHTING

First transformer	\$ 70.00
Each additional transformer	\$ 9.00

SWIMMING POOLS

Bonding (each trip)	\$ 70.00
Equipment by Fee Schedule	
Reinspection fee, each	\$ 70.00

Conditions not provided for in this schedule, apply for fee.

MINIMUM CHARGE - \$ 70.00

ENERGY CONSERVATION FEE SCHEDULE

RESIDENTIAL FEES

Up to two trips \$110.00

NON-RESIDENTIAL FEES

New construction (per s.f.) \$ 0.04

MISCELLANEOUS FEES

Reinspection fee, each \$ 70.00

MINIMUM CHARGE - \$ 70.00

ALTERNATIVE ENERGY SOURCES:

ELECTRICAL INSPECTION FEE SCHEDULE

RESIDENTIAL FEES

Plan review	\$75.00
Inspection	\$0.03/watt

COMMERCIAL FEES

Plan review	\$150.00
Inspection:	
up to 15 KW	\$0.05/watt
over 15 KW to 35 KW	\$750.00 + \$0.04/watt over 15 KW
over 35 KW to 100 KW	\$1,550.00 + \$0.03/watt over 35 KW
over 100 KW	\$3,500.00 + \$0.02/watt over 100 KW

Revised September 1992.
 Destroy previous editions.



SCHEDULE OF FEES FOR HIGHWAY OCCUPANCY PERMITS

PERMIT ISSUANCE FEES

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

Schedule Item No.	Unit Fee
1) Application Fee	
a) Utility	\$50.00
b) Driveways	
(i) minimum use (e.g., single-family dwellings, apartments with five or fewer units)	15.00
(ii) low volume (e.g., office buildings, car washes)	30.00
(iii) medium volume (e.g., motels, fast food restaurants, service stations, small shopping plazas)	40.00
(iv) high volume (e.g., large shopping centers, multi-building apartment or office complexes)	50.00
c) Other (e.g., bank removal, sidewalk and curb)	20.00
2) Supplement Fee (each six-month time extension) (each submitted change)	10.00
3) Emergency Permit Card (each card)	5.00
4) Exemption (see below for list of exemptions)	

GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

5) Driveways	
a) Each minimum use driveway	10.00
b) Each low-volume driveway	20.00
c) Each medium-volume driveway	35.00
d) Each high-volume driveway	50.00
6) Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way.)	
a) Total linear feet of opening each (100 foot increment or fraction thereof):	
(i) Opening in pavement	40.00
(ii) Opening in shoulder	20.00
(iii) Opening outside pavement and shoulder	10.00
b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measured to the nearest foot.	
7) Surface Openings of Less Than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs) (each opening)	
(i) Opening in pavement	30.00
(ii) Opening in shoulder	15.00
(iii) Opening outside pavement and shoulder	10.00
If an opening simultaneously occupies two or more highway areas identified in subparagraphs (i)-(iii), only the higher fee will be charged.	
8) Above-Ground Facilities (e.g., poles, guys and/or anchors if installed independently of poles)	
a) Up to 10 physically connected above-ground facilities (each continuous group)	20.00
b) Additional above-ground physically connected facilities (each pole with appurtenances)	2.00
9) Crossings (e.g., "overhead" tipples, conveyors or pedestrian walkways and "undergrade" subways or mines)	80.00
10) Sismograph — Vibrosels Method (e.g., prospecting for oil, gas)	
a) First mile	50.00
b) Each additional mile or fraction thereof	5.00
11) Non-Emergency Test Holes In Pavement or Shoulder (each hole)	5.00
12) Other (e.g., bank removal, sidewalk and curb)	20.00

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The commonwealth.
- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged.
- 3) Governmental authorities organized under the laws of the commonwealth.
- 4) The federal government.
- 5) Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended (churches, hospitals, schools, charitable institutions, veterans' organizations, non-profit organizations)
- 6) Utility facility owners for:
 - a) The installation of street lights at the request of PennDOT or the political subdivision.
 - b) The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
 - c) The removal of poles and attached appurtenances.
 - d) Facilities moved at the request of PennDOT or the political subdivision.
 - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township.



pennsylvania

OFFICE OF OPEN RECORDS

Fee Structure

Section 1307 of the Right-To-Know law requires the Office of Open Records to establish a fee structure for Commonwealth Agencies and Local Agencies. To promote uniformity among all agencies, the Office of Open Records encourages Judicial and Legislative agencies, which can set their own fees, to adopt the following fee structure. All agencies are advised that duplication fees can be waived.

The Office of Open Records establishes the following fee structure in accordance with the law.

Fee Structure

Record Type

Fee

Between .10 per page to a maximum .25 per page.

Copies:

(A "photocopy" is either a single-sided copy or one side of a double-sided black-and-white copy of a standard 8.5" x 11" page)

An agency may impose reasonable fees for official certification of copies if the certification is at the behest of the requester and for the purpose of legally verifying the public record. The Office of Open Records recommends no more than \$5 per record to certify a public record. Please note that certification fees do not include notarization fees.

Certification of a Record:

Specialized documents: For

Actual Cost

example, but not limited to, blue prints, color copies, non-standard sized documents

Facsimile/Microfiche/Other Media:

Actual Cost

Redaction Fee:

No Redaction Fee May be Imposed

Conversion to Paper:

If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium. (Sec. 1307(e)).

Postage Fees:

Fees for Postage May Not Exceed the Actual Cost of Mailing

Please Also Be Advised:

- **Statutory Fees:** If a separate statute authorizes an agency to charge a set amount for a certain type of record, the agency may charge no more than that statutory amount. For example, a Recorder of Deeds may charge a copy fee of 50 cents per uncertified page and \$1.50 per certified page under 42 P.S. § 21051. Police departments have the authority to charge up to \$15 per report for providing a copy of a vehicle accident report. 75 Pa.C.S. §3751 (b)(2). Philadelphia police may charge up to \$25 per copy. *Id.* at (b)(3). State police are authorized to charge “\$5 for each copy of the Pennsylvania State Police full report of investigation.” 75 Pa.C.S. §1956(b).
- **Inspection of Redacted Records:** If a requester wishes to inspect rather than receive a copy of a record and the record contains both public and non-public information, the agency shall redact the non-public information. An agency may not charge the requester for the redaction. However, the Agency may charge for the copies it must make of the redacted material in order for the requester to view the public record. The fee structure outlined above will apply. If, after inspecting the records, the requester chooses to obtain the copies, no additional fee may be charged.

- **Enhanced Electronic Access:** If an agency offers enhanced electronic access to records in addition to making the records accessible for inspection and duplication by a requester, the agency may establish user fees specifically for the provision of the enhanced electronic access, but only to the extent that the enhanced electronic access is in addition to making the records accessible for inspection and duplication by a requester as required by this Act. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period of time, a per-transaction fee, a fee based on the cumulative time of system access or any other reasonable method and any combination thereof. **The user fees for enhanced electronic access must be reasonable, must be pre-approved by the Office of Open Records and shall not be established with the intent or effect of excluding persons from access to records or duplicates thereof or of creating profit for the agency.** Please submit any request to the Office of Open Records, 400 North Street, Harrisburg, PA. 17120.

- **Fee Limitations:** Except as otherwise provided by statute, the law states that **no other fees may be imposed** unless the agency necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for an agency's review of a record to determine whether the record is a public record, legislative record or financial record subject to access in accordance with this Act. No fee may be charged for searching for or retrieval of documents. An agency may not charge staff time or salary for complying with a RTK request.

- **Prepayment:** Prior to granting a request for access in accordance with this Act, an agency may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100.
 - Once the request is fulfilled and prepared for release, the Office of Open Records recommends that the agency obtain the cost of the records prior to releasing the records. This recommendation is designed to avoid situations in which the agency provides the records and the requester fails to submit payment.